General Information

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Roger D. Lowe, Vice President for Administration and Finance
Elizabeth H. King, Vice President for University Advancement
Ronald R. Kopita, Vice President for Student Affairs
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Jon Englehardt, Dean of the College of Education
Walter Horn, Interim Dean of the College of Engineering
Elaine D. Bernstorf, Interim Dean of the College of Fine Arts
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William Bischoff, Dean of Fairmount College of Liberal Arts and Sciences
Kathy Downs, Interim Dean of Libraries
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Mission Statement

In 1991, the Kansas Board of Regents approved the following mission statement for Wichita State University:

Wichita State University is committed to providing comprehensive educational opportunities in an urban setting. Through teaching, scholarship, and public service, the University seeks to equip both students and the larger community with the educational and cultural tools they need to thrive in a complex world, and to achieve both individual responsibility in their own lives and effective citizenship in the local, national, and global community.

High quality teaching and learning are fundamental goals in all undergraduate, graduate, and continuing education programs. Building on a strong tradition in the arts and sciences, the University offers programs in business, education, engineering, fine arts, and health professions, as well as in the liberal arts and sciences. Wichita State has 113 degree programs that range from the associate to the doctoral level; non-degree programs are designed to meet the specialized educational and training needs of individuals and organizations in south central Kansas.

Scholarship, including research, creative activity, and artistic performance, is designed to advance the University’s goals of providing high quality instruction, making original contributions to knowledge and human understanding, and serving as an agent of community service. This activity is a basic expectation of all faculty members at Wichita State University.

Public and community service activities seek to foster the cultural, economic, and social development of a diverse metropolitan community and of the state of Kansas. The University’s service constituency includes artistic and cultural agencies, business and industry, and community educational, governmental, health, and labor organizations.

Wichita State University pursues its mission utilizing the human diversity of Wichita, the state’s largest metropolitan community, and its many cultural, economic, and social resources. The University faculty and professional staff are committed to the highest ideals of teaching, scholarship, and public service, as the University strives to be a comprehensive, metropolitan university of national stature.

Wichita State University Profile

Wichita State University is distinguished from other state-supported schools in Kansas by its urban setting. Wichita State’s location in the largest city in Kansas enhances the traditional classroom experience by providing students greater opportunities in resources, contacts with business and government leaders, employment, and internships.

With an enrollment of more than 15,000, Wichita State prides itself on specialized attention to each student. Although the University’s students come from almost every state in the Union and 100 foreign countries, 88 percent are from Kansas, representing most counties in the state.

The average age of freshmen at Wichita State is 19; the average age of all undergraduate students is 25. Approximately half of the students at WSU attend full-time, while the other half attend part-time and take advantage of gaining work experience at such local companies as Boeing; Raytheon Aircraft; Cessna Aircraft; Coleman, Inc.; Bank of America; Bombardier Aerospace-Learjet; Via Christi Regional Medical Center; Wesley Medical Center; and Koch Industries.

Wichita State students also take advantage of hundreds of campus activities, plus they enjoy the largest selection of malls, shops, restaurants, clubs, golf courses, amusement parks, and movie theaters in the entire state.

Wichita State University offers more than 60 undergraduate degree programs in more than 200 areas of study in six undergraduate colleges: W. Frank Barton School of Business, College of Education, College of Engineering, College of Fine Arts, College of Health Professions, and Fairmount College of Liberal Arts and Sciences. The Graduate School offers an extensive program including 43 master’s degrees which offer study in more than 100 areas; a specialist in education degree; and doctoral degrees in applied mathematics; chemistry; communicative disorders and sciences; human factors and community/clinical psychology; educational administration; and aerospace, electrical, industrial, and mechanical engineering. A listing of the programs and degrees offered at Wichita State University is located on the inside back cover of the Catalog.

Committed to fulfilling the needs of each student, WSU offers the traditional fall and spring semesters; it has the largest number of evening and summer course offerings in the Kansas Board of Regents’ system. The summer session features a flexible time format with a two-week pre-session and two four-week sessions held concurrently with the regular eight-week session. During the traditional sixteen-week semester, many courses are offered in an eight-week, four-week, or shorter format.

Although WSU’s first commitment is to excellence in instruction, it has an equally strong commitment to excellence in research and public service as integral parts of its educational mission.

An important resource to the Wichita area business community, Wichita State supports business and industry through programs such as those offered by the Mid-America Manufacturing Technology Center. The corporate community utilizes programs offered by the University’s Center for Management Development for continuing professional development. The Center for Entrepreneurship encourages development of small businesses, while the Hugo Wall Center for Urban and Public Affairs supports local and state government activities.

The 330-acre campus is modern and accessible and at the same time retains the flavor of the University’s 107-year heritage. More than 60 pieces of sculpture by internationally known artists adorn the campus. "Persuasions Oiseaux," a colorful mural created by the great Spanish artist Joan Miro, is displayed on the wall of the Edwin A. Ulrich Museum of Art.

During the past 20 years, Wichita State has more than doubled its instructional space, adding major buildings for art, engineering, health sciences, biological sciences, physical education, music, dance, and liberal arts and sciences.
Admission Requirements*—Undergraduate; Domestic

In-state freshmen

Students who graduated before May 2001 must have:
1. Graduated from an accredited Kansas high school or
2. A passing score on the Kansas GED and a diploma.
3. A score of at least 18 on the ACT or 870 on the SAT-I if you graduated from a nonaccredited high school.

Students who graduated May 2001 or after must:
1. Have achieved a composite ACT score of 21 or equivalent SAT-I of 980, or
2. Rank in the top third of your high school class upon completion of seven or eight semesters, or
3. Have completed a pre-college curriculum with a minimum GPA of 2.00 on a 4.00 scale.
   Note: The pre-college curriculum prescribed by the Kansas Board of Regents is four units of English, three units of mathematics, three units of natural sciences, three units of social sciences, and one unit of computer technology. Each accredited Kansas high school has specific courses approved as meeting these standards.
4. Have achieved a composite ACT score of 21 if you graduated from a nonaccredited high school.
5. Have a passing score of at least 2,550 and a score of at least 510 on each subtest of the GED exam if a Kansas resident younger than 21.
   Residents 21 or older may be admitted either with an overall score of 2,550 on the GED or graduation from an accredited high school.

Out-of-state freshmen (See residency requirements on page 36.)

Students who graduated before May 2001 must:
1. Rank in the upper half of your graduating class, or
2. Have earned a minimum 2.00 GPA (on a 4.00 scale), or
3. Have achieved a minimum ACT composite score of 21 or equivalent SAT-I of 990, or
4. Have passed the GED exam and received a diploma.

Students who graduated May 2001 or after must:
1. Have achieved a composite ACT score of 21 or equivalent SAT-I of 980, or
2. Rank in the top third of your high school class upon completion of seven or eight semesters, or
3. Have completed a pre-college curriculum (see note #3 above for in-state freshmen who graduated May 2001 or after) with a minimum of 2,500 on a 4.00 scale.
4. Have a minimum GED score of 2,550 if 21 or older.

Transfer students

• Must have a minimum cumulative GPA of 2.00 (on 4.00 scale) on all previous college work. See admission process on page 9.

Transfer students are encouraged to bring copies of their academic transcript and meet with an academic advisor prior to enrollment. The advisor can provide information about degree requirements and the eligibility of the student’s prior coursework towards their degree of choice. Contact an academic advisor through the dean’s office. See page 10.

WSU participates in the Transfer and Articulation Agreement of the Kansas Public Community Colleges and State Colleges and Universities. See page 15.

Students transferring from a two-year college must complete at least 60 hours of four-year college work and 40 hours of upper-division work in order to qualify for graduation. In no case will work done in a two-year college be credited as junior- or senior-level work at WSU. See requirements for graduation, page 33.

*Students who are unable to meet these requirements because of unusual circumstances may be considered for special admission through the Freshman Admission or University Exceptions Committee. Contact the Office of Admissions, 978-3085, for details.

University Support Areas

Alumni Association

The WSU Alumni Association is the oldest and largest support organization for Wichita State University. Founded in 1913, the alumni association is the network through which the University community and its alumni communicate with and serve one another. The primary intent of the partnership between the association and the University is to ensure the continued excellence of Wichita State. But this serious mission certainly doesn’t mean the association isn’t serious about fun, too. Scores of exciting Shocker opportunities to participate in programs and events geared for fun prove this point every season.

Many traditional University events, such as Welcome Day, Commencement and the Senior Breakfast, are supported by association dollars and volunteers. Two WSU initiatives that benefit students and rely on alumni participation for their success are the Career Network Experience (CNE) and the “Drive Your Pride” WSU license plate program. CNE is a for-credit student mentoring program. A joint enterprise of the association and Cooperative Education, CNE pairs students with alumni professionals in their fields of study. The license plate program offers alumni and students the opportunity to sport a WSU license plate on their official Kansas tags, and, at the same time, support student scholarships. The tag program pours thousands of dollars each year into WSU’s general scholarship fund. The association also helps support WSU’s Student Ambassador Society and sponsors its own student organization, the Student Alumni Association.

For more information about the groups, events, projects and publications of the WSU Alumni Association, call 978-3290 or drop by the Woodman
Admission to Wichita State

Undergraduate Admission
WSU admits students at the undergraduate level as freshmen and transfer students. Depending on their academic goal, students may choose to be degree-bound or non-degree-bound.

Admission to a specific professional program can be achieved only after admission to the University. Students must meet the requirements of the professional program. Admission to some professional programs is very competitive.

The procedures outlined in the box are for degree-bound domestic students. Information for non-degree-bound students is below. Information for international students follows.

Admission Categories
Students may be admitted as degree-bound or non-degree-bound students.

Degree-bound students who have declared an academic interest will be admitted to the college of their choice. They must meet the necessary requirements for admission to the University as well as the requirements of the college and department of their choice. Students who are still deciding on an academic major will be admitted to Fairmount College of Liberal Arts and Sciences for academic advising and career counseling.

Non-degree-bound undergraduate is a category of admission for students who wish to pursue their education with no immediate degree plans. Students in this category are not eligible for financial aid. Copies of official college or high school transcripts must be sent to the Office of Admissions. Non-degree students can be admitted as either open admission or guest students.

Open Admission. An open admission student is one who:
- Has graduated from an accredited high school, or has a score of 2,550 on the GED, and has not attended any school for two years;
- Has not graduated from high school or completed a GED, is at least 21 years of age, and has not attended any school for at least two years;
- Is on active military duty;
- Holds a bachelor’s or higher degree.

Students admitted as open admission students will be considered non-degree for their first 15 semester hours. Beyond 15 credits, students must apply to continue as a regular non-degree student or as a degree-bound student.

The process for open admission is simple. Submit an application for admission and the $30 application fee.

Guest Students—High School. Students who attend Wichita State before graduation from high school are considered guest students.

Admission requirements
- Completed their junior year of high school.
- Younger students will be considered on an exceptional basis.
- Submit an application and $30 fee
- Submit an official high school transcript
- Obtain a high school counselor’s permission to take college courses while in high school.

High school guest admission must be renewed each semester.

Guest Students—International Students. Students issued a visa for another institution may be admitted as guest students at Wichita State providing they meet all criteria for admission outlined in the International Students section (see below).

International Student Admission
Wichita State University demonstrates its commitment to international education through its Office of International Education, which comprises three smaller units: the Office of International Admissions, the Intensive English Language Center, and the Office of International Programs. These units work together to assist international students with cultural acclimation, immigration counseling, English language instruction, and admission to the University.

The University welcomes students of every national, racial, religious, ethnic, and cultural background. Admission decisions are based solely on the academic qualifications of applicants.

English requirements. All international undergraduate students at Wichita State University are required to demonstrate proficiency in English before beginning full-time academic study. Students, however, are not required to submit proof of English proficiency, such as TOEFL results, with their application for admission. The University will consider all under-
graduate applicants for admission without proof of English proficiency. English proficiency may be demonstrated in the following ways:

1. Obtain a TOEFL score* of 530 or higher on the paper-based TOEFL.
2. Obtain a TOEFL score* of 197 or higher on the computer-based TOEFL.
3. Obtain an IELTS overall band score of 6.0 or higher.
4. Obtain a satisfactory score on the WSU English Proficiency Examination.
5. Successfully complete the highest level of WSU’s Intensive English Language Center.
6. Complete at least 30 transferable semester credit hours at a U.S. college or university.

*All TOEFL scores must be sent directly from the TOEFL office in Princeton, New Jersey.

Application Information. In order to apply, all international undergraduate students must submit the following:

1. A completed International Undergraduate Application form.
2. US $50 nonrefundable application fee.
3. Official copies—in English—of all transcripts from all secondary schools, colleges, or universities attended.
4. Non-degree status. Some students wish to study for one or more semesters without earning a degree. Non-degree applicants must submit all of the required application materials and will receive the same consideration as degree candidates.
5. Other requirements. All international students are required to have medical insurance that meets University requirements, including support for repatriation and medical evacuation. If needed, medical insurance may be purchased at the University. All new students are required to be tested for tuberculosis after their arrival in Wichita.
6. Graduate students. For more information, graduate students should consult the Graduate Bulletin; the Web site (see below), or e-mail grad.inqs@wichita.edu

For more information, write:
Office of International Education
Wichita State University
Wichita, Kansas 67260-0122 USA
Telephone: (316) 978-3232
Fax: (316) 978-3777
E-mail: international@wichita.edu
Internet: www.wichita.edu/ielc

Graduate Student Admission
Specific requirements for either degree or non-degree admission and for all graduate programs are listed in Wichita State University’s Graduate Bulletin.

For further information about graduate admissions requirements of graduate programs or to obtain graduate application materials, contact the Graduate School Office, 107 Jardine Hall, Wichita State University, 1845 Fairmount, Wichita, Kansas 67260-0004, (316) 978-3095, or order online at webs.wichita.edu/gradsch

Shocker Connection: Orientation
Orientation is a series of programs prior to the start of classes that help new students become a part of the learning community. At orientation, students have a chance to learn about campus life experiences and opportunities; obtain information regarding cooperative education; tour the campus; make connections with WSU faculty, staff, current students, and other new students; and participate in a community service project.

Degree-Bound Students. Because orientation and educational planning are not preludes to education, but rather are a part of college education itself, new students entering directly from high school and all first-semester degree-bound students with fewer than 24 transfer hours are required to complete Shocker Connection: Advising and Enrollment. After new students have met with their academic advisor who helps them build their class schedule, consider career or life goals, register for classes and obtain their Shocker Card, they are expected to attend orientation. Information about advising, enrollment, and orientation is sent by the Office of Admissions-Orientation to all students who have been admitted to the University.

Non-degree-bound Students: The Shocker Connection process, including orientation activities, is available and recommended, for non-degree-bound students. LAS-I 100A, Returning Adult Seminar, a class designed for adults who have been out of school for one year or more, is also recommended. Contact the LAS Advising Center, (316) 978-3700 or advising.wichita.edu, for more information about the seminar.

In addition to the Shocker Connection process, new students are encouraged to enroll in a freshman seminar course offered in each college. This course equips students with knowledge and skills about how to be successful in their academic careers. See Student Academic Success, page 11.

For more information about Shocker Connection: Orientation, contact the Office of Admissions-Orientation, (316) 978-5686.

Academic Advising
Academic advising is a key element in students’ success. The location of the different academic advising offices that serve students are outlined in the adjoining box.

Wichita State University believes in the importance of quality academic advising. Each student is paired with a knowledgeable advisor who cares about the student’s personal and intellectual development and academic and career success. Through the develop-

Where to Go for Academic Advising

Academic advising is available through individual offices listed below for (1) degree-bound students who have decided to pursue a major or program in a specific college; (2) degree-bound exploratory students who have not yet decided on a major; (3) non-degree-bound students who are enrolled in classes for purposes other than completing a degree; and (4) graduate students. Find the name of your advisor through Shocker One Stop (SOS)

Degree-Bound—Major Decided

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ment of ongoing relationships, students are challenged and encouraged by advisors to develop academic and career plans that will optimize their unique abilities, goals, and aspirations.

Students may expect their advisors to listen and respond to their interests and concerns; to accept them as unique persons; to be reasonably accessible; to know policies, procedures, and information sources; and to be a personal resource for academic, career, and life goals.

In turn, students are expected to initiate and maintain contact with their advisors; to discuss information that may affect academic performance, such as work and family commitments; to learn basic University, college, and departmental requirements and to accept responsibility for them; and to seek assistance when needed. A good advising relationship promotes academic excellence, success, and achievement of educational goals.

Student Academic Success
Special courses are offered to assist students in their transition to the University. These courses focus on the necessary academic and life management skills to be successful in college and to prepare for lifelong learning and career development. To maximize their potential for success, all freshmen are encouraged to take the Introduction to the University course which is offered in each academic college. This course focuses on study skills, reading, writing, library usage, critical thinking, memory, note-taking, and test taking skills. Time management, financial management and values clarification are addressed. Many of these courses also focus on specific career information appropriate to students in a particular area. Other courses designed to assist students in succeeding in the University are Career Exploration, Returning Adult Seminar, and Introduction to Library Research. Our research shows students completing a successful course persist at a rate of 12 percent higher than those who do not take the course.

Supplemental Instruction. WSU offers Supplemental Instruction in traditionally “high risk” freshman and sophomore level courses that deal with unfamiliar or abstract concepts. Supplemental Instruction leaders, who have had special training, lead study groups for students in the class. Research shows that students who participate in Supplemental Instruction average a half letter grade higher than students who do not participate. The academic advisor and the Schedule of Courses identify course sections that offer Supplemental Instruction. This program is partially funded from SG Afroes.

Housing and Residence Life
On-campus housing is available for more than 1,000 students in Fairmount Towers, Brennan Hall, and Wheatshocker Apartments. Housing options include an honors hall, a fine arts floor, smoke-free floors, coed floors, suite-style residence hall rooms, and a variety of apartment units. Because research nationwide has repeatedly shown that freshmen who live on campus are more successfully academically than freshmen who do not live on campus, and because Wichita State University is committed to students and student success, WSU requires all incoming freshmen to live on campus in designated University housing. Freshmen live their first two semesters in our traditional residence hall, Fairmount Towers, unless they qualify to live in the Honors Hall in Brennan or are exempted from living on campus. All other students may choose their own accommodations; however, University housing is highly recommended.

Exceptions to the freshmen residency requirement are made for freshmen who are:
1. 21 years old or older
2. Married
3. Living with a parent/legal guardian, grandparent, uncle, or aunt in Sedgwick County
4. Living in official Greek housing

All freshmen who would like to be exempted from the residency requirement—including those who fall into one of the above categories—are required to complete and submit a Freshman Exemption Form. Exemptions will be reviewed by Housing and Residence Life and a written reply will be sent to those who requested an exemption.

Admission to Wichita State does not mean automatic room reservation. Each student admitted will receive information concerning housing from Housing and Residence Life and a written reply will be sent to those who requested an exemption. Admission to Wichita State does not mean automatic room reservation. Each student admitted will receive information concerning housing from Housing and Residence Life and a written reply will be sent to those who requested an exemption.

For more information, contact Housing and Residence Life
Wichita State University
1845 Fairmount
Wichita, Kansas 67260-0141
(316) 978-3693
webs.wichita.edu/housing

For housing and residence life fees, see pages 12, 13 and 14 of the Catalog.

Wichita State University reserves the right to make policy adjustments where the situation demands and to change the residence of any student or deny or cancel residence accommodations of any student in cases where such action is deemed desirable.

Registration
Specific information regarding registration is given in the WSU Schedule of Courses published each semester and summer. Students may register in person, or through web registration on the Internet at the designated times.

Prior to registering for classes, all students should contact their academic advisor to assure they are taking the appropriate classes. Preregistration for one semester normally begins about midway through the preceding semester. Registration is not complete without fee payment.

Registration and classes begin and end at varying times so it is important to consult the Schedule of Courses for details. For more information, check our Web site, www.wichita.edu/registrar.

Financial Information
Tuition and fees for Kansas residents cover less than one-third of the cost of an education at Wichita State. The remaining expenses are paid out of donations made to the WSU Foundation and from appropriations from the State of Kansas.

Kansas Residency requirements are described on page 36 of this Catalog.

Financial Assistance
Wichita State offers financial assistance through scholarships, federal and state supported programs, and employment. Students interested in any type of financial assistance should contact the University’s Office of Financial Aid, 203 Jardine Hall, to see what assistance is available for their specific needs. Most financial assistance is based on financial need, but some scholarships are awarded without consideration of financial need.

Scholarships. The Board of Trustees of the University, in cooperation with the Kansas Board of Regents, administers a large number of scholarships and loans coming from endowed property and funds of the University.


Employment. Students enrolled in at least 6 hours may be eligible for part-time employment at the University. Federal work study employment is based on enrollment in at least 6 hours and demonstrated financial need. Students may find employment as academic assistants, clerical assistants, technical assistants, custodial or food service assistants, or library assistants. For information about student employment contact the Office of Career Services, 203 Grace Wilkie Hall.

Scholarships
Wichita State University has been fortunate to receive donations from past graduates, faculty, friends, and administrators of the University who wish to assist future graduates in financing their years at Wichita State University. Scholarships are funded through the proceeds of the gifts from these individuals, and play a vital role in the University’s attempt to meet the full needs of students requiring financial assistance.

Endowed scholarships are funded from earnings on donor endowment funds. The principal of these funds is never expended, therefore scholarship funding is available in perpetuity.
Current scholarship dollars are contributed annually by donors. Funds to support these scholarships come from annual gifts. To apply for general scholarships, contact the Office of Financial Aid. To apply for departmental scholarships, contact the department directly and request an application. Once a scholarship application is received, students are considered for all scholarships for which they qualify.

Withdrawal and Financial Aid
A student’s eligibility for student financial aid is based upon enrollment. The Higher Education Act of 1998 outlines rules which govern the return of Title IV federal financial aid funds disbursed to a student who completely withdraws from a period of enrollment.

These rules assume that a student “earns” his/her aid based on the time the student remains enrolled. “Unearned” aid, other than Federal Work-Study, based upon enrollment. The Higher Education Act of 1998 outlines rules which govern the return of Title IV federal financial aid funds disbursed to a student who completely withdraws from a period of enrollment.

A student’s eligibility for student financial aid is usually by donors. Funds to support these scholarships come from annual gifts. To apply for general scholarships, contact the Office of Financial Aid. To apply for departmental scholarships, contact the department directly and request an application. Once a scholarship application is received, students are considered for all scholarships for which they qualify.

Financial Aid Repayments
A reduction in hours may require repayment of financial aid received. Students should discuss possible reductions in class hours with the WSU Office of Financial Aid prior to finalizing a drop in hours. Students will be advised about how the drop may impact their financial aid.

Comprehensive Fee Schedule
Fees given in this Catalog were proposed for 2003-2004 and may be changed by the Kansas Board of Regents or the Kansas Legislature.

Basic Fees
Basic fees for on-campus regular enrollment and continuing education credit courses are:

<table>
<thead>
<tr>
<th>Category</th>
<th>Resident</th>
<th>Nonresident</th>
</tr>
</thead>
<tbody>
<tr>
<td>Undergraduate tuition*</td>
<td>$78.22</td>
<td>$304.12</td>
</tr>
<tr>
<td>Per credit hour</td>
<td>$0.40</td>
<td>$1.09</td>
</tr>
<tr>
<td>Designated tuition</td>
<td></td>
<td></td>
</tr>
<tr>
<td>for technology</td>
<td>1.09</td>
<td>1.09</td>
</tr>
<tr>
<td>Designated tuition</td>
<td></td>
<td></td>
</tr>
<tr>
<td>for library</td>
<td>1.09</td>
<td>1.09</td>
</tr>
<tr>
<td>Total tuition</td>
<td>$80.40</td>
<td>$306.30</td>
</tr>
<tr>
<td>per credit hour</td>
<td>$0.40</td>
<td>$1.09</td>
</tr>
<tr>
<td>Student fee—all students</td>
<td>$20.30</td>
<td>$10.50</td>
</tr>
<tr>
<td>Per credit hour</td>
<td></td>
<td></td>
</tr>
<tr>
<td>University registration fee—all students</td>
<td>$17.00</td>
<td>$17.00</td>
</tr>
<tr>
<td>Per semester</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Graduate tuition*</td>
<td>$115.57</td>
<td>$355.57</td>
</tr>
<tr>
<td>Per credit hour</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Designated tuition

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>for technology</td>
<td>$1.09</td>
</tr>
<tr>
<td>for library</td>
<td>$1.09</td>
</tr>
<tr>
<td>Total tuition</td>
<td>$117.75</td>
</tr>
<tr>
<td>per credit hour</td>
<td>$357.75</td>
</tr>
</tbody>
</table>

*Tuition and fees are for the Fall and Spring semesters and Summer Session.

No tuition is charged to students enrolled in instructional programs for which the entire cost is financed by governmental or private agencies. Students enrolled in such programs must pay all required student fees.

The student fee, required of all students enrolled on the Wichita State University campus (City of Wichita and its contiguous industrial sites), supports the Educational Opportunity Fund ($4.00 per credit hour), student union, athletics, Heskett Center, bowling program, Student Health Services, forensics, Student Government Association, student publications, and other student activities.

Workshop and Off-Campus Fees
On-campus credit workshops cost $80.40 tuition and $20.30 student fees, both per credit hour, and $10.50 overhead. In addition, there is a $17 registration fee per semester and a parking fee of $5.50 per credit hour. Aspecific course fee of $110.40 (under-graduate); includes $20 Area fee or $145.75 (graduate); includes $28 Area fee per credit hour is assessed for off-campus regular enrollment and continuing education credit courses or workshops. Non-credit workshop fees are based on costs.

Departmental or College Fees
Special departmental fees are charged as summarized below:

1. Students are required to reimburse the University for the cost of (a) access breakage and wastage of materials and (b) materials used in excess of those required for completion of coursework.
2. Dance program fee ($DANCE 201, 210, 301, 310, 401, 410, 501, and 510)—$12 per semester for course
3. Engineering equipment and maintenance fee—$14 per credit hour for engineering courses
4. Geology Field School—actual cost per semester
5. Kinesiology and Sport Studies (bowling)—$50 per semester
6. Kinesiology and Sport Studies (bowling), KSS 201B—$10 per course
7. Kinesiology and Sport Studies (horseman-ship)—$125 per semester
8. Kinesiology and Sport Studies (scuba diving)—$55 per semester
9. Kinesiology and Sport Studies (scuba trip)—$770 per student
10. Kinesiology and Sport Studies (advanced open water diving fee)—$159 per student
11. Kinesiology and Sport Studies (pool/billiards)—$25 per semester
12. Kinesiology and Sport Studies (ice skating)—$80 per semester

Free Music Courses
During the academic year, students enrolled in the following ensembles will not be charged tuition and fees:

- Wind Ensemble
- MUS P210B, 410B, and 710B
- Orchestra
- MUS P211A, 411A, and 711A
- Band (Symphony)
- MUS P212A, 412B, 412B, 711B, and 711C
- Band (Concert)
- MUS P212B, 412B, and 712B
- University Singers
- MUS P211F, 411F, and 711F
- Jazz Arts Ensemble
- MUS P. 211T, 212T, 411T, 412T, 417T, 711T, and 712T
- A Cappella Choir
- MUS P212F, 412F, and 712F
- Concert Chorale
- MUS P213F, 413F, and 713F

Special Fees, Deposits, and Waivers
Certain other fees are assessed as indicated below:

- Math placement test fee—$8 per student
- Scholarship search fee:
  - Currently enrolled students—$10/person
  - Non-WSU student—$15/person
- Undergraduate admission application fee, initial enrollment—$30/person
- Graduate admission application fee, initial enrollment—$35/person
- Graduate fee to process applications for Admissions into a non-degree status—$35/person

13. Kinesiology and Sport Studies (water sports)—$125 per semester
14. Kinesiology and Sport Studies (golf Westside)—$45 per semester
15. Kinesiology and Sport Studies (safety and marksmanship)—$125 per semester
16. Kinesiology and Sport Studies (CPR and first aid certification)—$10 per certification
17. College of Health Professions
- Nursing entrance test fee—$14/person
- Application fees:
  - Dental hygiene—$15/person
  - Physical therapist assistant—$20/person
  - Medical technology—$100/person
  - Physical therapist assistant—$100/person
  - Physician assistant—$100/person
- Acceptance fees:
  - Dental hygiene—$100/person
  - Medical technology—$100/person
  - Physical therapist assistant—$100/person
  - Physician assistant—$100/person

18. W. Frank Barton School of Business
- Executive MBA (includes tuition, textbooks, materials, and administrative fees)—$21,000/person
Graduate fee to process applications for degree/hooding ceremony...$15/per application
Media course fee...........................................$12/credit hour
English composition placement fee...$4/person
Installation payment administration fee...$30/person
Diploma replacement fee...........$20/copy
International undergraduate student application fee...........................................$30/person
International undergraduate student reapplication fee...............................$25/person
International graduate student application and reapplication fee...........$50/person
Transcript/certification fee
(non-enrolled persons)...$8/copy
Notarized/Certified True Copies...$2/page
Copies of public documents
1. Public records in print:
   a. Access: staff time necessary to obtain records; no charge for requesting
      less than 30 minutes of staff time to obtain.................................$20/hour
   b. Copying..............................................................................$0.10/page
2. Public records kept in computer files:
   a. Access to public record(s) stored on computer files that can be accomplished
      using retrieval software already available and without software modification(s):
      staff time necessary to obtain records; no charge for request requiring less than
      30 minutes of staff time to obtain.............................................$20/hour
   b. Access to public record(s) stored on computer files that requires custom
      programming and retrieving records; no charge for request requiring less than
      30 minutes of staff time to obtain.............................................$20/hour
   c. Access to public record(s) stored on computer files that can be accomplished
      using retrieval software already available and without software modification(s):
      staff time necessary to provide custom programming and retrieve and
      process the requested information...........................................$75/hour
Library fines and lost materials—cost per fine schedule or cost of replacement of
material plus a processing fee
Returned check fee..................................................$30/check
Testing and credit by examination fee:
Experiential learning assessment fee...$25/person
Departmental examination fee..............$8/credit hour
Late registration fee (after end of regular registration-20th day of class).............$50/copy
Musical instrument use fee..............$15/semester
Art supplies:
All ART H, ART G 316, 334; ART S 565...$12/course
ART F 145; ART E 150, 311, 330, 515,
750; ART G 335, 339, 434, 435, 437,
438, 493; ART S 350N, 495, 595, 569,
800, 880 (1 hour), $95..................$27/course
ART F 189, 240; ART E 302, 313, 419, 702,
713, 719; ART G 200, 230, 330, 530,
ART S 161, 260, 270, 272, 280, 340, 350K,
590, 590M, 352, 354, 362, 364, 365, 590K,
592, 554, 560, 561, 565, 840, 860, 862,
863, 868, 869.............................................$57/course
ART S 370, 372, 380, 381, 570, 572, 575, 578,
580, 585, 870, 878, 879, 880, 888, 889, 872/course
Equivalency examination fee..............$8/credit hour
Same day service fee at the Registrar’s Office..............................$10/document
Career services:
Registration fee
Students........................................$20/6 mos.; $25/year
Non-students...................................$35/6 mos.; $50/year
Counseling
WSU students and alumni who have
graduated in past two months............no charge
Family of WSU faculty/staff.............$20/hour
Alumni...............................................$20/hour
Community people.............................$40/hour
Credential mailings......................................$3/mailing
Testing
Campbell Interest: Skill Survey..............$15/test
Strong Interest Inventory.....................$15/test
Self-Directed Search...........................$15/test
Missouri Card Sort............................................no charge
Myers-Briggs Type Indicator..............$15/test
Parking Fees and Fines
Parking fees for students will be assessed at the rate of $5.50 per credit hour, per semester and summer session, up to a maximum of $49.50. Parking fines will be assessed as printed in the University’s parking regulations subsequent to the annual public hearing on such regulations.
Auditing Course Fees
Students pay the same tuition and fees per semester hour for audited courses as for credit courses.
Contracts and Compensatory Charges
The schedule of fees reported here does not limit the charges that may be collected under arrangements with other governmental or private agencies except that such arrangements may not provide for lesser charges. Tuition or other charges to more nearly cover actual costs of instruction are specifically authorized.
No tuition is charged to students enrolled in instructional programs for which the entire cost, including faculty, is financed by governmental or private agencies. Students enrolled in such programs on campus must pay all required student fees.
Department Cost-Recovery Fees
All departmental charges for specific goods and services (i.e., photocopy, optional instructional materials, placement office user fees, building use fees, optional attendance summer orientation sessions, academic transcripts, etc.) not explicitly identified herein will be priced at an amount that approximates actual costs.
Student Health Services Fees
Certain fees for laboratory tests, inoculations, prescriptions, x-rays, physical examinations, and other procedures are charged to users of Student Health Services. These fees reflect direct charges to the University and every attempt is made to keep them below market cost.
A “no show” appointment fee of $5 will be charged each student who does not call at least thirty minutes in advance of their scheduled appointment to cancel their appointment.
Housing and Housing Life Fees
Housing rates at Wichita State University vary with the choice of facility and meal plan. Housing costs for Fairmount Towers, Brennan Hall, and Wheatshocker Apartments are listed below. The listed rates do not include a $35 nonrefundable application fee for non-continuous contractors. Payments must be made for Fairmount and Brennan before or during the payment of tuition and fees for the entire semester and no later than 5 p.m. the Friday before classes begin. Contracts signed after classes begin require full payment with receipt of contract. Payment must be made in full if financial assistance is not available at the time of registration. Wheatshocker Apartments have monthly payments. A $10 late fee will be charged if payment is not received by the fifth business day of each month. Rates include all utilities (water, gas, electricity), local telephone service, basic cable TV service, ethernet connection, and an activity fee. All facilities are air conditioned.
Students who cancel their contracts before July 1 (December 1 for spring semester only contracts) receive a 100% refund of their prepayment. Students who cancel their contracts between July 1 and July 31 (December 1 and December 31 for spring semester only contracts) receive a 50% refund of their prepayment. Students who cancel their contracts on or after August 1 (January 1 for spring semester only contracts) forfeit their prepayment/deposit. Students who cancel their contracts after occupancy are assessed a cancellation fee. Refer to the contract for applicable cancellation fee. The cancellation fee is subject to appeal.
Rates are for fiscal year 2004. Rates may be changed by the Kansas Board of Regents.
Financial Assistance/Room and Board. Students who receive any type of financial assistance (scholarships, Stafford or Perkins Loan, Pell Grant, SEOG, etc.) must apply their financial assistance first to tuition and fees and then to room and board until these obligations for the entire semester are completely met with the University. Housing bills must be paid in full at the time of registration even if financial assistance is not available at that time.
Fairmount Towers*
A $100 deposit is due upon signing the contract. The prepayment is part of the contract amount, it guarantees the reservation of the room and is included in the listed rates. Students who drop add credits will not be required to pay additional tuition/fees if the following conditions are met:
a. The drop and add occurs in one transaction.
b. There is an equal number of credit hours added as are being dropped.
c. A course that has been added in accordance with parts a and b, and is subsequently dropped, will retain the same refund percentage as the original course dropped.

<table>
<thead>
<tr>
<th>Wheatshocker Apartments*</th>
<th>Per Month</th>
<th>Per Acad. Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Two bedrooms, one bath (5)</td>
<td>$840</td>
<td>$7,669</td>
</tr>
<tr>
<td>Two bedrooms, two bath (4)</td>
<td>$1,038</td>
<td>$9,476</td>
</tr>
<tr>
<td>Four bedrooms, one bath (3)</td>
<td>$830</td>
<td>$7,577</td>
</tr>
<tr>
<td>1/2 suite (one apt)</td>
<td>$415</td>
<td>$3,789</td>
</tr>
<tr>
<td>1/4 unit (with or without window)</td>
<td>$220</td>
<td>$2,009</td>
</tr>
<tr>
<td>Large Corner four bedrooms (2)</td>
<td>$943</td>
<td>$8,608</td>
</tr>
<tr>
<td>Large 1/2 suite (one apt)</td>
<td>$528</td>
<td>$4,820</td>
</tr>
<tr>
<td>1/4 unit of large apt.</td>
<td>$264</td>
<td>$2,410</td>
</tr>
<tr>
<td>Small 1/2 suite (one apt)</td>
<td>$415</td>
<td>$3,789</td>
</tr>
<tr>
<td>1/4 unit (with or without window)</td>
<td>$220</td>
<td>$2,009</td>
</tr>
<tr>
<td>Suite, two bedrooms, one bath (1)</td>
<td>$440</td>
<td>$4,017</td>
</tr>
<tr>
<td>Studio, one bedroom, one bath (1A)</td>
<td>$440</td>
<td>$4,017</td>
</tr>
<tr>
<td>Accessible one bedroom, one bath (2A)</td>
<td>$604</td>
<td>$5,514</td>
</tr>
<tr>
<td>Accessible one bedroom, one bath (3A)</td>
<td>$584</td>
<td>$5,332</td>
</tr>
<tr>
<td>Accessible one bedroom, one bath (4A)</td>
<td>$584</td>
<td>$5,332</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Period of Payment</th>
</tr>
</thead>
<tbody>
<tr>
<td>All semester fees, including laboratory fees, must be paid in full at registration.</td>
</tr>
</tbody>
</table>

**Drop/Add Fee Policy**

Students who drop credits and do not add credits will be charged the proportional percentage based on the week they drop the credits. This remains the same as reflected in the Schedule of Courses.

**Refund Policy—Complete and Partial Withdrawal**

To withdraw completely from the University, students must process drop forms for all classes in which they are enrolled.

Students are eligible for refunds as published in the Schedule of Courses each semester.

In short-term classes, students will have the first class period to determine if the class is suited for them. Students who register late or fail to attend the first class period in short-term classes will not be eligible for 100% refunds according to the policy. If a short-term class begins on Friday night, Saturday, or Sunday, students will have until the end of the first business day to drop the course. In order to receive a 100% refund for the class, the student must provide documentation that he/she did not attend more than four hours of the class.

**Assessment and Collection**

The University Controller is responsible for the assessment and collection of fees. The Controller, two associate deans, the affirmative action officer, and a representative of the Vice President for Student Affairs constitute the Board of Appeals for students who believe their residency status has been incorrectly assessed. The decision of this committee is final. Forms to initiate this process are available in the Registrar’s office.

**Unpaid Fees**

Students who leave Wichita State University without meeting their financial obligations to the University may have their records impounded by the Registrar. Their transcripts or diplomas will not be issued unless their account is cleared and they may not enroll for a new term unless all fees are paid.

Students who are eligible to graduate but who still have unpaid tuition balances will not graduate until these fees are paid.

**Schedule of Courses**

Students who drop and add credits will not be eligible for refunds as published in the Schedule of Courses each semester.

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For classes that begin at times other than the regular term semester, the “first class day” refers to the first day the class meets; thereafter, the “day” refers to the business day.

No one other than the Controller’s Office in 201 Jardine Hall or the Tuition Refund Board of Appeals is authorized to determine the amount of tuition refund a student will receive.

Students who, because of extenuating circumstances, seek a higher refund than is available by policy, must petition the Tuition Refund Board of Appeals. Petition forms are available in the Controller’s Office. The petition must be filed with appropriate documentation in the Controller’s Office within the semester the course was taken.

Students who may have received approval from the University Exceptions Committee for a late withdrawal from a previous semester are not eligible by policy for a tuition refund. These are separate issues and decisions.

Federal regulations may require students attending the University for the first time and receiving student financial aid (grants, loans, or work assistance) under Title IV or whose parent(s) receive(s) a loan under Title IV on behalf of the students who withdraw fully from the University will be subject to a different refund policy. Contact the Controller’s Office for details.

Military Refund Policy
Students serving in the National Guard or Reserves who are called to active duty during an academic term are entitled to receive a full refund of tuition and fees. Students who are drafted and must report for active duty during an academic term are entitled to receive a full refund of tuition and fees. Parking fees will be assessed at the regular student credit hour charge. Senior citizens must present a Medicare card or driver’s license to validate age. A special senior citizen registration is held after the first day of classes (see the Schedule of Courses).

Senior citizens desiring college credit or the assurance of space in specific courses may enroll and pay full fees during regular registration. Senior citizens who have not enrolled at WSU before must complete an Application for Admission and pay the $25 application fee before registering.

Senior Citizens who want to participate in one or more of the Kinesiology and Sports Studies 152 Sections, have the following options:
1. Purchase a membership in the Center for Physical Activity and Aging (CPAA), $50 per student.
2. Those who want more complete access to the Hessett Center, and Ablah Library privileges, can join CPAA and enroll as auditors, $75.00 per student (the cost includes parking fees).

Members of the CPAA are also eligible for functional assessment testing each semester of their ability to perform daily living activities, an annual bone density evaluation, and an educational and informative monthly newsletter.

General University Academic Programs and Areas
General Education Program
The General Education Program seeks to provide each student with a body of knowledge that is both a broad foundation for his or her major field of study, and also the beginning of what is necessary to become a genuinely educated person. The General Education Program provides the opportunity for all students to grow in their knowledge and appreciation of the rich variety of human achievements in the arts, humanities, and sciences.

Goals of General Education
• to understand the humanities and how they explore the complexity of the human experience;
• to understand and appreciate various art forms;
• to understand human functioning and behavior in individuals, groups, institutions, and societies;
• to understand the natural sciences, their application in technological innovation and development, and their impact on society;
• to study and apply basic mathematical principles; and
• to study and apply principles of written and oral communication.

General Education Outcomes
• communicate clearly and effectively;
• analyze and assess information utilizing a variety of information and people resources;
• problem solve and make excellent decisions in personal, career, and community arenas;
• motivate people and develop collaborative work environments;
• articulate issues, options, and consequences of decisions;
• utilize technology to solve problems and facilitate tasks;
• function by examined ethical standards and principles;
• appreciate and apply understandings of the fine arts, humanities, social sciences, natural sciences, and mathematics to life, career, and community challenges;
• understand diverse cultures and relate well with individuals from these cultures; and
• actively engage in the betterment of the community in which they live.

Significant development of oral and written communication, mathematical, and library research skills is expected of all Wichita State University graduates.

Students transferring to Wichita State University under the Transfer and Articulation Agreement of the Kansans Public Community Colleges and State Universities are considered to have met the requirements of Wichita State University General Education Program as determined by transcript evaluation. This refers only to students with previous college credit and is not applicable to entering freshmen.

Courses within a student’s major department shall not count in fulfilling general education requirements. (This restriction applies only to one major. For students with a double major, courses in the second major could count in fulfilling their requirements.)

General education courses must be at least 3 credit hours and from the approved general education course list. The list below is current as of this printing. For other information and updates, see the Web site: advising.wichita.edu and click on Information for Students, General Education Courses by Time and Division.

Introductory Courses
An introductory course meets general education objectives and serves as an introduction to the discipline.
### General Education Program Requirements • Worksheet

<table>
<thead>
<tr>
<th>Basic Skills*</th>
<th>ENGL 100 or 101</th>
<th>ENGL 102</th>
<th>COMM 111</th>
<th>MATH 111 or 131**</th>
</tr>
</thead>
<tbody>
<tr>
<td>Complete each with grade of C or higher</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Division</th>
<th>Introductory Course</th>
<th>Further Study/I&amp;P+ Course</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fine Arts</td>
<td>Humanities</td>
<td></td>
</tr>
<tr>
<td>Art History</td>
<td>Communication***</td>
<td></td>
</tr>
<tr>
<td>Dance (History)</td>
<td>English***</td>
<td></td>
</tr>
<tr>
<td>Musicology-Composition</td>
<td>History</td>
<td></td>
</tr>
<tr>
<td>Theatre</td>
<td>Linguistics</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Modern and Classical</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Languages and Literatures</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Philosophy</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Religion</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Women’s Studies</td>
<td></td>
</tr>
<tr>
<td>Business</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Social and Behavioral Sciences</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Anthropology</td>
<td>Geography</td>
<td></td>
</tr>
<tr>
<td>Criminal Justice</td>
<td>Political Science</td>
<td></td>
</tr>
<tr>
<td>Economics</td>
<td>Psychology</td>
<td></td>
</tr>
<tr>
<td>Entrepreneurship</td>
<td>Sociology</td>
<td></td>
</tr>
<tr>
<td>Ethnic Studies</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mathematics and Natural Sciences</td>
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<tr>
<td>One class must be from biology, chemistry, geology, or physics</td>
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<tr>
<td>Biology</td>
<td>Geology</td>
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<tr>
<td>Biological</td>
<td>Mathematics/Statistics***</td>
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<tr>
<td>Anthropology</td>
<td>Physics</td>
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<tr>
<td>Chemistry</td>
<td>Public Health Sciences</td>
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<tr>
<td>Computer Science</td>
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</tbody>
</table>

* Placement into math and English Basic Skills courses is determined by ACT scores, high school background, or departmental placement exam.
** MATH 111 or any advanced math course that requires MATH 111 or 112 as a prerequisite. MATH 131 does not fulfill the prerequisite for any further math course. MATH 131 does not meet degree requirements in all colleges.
*** Excluding Basic Skills.
+ Students must take one Issues and Perspectives (I&P) course; no more than two I&P courses will count for general education credit.

### Additional College/School Requirements

Academic advising is an important part of your undergraduate experience. Please meet with an advisor in the college of your major before registering for classes each semester. These individuals will help you understand your undergraduate experience and assist you in selecting classes that meet your needs and requirements for the degree and major.

**Business** requires MATH 144 or 242 and ECON 201 and 202. MATH 111 or 112 meets the prerequisite for MATH 144.

**Education** requires PSY 111. All teachers who entered WSU as freshmen since Fall 1995 are required to take STAT 370, Educational Statistics, or a higher level math course. MATH 111 is a prerequisite for STAT 370.

**Engineering** students are required to take MATH 242, PHYS 313, and CHEM 111. Students have two options for completing the General Education Program requirements in Fine Arts and Humanities and Social and Behavioral Sciences.

**Fine Arts** students majoring in art education, music education, and special education music are required to take 3 hours of literature, as well as PSY 111. All teachers who entered WSU as freshmen since Fall 1995 are required to take STAT 370, Educational Statistics, or a higher level math course.

**Health Professions** requirements are listed by major. General Education requirements vary.

**Liberal Arts and Sciences** requires the following:
- English or foreign language literature (Humanities)
- HIST 131, 132 (Humanities) or POLS 121 (Social Science)
- One biology course and one physical science course; one must have a laboratory experience.
- Foreign language in all BAdegrees and the BS degrees in criminal justice and gerontology.

**Exploratory** students meet with an academic advisor in the Liberal Arts and Sciences Advising Center. Students who have not declared a major may want to take a variety of courses to help clarify interests and identify possible majors and remain academically flexible.

All courses which qualify for general education credit have a caret (>) prefix in the Catalog. General education courses offered in a given semester are listed in the Schedule of Courses.
**Humanities Courses**

- COMM 111H, Public Speaking (Honors)
- COMM 190, Introduction to Human Communication
- ENGL 220, The Literary Heritage: English Masterpieces
- ENGL 230, Exploring Literature
- ENGL 232, Themes in American Literature
- FREN 210, Intermediate French (P)
- GERM 220, Continuing German (P)
- GREEK 223, Intermediate Greek (P)
- HIST 100, World Civilization since 1500
- HIST 101, Western Civilization to 1648
- HIST 102, Western Civilization since 1648
- HIST 131, History of the USA: Colonial to 1865
- HIST 132, History of the USA: since 1865
- HNRS 105, Seminar I: Humanities
- HNRS 151, Seminar II: Humanities
- LATIN 223, Intermediate Latin (P)
- LING 151, The Nature of Language
- PHIL 100, The Meaning of Philosophy
- PHIL 125, Introductory Logic
- PHIL 144, Moral Issues
- REL 110, Old Testament
- REL 115, New Testament
- RUSS 210, Intermediate Russian (P)
- SPAN 210, Intermediate Spanish (P)
- WOM S 190, The American Woman in Popular Culture
- WOM S 287, Women in Society: Social Issues

**Social and Behavioral Sciences Courses**

- ANTHR 100, American Culture
- ANTHR 102, Cultural Anthropology
- ANTHR 103, Introduction to Archaeology
- CJ 191, Introduction to Criminal Justice
- ECON 201, Principles of Macroeconomics
- ETH S 100, Introduction to Ethnic Studies
- ETH S 210, Fundamentals of Cross-Cultural Communication
- GEOG 125, Principles of Human Geography
- GEOG 210, Introduction to World Geography
- HNRS 106, Seminar I: Social and Behavioral Sciences
- HNRS 152, Seminar II: Social and Behavioral Sciences

**Further Study Courses**

A further study course is taken in a discipline once a student has completed an introductory course in the same discipline.

**Fine Arts Courses**

- ART H 121, Survey of Western Art: Ancient and Baroque
- ART H 122, Survey of Western Art: Renaissance and Baroque
- ART H 124, Survey of Western Art: Modern
- DANCE 140, Art of the Dance
- HNRS 104, Seminar I: Fine Arts
- HNRS 150, Seminar II: Fine Arts
- MUS C 160, The Heritage of Western Music
- MUS C 162, World Music
- THEA 143, The Art of the Theater
- THEA 200, Experience the Performing Arts
- THEA 260, History of Musical Theater

**Mathematics and Natural Sciences Courses**

- ANTHR 101, Biological Anthropology
- BIOL 103, Microbes and You
- BIOL 106, The Human Organism
- BIOL 107, The Human Organism Laboratory
- BIOL 210, General Biology I (P)
- CHEM 101, The Science of Chemistry
- CHEM 103, General Chemistry
- CHEM 111, General Chemistry
- CS 105, An Introduction to Computers and their Applications
- CS 210, Introduction to Computer Science
- GEOL 102, Earth Science and the Environment
- GEOL 151, General Geology
- GEOG 201, Physical Geography
- HNRS 153, Seminar II: Mathematics and Natural Sciences
- MATH 144, Mathematics and Natural Sciences
- MATH 242, Calculus I (P)
- PHYS 111, Introductory Physics
- PHYS 131, Physics for Health Sciences
- PHYS 195, Introduction to Modern Astronomy
- PHYS 213, General College Physics I (without calculus)
- PHYS 313, University Physics I (with calculus)
- PHYS 315, University Physics Lab I
- PHYS 316, University Physics Lab II
- STAT 200, Elementary Statistics (P)
- STAT 370, Elementary Statistics (P)

**Further Study Courses**

A further study course is taken in a discipline once a student has completed an introductory course in the same discipline.

**Fine Arts Courses**

- ART H 322, Medieval Art I
- ART H 323, Medieval Art II
- ART H 325, Art of the Ancient Near East and Egypt
- ART H 421, Greek Art and Architecture
- ART H 422, Roman Art and Architecture
- ART H 521, Italian Renaissance
- ART H 522, Southern Baroque
- ART H 523, 18th and 19th European Art
- ART H 524, 18th and 19th American Art
- ART H 525, 20th Century Art before 1945
- ART H 526, Art since 1945
- DANCE 225, Survey of Dance History
- DANCE 315, Music for Dance (P)
- FA 301, An Introduction to Entrepreneurship in the Fine Arts
- FA 310, Arts and Technology
- MUS C 161, Music through the Ages
- MUS C 164, Styles of Jazz
- MUS C 493, American Popular Music
- THEA 221, Oral Interpretation
- THEA 241, Improvisation and Theatre Games
- THEA 243, Acting I
- THEA 450, Contemporary Theater and Drama (P)
- THEA 516, Playwriting I (P)
- THEA 517, Playwriting II (P)
- THEA 623, Development of the Theater I
- THEA 624, Development of the Theater II

**Humanities Courses**

- COMM 221, Oral Interpretation
- COMM 302, Interpersonal Communication
- COMM 311, Persuasion (P)
- COMM 312, Nonverbal Communication (P)
- COMM 313, Argumentation and Advocacy
- COMM 430, Communication Research and Inquiry (P)
- COMM 535, Communication Analysis and Criticism (P)
- COMM 631, Historical and Theoretical Issues in Communication (P)
- COMM 632, American Public Address
- ENGL 252, Modern American Writers
- ENGL 254, Modern British Literature
- ENGL 272, Origins of Western Literary Tradition
- ENGL 275, Studies in Popular Literature
- ENGL 290, The Bible as Literature
- ENGL 315, Introduction to English Linguistics
- ENGL 320, The Nature of Drama
- ENGL 330, The Nature of Fiction
- ENGL 340, Major Plays of Shakespeare
- ENGL 345, Studies in Comparative Literature
- ENGL 360, Major British Writers I
- ENGL 361, Major British Writers II
- ENGL 362, American Writers of the 19th Century
- ENGL 365, African-American Literature
- ENGL 400, The Literary Imagination: The Tragic, Comic, Heroic, Satiric Modes
- FREN 223, Intermediate French Readings I (P)
- FREN 300, Intermediate French Readings II (P)
- MCLL (FREN) 540, French Literature in English Translation
- MCLL (FREN) 541, French Literature of African and the Caribbean in English Translation
- GERM 223, Intermediate German I (P)
- GERM 344, Intermediate German II (P)
- GREEK 224, Intermediate Greek (P)
- HIST 306, The US Century: Decades of Change
- HIST 311, Colonial Latin America
- HIST 312, Modern Latin America I
- HIST 314, English History II
- HIST 315, Modern German History
- HIST 317, The Holocaust
- HIST 320, Russian History Survey
- HIST 321, The Vietnam Conflict
- HIST 332, Ethnic America, ca. 1500-1924
- HIST 333, Ethnic America in the 20th Century
- HIST 340, World War II
- HIST 357, Women in the Ancient World
- HIST 362, The Roman World
- HIST 501, The American Colonies
- HIST 502, The American Revolution and Early Republic
- HIST 503, Age of Jefferson and Jackson
- HIST 504, Civil War
- HIST 507, U.S. History: 1900 to 1945
Issues and Perspectives Courses

An issues and perspectives course is an interdisciplinary class or one that informs students of issues or problems from a disciplinary perspective. Students may take either a further study course in a discipline or an issues and perspectives course from the same disciplinary grouping. For example, an introductory course and an issues and perspectives course are both from the social and behavioral sciences disciplines.

Fine Arts/Humanities Courses

ART E 303, Stimulating Creative Behavior
ART H 326, Architecture
ENGL 343, Great Plains Literature
GERM 341, Germany in the European Context
HIST 308, A History of Lost Civilizations
HIST 330, The Americans, Conflict and Consensus in the Development of American Society and Culture
HNRS 204, Seminar III: Fine Arts
HNRS 205, Seminar III: Humanities
HNRS 420, Seminar in Humanities
HNRS 450, Seminar in Fine Arts
MUS C 310, Interrelated Arts (P)
PHIL 300, Science and the Modern World
PHIL 302, Values and the Modern World
PHIL 385 Engineering Ethics
SCWK 541 Women, Children and Poverty (P)
THEA 385, Theatre as a Mirror of Today’s America
WOM S 541, Women, Children, and Poverty (P)
WOM S 586, Gender, Race, and Knowledge

Social and Behavioral Sciences Courses

ECON 250, Entrepreneurship and Personal Enterprise
ECON 280, Economics of Social Issues
HNRS 206, Seminar III: Social and Behavioral Sciences
HNRS 430, Seminar in Social and Behavioral Sciences
IB 333, International Business
LAS-I, Global Issues
PA 326, Emerging Health Care Issues of the 21st Century
PADM 400, Issues and Perspectives on the City
PHS 308, Leadership in Self and Society
PHS 310, Understanding the U.S. Health Care System

POL S 232, Basic Ideas in Political Theory
PSY 416, Psychology and Problems of Society (P)
PSY 534, Psychology of Women (P)
SOC 316, The American Male
SOC 336, Work in Modern Society

Mathematics and Natural Sciences Courses

BIOL 310, Human Reproduction: Issues and Perspectives (P)
BIOL 370, Introductory Environmental Science
GEOL 300, Energy, Resources, and Environment
HNRS 207, Seminar III: Mathematics and Natural Sciences
HNRS 440, Seminar in Natural Sciences and Mathematics
HP 330, Cancer: Perspectives and Controversies
MATH 351, Introduction to the History of Mathematics (P)
MED Tech 430, Bioterrorism/Fact and Fiction
PHYS 320, Scientific Thinking

(P) designates courses with prerequisites

Emory Lindquist Honors Program

The Emory Lindquist Honors Program provides an enriched university experience to outstanding students. It welcomes students who are highly motivated and well-prepared. The program offers seminars, honors colloquia, and honors sections of regularly scheduled courses. Each course is limited to 25 or fewer students. The program also extends opportunities for independent study and sponsors academic enrichment activities such as lectures, field trips, and participation in regional and national honors organizations.

The program promotes academic excellence at the undergraduate level by offering a challenging honors track within the University’s General Education Program, opportunities to earn academic distinction in a student’s departmental major, and various support services. The honors curriculum features small classes, experienced, highly committed faculty, and an approach to study that emphasizes participatory over passive learning. Support services provided by the program include academic advising and counseling and facilities where students can study, meet with friends, or just relax. The student-led Emory Lindquist Honors Society sponsors a variety of academic and non-academic activities.

Broad program policy is established by the Faculty Honors Committee and is subject to approval by the vice president for academic affairs. The honors director, in conjunction with the Student Honors Executive Council, makes policy recommendations and sponsors student activities.

Generally, freshmen are admitted to the program by offering a challenging honors track within the University’s General Education Program, opportunities to earn academic distinction in a student’s departmental major, and various support services. The honors curriculum features small classes, experienced, highly committed faculty, and an approach to study that emphasizes participatory over passive learning. Support services provided by the program include academic advising and counseling and facilities where students can study, meet with friends, or just relax. The student-led Emory Lindquist Honors Society sponsors a variety of academic and non-academic activities.

Broad program policy is established by the Faculty Honors Committee and is subject to approval by the vice president for academic affairs. The honors director, in conjunction with the Student Honors Executive Council, makes policy recommendations and sponsors student activities.

Generally, freshmen are admitted to the program if their composite score on the Enhanced American College Test (ACT) is 26 or higher, or if their high school grade point average is 3.500 or higher as certified by the University. Transfer and continuing students may enter the program if they have achieved a minimum grade point average of 3.250 in university-level studies and if they satisfy other transfer and admission criteria established by the program. Students who satisfy the minimum grade point average requirements but who are not members of the program may enroll in honors courses if they have the permission of the honors director. To be admitted to the program, a student needs to submit an Honors Program Application and meet with a program representative.

Students in the Emory Lindquist Honors Program are expected to remain in good standing by maintaining at least a 3.25 grade point average overall, a 3.00 grade point average in honors course work, and by making regular progress toward completion of the honors curriculum. Students whose performance falls below these expectations will be placed on probation with the honors program.

Probation

A student whose overall or grade point average falls below program requirements will be put on probation for the next semester of enrollment.

A student will be removed from probation if grade point requirements are satisfied for work taken during the next semester of enrollment.

In the semester following that, the student’s overall and honors grade point averages need to satisfy program requirements or the student will be dismissed from the program. Students may appeal dismissal to the Faculty Honors Committee by demonstrating compelling reasons why they should be permitted to continue as an honors student.

Normal Progress

Normal progress toward completion of the honors curriculum is defined as follows:

• complete one seminar within the first 15 credit hours at WSU
• complete two seminars within the first 30 credit hours at WSU
• complete three seminars within the first 45 credit hours at WSU
• submit a Senior Project Study Proposal approved by the major department after achieving senior status.

Graduation Requirements

To graduate with the notation “Honors Program Graduate” on his or her transcript, a student must satisfy the following requirements:

• complete the required honors curriculum
• achieve an overall grade point average of at least 3.250
• achieve a grade point average of at least 3.250 in all honors courses.

Graduation Honors

In addition to recognition awarded by the University to all students achieving outstanding academic records, honors program graduates are eligible for additional recognition.
Students who satisfy honors graduation requirements receive the notation ‘Honors Program Graduate’ on their transcripts and are recognized at Commencement.

The highest ranked honors program graduates each year are named Emory Lindquist Scholars and are recognized at Commencement.

With departmental approval, honors program participants completing a senior project earn departmental honors at graduation.

Honors Curriculum

Adopted in 1996, the honors curriculum offers students an honors track for completing University general education requirements. A student is also required to complete an approved senior project in their major department.

Freshman/Sophomore Seminars. In each of their first three semesters at the University, honors students substitute an honors seminar for one of their required general education distribution courses. Enrollment in seminars is limited to 15 students.

Seminars are offered in fine arts, humanities, social and behavioral sciences, and natural sciences and mathematics. Each seminar has a specific topic.

In honors seminars students can expect to work closely with fellow students and the professor. Seminars are designed to stimulate learning by introducing students to basic questions in various fields of study, the methods of inquiry developed to deal with these questions, and the connections between different branches of knowledge. Many seminars are interdisciplinary. Seminars emphasize the development of learning skills, including writing, oral communication, library research, and laboratory methods.

Honors Upper-Division Courses. Students must also complete two upper-division courses for honors credit. These may be honors sections of further study or issues and perspectives courses in the University’s General Education Program, courses in the student’s major, elective courses, or a combination of these.

Senior Project. To complete honors requirements, a student designs a 6-hour senior project in consultation with his or her major department. A senior project may take the form of a senior paper, laboratory research project, independent study project, internship, departmental seminar, other appropriate studies, or a combination of these. Each department determines what is appropriate for its majors. Students submit a Senior Project Study Proposal approved by their major department when they become seniors.

Additional Honors Courses. Additional honors courses are offered regularly, including honors sections of English composition, oral communication, and calculus. Students are strongly encouraged to enroll in these sections as they complete other University requirements. Grades earned in these classes are included in a student’s honors grade point average.

Honors Option. Students may take regular courses for honors credit with the permission of the course instructor and the Honors Program. Generally such honors option arrangements involve doing some additional work connected with the course. Specific arrangements are worked out between student and instructor and submitted to the honors office on an Honors Option Contract. Failure to complete an honors option carries no penalty.

Lower-Division Courses

>HNRS 104. Seminar I: Fine Arts. (3-4). General education introductory course. Topics vary. Prerequisite: Beginning honors student or permission of honors director.

>HNRS 105 Seminar I: Humanities. (3-4). General education introductory course. Topics vary. Prerequisite: Beginning honors student or permission of honors director.

>HNRS 106 Seminar I: Social and Behavioral Sciences. (3-4). General education introductory course. Topics vary. Prerequisite: Beginning honors student or permission of honors director.

>HNRS 107 Seminar I: Mathematics and Natural Sciences. (3-5). 1-3R; 1-2L. General education introductory course. Topics vary. Prerequisite: Beginning honors student or permission of honors director.

>HNRS 150 Seminar II: Fine Arts. (3-4). General education introductory course. Topics vary. Prerequisite: HNRS 104 and 6 additional credit hours, or permission of honors director.

>HNRS 151 Seminar II: Humanities. (3-4). General education introductory course. Topics vary. Prerequisite: HNRS 105 and 6 additional credit hours, or permission of honors director.

>HNRS 152 Seminar II: Social and Behavioral Sciences. (3-4). General education introductory course. Topics vary. Prerequisite: HNRS 106 and 6 additional credit hours, or permission of honors director.

>HNRS 153 Seminar II: Mathematics and Natural Sciences. (3-5). 1-3R; 1-2L. General education introductory course. Topics vary. Prerequisite: HNRS 107 and 6 additional credit hours, or permission of honors director.

Upper-Division Courses

>HNRS 204 Seminar III: Fine Arts. (3-4). General education issues and perspectives course. Topics vary. Prerequisite: HNRS 104 and 150 and 12 additional credit hours, or permission of honors director.

>HNRS 205 Seminar III: Humanities. (3-4). General education issues and perspectives course. Topics vary. Prerequisite: HNRS 105 and 151 and 12 additional credit hours, or permission of honors director.

>HNRS 206 Seminar III: Social and Behavioral Sciences. (3-4). General education issues and perspectives course. Topics vary. Prerequisite: HNRS 106 and 152 and 12 additional credit hours, or permission of honors director.

>HNRS 207. Seminar II: Mathematics and Natural Sciences. (3-5). 1-3R; 1-2L. General education issues and perspectives course. Topics vary. Prerequisites: HNRS 107 and 153 and 12 additional credit hours, or permission of honors director.

>HNRS 310. Honors Tutorial. (1). Repeatable to a maximum of 3 hours of credit.

>HNRS 400. Honors Seminar. (1-4). General education further study course. Cross-listed as ENGL 421 and PHIL 400.

>HNRS 410. Independent Study. (1-4). Repeatable to a maximum of 6 hours of credit.

>HNRS 420. Seminar in Humanities. (3-4). General education issues and perspectives course. Topics vary. Prerequisite: HNRS 205 or permission of honors director.


>HNRS 440. Seminar in Natural Sciences and Mathematics. (3-5). General education issues and perspectives course. Topics vary. Prerequisite: HNRS 207 or permission of honors director.

>HNRS 450. Seminar in Fine Arts. (3-4). General education issues and perspectives course. Topics vary. Prerequisite: HNRS 204 or permission of honors director.

Honors Mentor Program

Much of the excitement of college learning comes through informal discussions with faculty and other students. HNRS 310, Honors Tutorial: Selected Readings offers such an opportunity. This course features informal discussions between groups of five or six students and a faculty mentor. While four or five books are read and discussed during the semester, the primary purpose of the course is to personalize the educational experience and give students an opportunity to talk about other education concerns they may have.

Certificate Programs

Certificate programs are available at the undergraduate and graduate levels. These programs are a group of related courses that address a special topic and completion of these courses indicates achievement in a specialized area. Certificates vary in terms of length and some courses in the program may have prerequisites. While these programs do not end with an academic degree, many of the courses are found within degree programs. Certificate programs are reviewed by the faculty on a three year rotation. Many of these programs exist for limited time periods depending on their demand. Certificate programs are further described in the various departmental sections.
Cooperative Education

Cooperative education is an academic program for undergraduate and graduate students who wish to combine classroom studies with academically related paid employment. Cooperative education places students both locally and nationally.

Cooperative Education offers both alternating and parallel placements. Students who select the alternating option must complete a semester of full-time enrollment in course work before entering a second alternating position. Alternating placement carry the status of full-time students and enjoy the accompanying privileges.

Students selecting the parallel option are required to carry a minimum of 6 hours of course work in addition to their Co-op course. Students may enroll in parallel Co-op positions during consecutive semesters so long as faculty sponsors determine that meaningful learning experiences exist.

Requirements for Co-op participation vary within the different colleges and departments. Requirements for admission to the Co-op program generally include completion of 24 credit hours and satisfactory academic standing. Interested students should come to the Cooperative Education and Work-Based Learning Office, 223 Grace Wilkie Hall, or call (316) 978-3688. Students are required to complete an application for registration in the appropriate department. Academic credit is earned after completing all project requirements assigned by the advisor.

Requirements for internships vary within different colleges and departments and for various employers. Generally the requirements for registering in the internship office include completion of 24 credit hours and satisfactory academic standing.

Interested students should come to the office of Cooperative Education and Work-Based Learning, 223 Grace Wilkie Hall, or call (316) 978-3688. Students complete a brief orientation, attend a professional practice workshop, prepare an appropriate resume and meet with an experienced coordinator for their college. Additional information may be obtained from our Web site: www.wichita.edu/coop

Exchange and Study Abroad Programs

National Student Exchange

The National Student Exchange (NSE) is an exciting opportunity to attend one of more than 170 colleges and universities across the country while paying your regular WSU tuition. Costs of room, board, and books are paid at the host campus. You will continue to have your financial aid information sent to WSU. Most financial aid and scholarships will still be applicable; your aid must first be applied to your tuition bill at WSU, and the balance can be taken to pay costs at your host campus.

The program is open to undergraduate, domestic students who are (1) enrolled in at least 9 hours at WSU at the time of application to NSE as well as in the semester prior to exchange and (2) have a 2.500 cumulative grade point average at the time of application and at completion of the semester prior to exchange. You should apply for the program during the fall before the year you want to exchange.

Prior to the exchange, you and your academic advisor will complete an advising agreement. You will receive full credit for work satisfactorily completed on exchange.

For more information, call the NSE coordinator, (316) 978-3085.

Study Abroad Programs

Wichita State University provides a range of options for students interested in studying overseas, from its own programs taught by WSU faculty to consortia in which WSU participates to programs operated by other institutions and organizations.

WSU students who wish to study abroad should first visit the Office of International Education to talk with an advisor about studying overseas. Interested students can look at a variety of study abroad programs in the Study Abroad Library on the second floor of the James Sutherland Garvey International Center.

In addition to the three programs in France and Mexico listed below, the university offers spring break programs in Belize through the Anthropology Department and the Geology Department; exchange agreements with universities in Japan, Germany, and Australia; a special study abroad opportunity with King Alfred’s College in England; and participation in consortia such as the International Student Exchange Program (ISEP) and the Maastricht Center for Transatlantic Studies. Students may also use the National Student Exchange program described above to participate in overseas study programs sponsored by those universities.

Wichita State also offers organized study abroad programs in Mexico and France, described below.

Exchange Program with the University of Orleans

Wichita State University has a special exchange program with Wichita’s French sister city, Orleans. Through this exchange program, students pay their tuition and fees at WSU and do academic work in their chosen field at the Université d’Orléans. Orleans also offers a four-week summer program in which students may earn up to 6 hours of credit transferable to WSU. Students pay their fees directly to Orleans when enrolled in the summer program. For more information, contact the Department of Modern and Classical Languages and Literatures, 305 Jardine Hall.

Summer Program in Strasbourg, France

Students of French can improve their fluency and broaden their understanding of French culture in the five-week summer program in Strasbourg, France. Students with a minimum of one year of university French or the equivalent are eligible to participate. Students live in university housing and attend intermediate through graduate level courses in French language, culture, and literature. Up to 6 hours of credit may be transferred to WSU. For more information, contact the Department of Modern and Classical Languages and Literatures, 305 Jardine Hall.

Spanish Program in Puebla, Mexico

The Department of Modern and Classical Languages and Literatures offers a program designed to broaden students’ comprehension of the language, customs, history, and culture of Mexico.

Students who complete the six-week course may earn 6 hours of undergraduate or graduate credit. For more information, contact the Department of Modern and Classical Languages and Literatures, 305 Jardine Hall.

Midwest Student Exchange Program (MSEP)

This program enables residents of Michigan, Minnesota, Missouri, Nebraska, and North Dakota to enroll at a reduced rate of tuition in designated programs at Wichita State. Tuition for MSEP students is...
equal to 150 percent of regular in-state tuition, which is substantially less than students would pay as non-residents. Programs approved for the MSEP at Wichita State are international business, aerospace engineering, industrial engineering, manufacturing engineering, music—instrumental or vocal, criminal justice, communication, English—creative writing, minority studies, women’s studies, and medical technology.

To qualify for admission to MSEP, students must:

• have an ACT score of 24 or higher or an SAT score of 1,100 or higher.
• complete the 13 unit college preparatory curriculum as defined by ACT, including four units of English and three units each of social science, natural science, and mathematics.
• rank in the top 25 percent of their high school graduating class.

If students meet the criteria and are approved by the college dean, they will be offered a position in MSEP. Students in the program must maintain satisfactory progress toward their degree with a grade point average of 3.000 or higher.

For more information, call (316) 978-5060 or e-mail Martha.Shayevich@wichita.edu

Field Studies and Workshops

Workshops

Workshops devoted to current topics are offered throughout the summer. Typical courses include workshops for teachers in the areas of business, education, and fine arts; courses in current health issues; an entrepreneurship workshop for people considering creating a small business; and field study in topics such as the floral ecology of the Rocky Mountains, the Osage culture in Oklahoma, or a wilderness experience in a national park. A list of the workshops being offered each summer is included in the Summer Schedule of Courses. Special fees are charged for workshops. (See the Financial Information section of the Catalog.)

High School Students

High school students between their junior and senior years may enroll as guest students for college credit in many WSU classes (see page 9). Other summer opportunities at Wichita State for high school students include sports camps in basketball, baseball, and volleyball; a drum major and twirler camp; and enrichment courses for career exploration.

Field Geology

Wichita State offers a summer field course in geology. The base camp is Beulah, Colorado, on the east flank of the Wet Mountains. The summer course consists of five weeks in the field, for which students receive 6 hours of credit.

Applicants should have completed course work in physical and historical geology and at least 12 hours of advanced geology, preferably including a field methods mapping course. Inquiries should be directed to the Department of Geology, 114 Geology Building.

Academic Resources

Libraries

The University’s libraries consist of Abrah Library, the main library, and chemistry and music branch libraries. Through a wide range of materials, facilities, and services, the University libraries support teaching and research at WSU. The collections include more than three million books and periodicals, microforms, government publications, corporate annual reports, scores, videotapes, audio recordings, and more than 90 electronic databases. In 1991, Abrah Library became an official United States Patent and Trademark Depository Library, the only such depository in Kansas.

Abrah Library facilities include an open stack arrangement, seating for more than 800 people, group and faculty study carrels, electronic carrels containing listening and viewing equipment, microform reading and printing equipment, and photocopiers, and typewriters. PC workstations and printers are provided to access the library’s online catalog and electronic databases. A 24-hour study room with a vending area and work stations offering access to the Internet and all library databases as well as word processing programs and a spreadsheet program is also maintained for student use.

The University’s libraries offer students a variety of services, including convenient hours as well as remote access to the online catalog and most of the library’s electronic resources. Reference librarians are available to help students locate information and use the computerized systems. These librarians also perform literature searches in numerous remote computerized databases. When materials are not owned, interlibrary loan services will locate and borrow materials from other institutions.

The Department of Special Collections houses the University Archives, rare books, historical Kansas maps, and a rapidly growing manuscript collection of more than 700,000 documents, many of which are available via the Internet. This collection includes papers of the abolitionist William Lloyd Garrison, the Kantor Collection of the Civil War Sanitary Commission, and local history collections, all of which can be helpful for student research.

More details about library resources and services are listed on the libraries’ web site at: library.wichita.edu

University Computing

The University Computing and Telecommunications Services (UCATS) organization provides the informational backbone for campus communications. In addition to the network infrastructure, UCATS supports the programs and technology for the administration of the University. Responsibilities include phone services, network connectivity, application support and training, programming support, desktop diagnosis and repair, network administration, and security, operations and technological consulting. You will find more details about these and other services online.

See www.wichita.edu/ucats

Open Student Computer Labs

UCATS maintains two open computer labs in Jabara Hall, Rooms 120 and 122. These labs are configured with up-to-date personal computer systems and an abundance of software applications. Other services that are available are Macintosh systems, scanning, laser printing, and color printing. There are lab assistants and professional staff available to support the use of these applications, systems, and other services like e-mail support, Internet use, and class project assistance.

Due to varying schedules of students, the labs have generous hours of operations that are always posted on the lab entry doors or at the web site listed under Public Labs at www.wichita.edu/user/services

Shocker One Stop (SOS)

Shocker One Stop is a web site, maintained by UCATS, that allows every student to view and edit their own WSU information. Examples are: Register for classes, view class schedules, current grades, transcript, financial aid information, edit personal e-mail and address data, and locate your academic advisor. For more information about this service and how to activate the account, go to www.wichita.edu/sos

Jabara Computer Laboratory Hours

Jabara Hall 120
Monday-Thursday, 7 a.m.-midnight
Friday, 7 a.m.-8 p.m.
Saturday, 10 a.m.-8 p.m.
Sunday, 1 p.m.-8 p.m.

Jabara Hall 122 (24-hour lab)
Open continuously, Monday, 7 a.m.-
Friday, 8 p.m.
Saturday, 10 a.m.-8 p.m.
Sunday, 1 p.m.-8 p.m.

Internet Access (Shocknet2)

A dial-up connection service (56k) to the Internet is provided by UCATS. Shocknet2 is provided at a nominal fee and there is assistance available to support anyone who has problems getting a proper connection. Application, installation instructions, and other information about Shocknet2 is available through the staff at the Jabara Computer Labs, WSU-HELP (978-4357) or www.wichita.edu/shocknet2

Campus Network Access

All residence hall students are provided a direct connection to the campus network. This includes a high-speed access to the Internet. Students can also register their wireless network cards through their SOS account that will authorize wireless access in the
Media Resources Center

The Media Resources Center (MRC) is a comprehensive media and video communications organization serving the instructional, research, and service missions of Wichita State.

The MRC operates the University’s cable television station, WSU-TV, and programs three other channels: channel 22, the College Television Network (CTN); channel 17, the International Channel; and channel 20, the Campus Information Channel (CIC).

The MRC oversees the radio station licensed to the University, KMUW 89.1FM. A public radio station, KMUW also operates the Wichita Radio Reading Service.

Facilities and resources at the MRC include an interactive television (ITV) classroom, a multimedia lab, and a professional television production studio. The MRC has designed and installed and maintains master classrooms across campus.

A wide array of media equipment is available for classroom use by students and faculty. This includes video recording systems and projection equipment.

Cable Television

Wichita State University operates WSU-TV, which is carried on more than 20 cable television systems in the Wichita area. Programming is provided by The Research Channel, a consortium of research universities, which promotes greater public awareness of research activities in progress around the world.

Additional programming consists of telecourses offered each semester for academic credit. Local programming is also produced, featuring a monthly magazine, faculty profiles, distinguished guest speakers, and other campus events.

Language Labs

The Savatiano-Cress Language Laboratories offer a variety of media services to foreign-language students. Audio, video, and computer equipment are available to students and faculty alike, with the goal of enhancing and expanding the learning experience through the use of instructional media. Hours are flexible to accommodate all students’ needs.

Math Lab

The Math Lab, 371 Jabara Hall, offers free mathematics tutoring for WSU students enrolled in the following courses: 007, Arithmetic; 011, Beginning Algebra; 012, Intermediate Algebra; 111, College Algebra; 123, College Trigonometry; 144, Business Calculus; 242, Calculus I; and 370, Elementary Statistics. Students may spread out their books and study math knowing that help is available when needed. Numerous mathematics faculty members volunteer time in the lab and it is staffed by graduate students and exceptional undergraduate students who are studying mathematics and/or mathematics-related disciplines. No appointment is necessary; students are encouraged to visit the lab during its hours of operation. To determine the hours for the current semester, refer to the schedule posted outside the lab or check the math department’s Web site, www.math.wichita.edu

Writing Center

The WSU Writing Center, in 601 Lindquist Hall, is free and open to all WSU students. In the Writing Center, all students meet with a tutor, who is either an undergraduate or graduate student assistant. Tutors offer assistance with all aspects of writing, including brainstorming, organization, style, and revision. A tutoring session lasts 30-45 minutes and focuses on self-editing strategies and the specific writing concerns voiced by the student. No appointment is necessary, but appointments may be scheduled by contacting the center at (316) 978-3173.

The Writing Center is open 9 a.m.-3 p.m. Monday through Friday and 5-7 p.m. Monday through Thursday. It opens the second week of classes and closes at the end of the last day of classes each semester. It is not open on Study Day or during finals.

Student Services

The Division of Student Affairs is responsible for enrollment services, student life and development, and student services. The Student Handbook, available to every student, describes relevant policies and procedures and the Student Code of Conduct. Students may receive copies of the code or bring their concerns about student life to 105 Grace Wilkie Hall. This office oversees many of the student services described in the following sections.

Career Services

The Career Services office provides services to students, alumni/alumnae, and community members seeking career advice or employment-related assistance.

Individual career counseling is available to assist students, alumni/alumnae, and community members with planning and decision making. Assessment instruments, including the Strong Interest Inventory, are offered for self-assessment. Workshops, presentations, and classroom instruction are offered to enable people to learn about the responsibilities of various career fields, to prepare job resumes and letters of application, to conduct effective employment interviews, and to make informed decisions.

Occupational and career information, employer directories, information on employment trends, annual survey reports, and information on graduate and professional school opportunities are available in the Career Exploration and Resource Center (CERC).

The CERC also houses a lab which provides computers for students to prepare job search documents such as resumes and cover letters. The computers also provide access to the World Wide Web for career research, as well as for online registration and interview sign-up.

Degree candidate and alumni/alumnae job search services include computerized resume referral to career employment vacancies; web resume books; on-campus interviews with employer representatives; and online positions listings. A bi-weekly e-mail newsletter provides career-related tips and information on programs and events.

Employment services also include online listings of part-time and summer employment opportunities.

Contact Career Services in 203 Grace Wilkie Hall, at (316) 978-3435, or online at: http://careers.wichita.edu

Child Development Center

The WSU Child Development Center is located at 3026 East 21st Street North, at the NW corner of Hillside and 21st Street. It is a licensed child care center for children of WSU students, faculty, staff, alumni, and community. Adverse staff of qualified lead teachers and WSU student assistants facilitate developmentally appropriate activities—art, language, science, math, music, and literature—in a hands-on learning environment. The child care center is open Monday through Friday from 7 a.m. to 6 p.m. for children six weeks to six years old. Full- and part-time care is available in addition to a school-age program during the summer.

Enrollment is limited so arrangements for child care must be made prior to the beginning of the semester in which services are needed. Child care assistance is available for WSU student parents who demonstrate financial need; applications may be obtained at the Center.

For more information, call (316) 978-3109, or online at studentaffairs.wichita.edu/cdc.html

Counseling and Testing

The Counseling and Testing Center provides psychological services and counseling for personal and career/life planning issues. Professional counseling is available on a cost-shared basis to all members of the University community—students, their families, faculty, and staff. Individual, couple, family, and group counseling are aspects of the professional counseling services. Testing services also are part of the center’s function. The credit by exam pro-
Disability Services
The Office of Disability Services provides academic accommodations for students who experience physical, learning or mental disabilities. Students are required to provide appropriate documentation to the Director of Disability Services before classroom services are provided. For more information, contact:
Office of Disability Services
Wichita State University
1885 Fairmount
Wichita, Kansas 67260-0132
(316) 978-3309, voice/TTY
(316) 978-3114, fax
webs.wichita.edu/dss

Services are based on the student’s need for academic accommodation. Disability Services encourages students to be independent on campus and to use those services which help maximize their educational experience.

Disability Support Services
The Disability Support Services (DSS) program provides opportunities for academic development, assists students with basic college requirements and motivates students with disabilities towards the successful completion of a baccalaureate degree. The program’s goal is to increase the college retention and graduation rates of students with learning, physical and psychological disabilities. Services provided by DSS include; academic advising, individualized tutoring, career exploration and referral, study skills improvement, scholarship opportunities, computer technology lab usage, financial aid search, graduate school selection and information, course selection and degree planning assistance, and campus and community involvement opportunities. For information, contact DSSat (316) 978-5949, stop by 174 Grace Wilkie Annex, or visit our web site at webs.wichita.edu/dss/

Office of International Programs
International Programs serves the special needs of approximately 1,300 international students from more than 100 countries enrolled at Wichita State. (For international student admission requirements, see page 9.) An orientation program specially designed for new international students prepares them for entrance into the American academic systems and way of life.

International Programs also sponsors the Friendship Family Program, the Cultural Ambassador Program, and other activities that promote interaction between American and international students.

In addition, International Programs houses a Study Abroad Reference Center which provides information to American students on study, work, and travel opportunities abroad.

For more information, contact International Programs in Garvey International Center, (316) 978-3730.

Rhatigan Student Center
The Rhatigan Student Center (RSC) is the community center for Wichita State University. Through its facilities and services, the student center serves students, faculty, staff, alumni, and guests of the University.

The RSC has several dining areas to provide a variety of atmospheres and menus as well as a catering department to meet further needs.

The University Bookstore, on the first floor of the RSC, stocks all required textbooks, computer software and hardware at educational prices, art supplies, general reading material, greeting cards, Shocker souvenirs, and gifts. Visit the bookstore on the Internet at www.wsubooks.com or call 978-3490.

The RSC has a Recreation Center on the lower level for leisure use. It includes pinball, video games, bowling, billiards, snacks, locker rental, an engraving shop, and a barber/beauty shop. The Rec Center, perfect for parties, is available for campus and non-campus groups at reasonable group rates. The Rec Center also is the home of the nationally ranked Shocker men’s and women’s bowling teams.

The Student Activities Council (SAC), in the RSC, provides students an opportunity to learn and develop leadership skills while planning a variety of programs for the campus. The Student Activities Council is the largest event-planning organization on campus; it sponsors more than one hundred events annually, including Shocktoberfest and Hippodrome.

The RSC is also home for the Student Government Association, Student Ombudsman, Shock Cater Card Center, Commerce Bank, University Dining Services, WSU Campus Ministries, the Center for Student Leadership, and the Rhatigan Student Art Gallery. Additionally, the RSC has a 450-seat theater and a variety of meeting rooms that can be scheduled for meetings, special events, and conferences.

The Reservations Office schedules the use of all facilities in the RSC as well as most University facilities for out-of-classroom use. Additionally, the Reservations Office manages the University Information Center (UIC) on the first floor of the RSC. Call the UIC at (316) 978-INFO (4636) for any information about WSU.

The RSC is supported through revenues generated from within the operation and student fees.

Visit the RSC on the web at rsc.wichita.edu

Sports and Recreation
Numerous sports and recreation programs exist at the University. Wichita State is a member of the Missouri Valley Conference; WSU men compete in basketball, baseball, track, tennis, and golf, and WSU women compete in basketball, softball, track, tennis, golf, and volleyball. The University fields teams in bowling and crew as independent sports.

There also is an extensive campus recreation program. Club sports include spirit squad, dance squad, racquetball, men’s and women’s soccer, men’s volleyball, wheelchair athletics, ice hockey, and akido. Intramural sports include flag football, basketball, table tennis, badminton, soccer, softball, bowling, swimming, and racquetball.

Students with a current Shocker ID card are admitted free to all varsity athletic events.

Facilities
Sports and recreation facilities for WSU students include a regulation 18-hole golf course; the 10,529-seat Charles Koch Arena which is used for intercollegiate basketball games, volleyball matches, and major entertainment events; Cessna Stadium, a 31,500-seat football and track and field facility which hosts high school and community events; the 7,808 seat Eck Stadium-Tyler Field, home to the Shocker baseball program, which recently underwent a $7.8 million renovation and ranks among the finest college baseball facilities in the country; the Sheldon Coleman Tennis Complex with eight lighted courts, home to WSU’s men’s and women’s intercollegiate tennis program; and the new 1,000-seat C. Howard Wilkinson Softball Facility for intercollegiate softball for women.

The Heskett Center, a multipurpose, dance, physical education, and recreation complex, contains instructional, research, and recreational areas. Activity areas consist of a weight room, circuit training room, combative room, 25-meter indoor swimming pool with separate diving well, seven handball-racquetball courts, indoor climbing wall, and a 200-meter indoor jogging track which surrounds five basketball courts. The outdoor area contains a six-court lighted tennis complex and two large lighted playing fields. Students must show a current Shocker ID card to use the activity areas for recreation or for classes. Check our Web site webs.wichita.edu/heskett

Student Development and Multicultural Affairs
The administrative office of Student Development and Multicultural Affairs can be reached at (316) 978-3078. The Center for Student Leadership is in 008 Rhatigan Student Center, (316) 978-3022, and the Multicultural Resource Center is in 158 Grace Wilkie East (Annex), (316) 978-3034. Visit us online at www.wsu.wichita.edu/sdma

The mission of the Office of Student Development and Multicultural Affairs is to foster an environment that promotes multiculturalism while building community and to coordinate services and programs that allow students and student organizations to participate in leadership, awareness, involvement, and volunteerism opportunities.
The Office of Student Development and Multicultural Affairs has five components:

- **Greek affairs**—formal recruitment, fall and spring all-greek assemblies, greek leadership retreat, and greek convention;
- **Multicultural affairs**—minority student mentoring program, cultural theme-month programming, Juumba: A Night of Creativity, students of color graduation ceremony;
- **Student organizations and leadership**—student organization registration and support, leadership institutes, student awards and recognition day;
- **Volunteerism**—alternative spring break, Building Up Dreams in Urban Youth (BUDUY) mentoring program, Shockers United; and
- **Women's programming and resources**—women's history month events, women's Brown Bag Lecture and Film Series.

**Student Government Association**

Wichita State believes that one of its primary tasks is preparing students for the responsibilities of citizenship in a democratic society. With this in mind, the University places an increasing emphasis on the role the Student Government Association plays on campus.

The legislative, executive, and judicial responsibilities of SGA are vested in the Student Senate, the Executive Officers and Cabinet, and the University Supreme Court. The senate appoints students to many University and Faculty Senate committees, recognizes and funds more than 150 student organizations, and allocates approximately $6 million annually in student fees to campus agencies ranging from the Heskett Center, Rhatigan Student Center, and Student Health Services. SGA also provides opportunities to fund your education through the Rhatigan Leadership Scholarship and provides financial assistance for child care through the Child Care Assistance Program. The cabinet executes the decisions of the senate and the officers. The supreme court issues opinions on constitutional questions and also serves as an appellate court for traffic and academic appeals. Each of these entities also participates in the determination of University policy.

Each student is automatically a member of SGA and is eligible to vote in the annual elections in April. Throughout the year, openings exist on the Student Senate, as well as in many of the University committees. All students are encouraged to participate in student government through the many opportunities SGA offers.

For more information, contact the Student Government Association, Room 202, Rhatigan Student Center, Wichita State University, (316) 978-3480.

**Student Health Services**

Student Health Services, the on-campus health care facility for students, is located in 209 Ahlberg Hall. Ambulatory health care is provided for students with illness, injury, questions, concerns, or problems. Staffed by professional nurse practitioners, nurses, and physicians, SHS offers a wide range of services. Information about insurance plans is available, however insurance is not a requirement to be seen. For more information, call (316) 978-5620.

**Student Support Services**

The Ronald E. McNair Postbaccalaureate Achievement Program encourages qualified college juniors and seniors to pursue graduate studies. Named in honor of Challenger space shuttle crew member Ronald E. McNair, the program provides services which prepare students for postbaccalaureate study, including assistance in locating financial aid, preparation for the Graduate Record Examination (GRE), and opportunities to attend and present papers at national conferences and to write for scholarly publications. Scholars participate in research conducted by University faculty, and local and national symposiums provide an opportunity for students to present their research. In addition, regular workshops encourage students' serious consideration of doctoral study. For more information, see us online at: web.swsu.edu/mcnairexperience.

The **Upward Bound** programs are federally funded programs that have been at WSU since 1966 (Wichita Prep) and 1991 (The Galaxy Experience). Wichita Prep assists high school students from limited-income backgrounds and who are first generation university students with academic potential but who may have inadequate secondary school preparation. The Wichita-area high school students participate in an intensive five to eight-week summer and nine-month academic year schedule to improve academic and social skills. Services include tutorial assistance; academic, career, and personal counseling; postsecondary admission; and academic classes and workshops. The program serves 55 students each year. The six-week residential program for students returning to high school assists them in the completion of secondary requirements and gives them exposure to college life. An eight-week residential program for students who will enroll in university classes in the fall provides them their first experience with college coursework. Our Web site is inweb.swsu.edu/upbound.

The mission of the Upward Bound Regional Math-Science Center/The Galaxy Experience, is to stimulate and advance interest in mathematics, science, and computer technology; challenge students to perform; provide a unique residential, academic, exploratory, hands-on experience; and encourage high school students to historically consider attaining a postsecondary degree in mathematics or the sciences. The program offers high school students from limited-income backgrounds and first generation university students the opportunity to interact with a highly qualified staff and faculty, as well as industry and peer mentors. Fifty participants are drawn from public and private high schools in a four state area—Kansas, Missouri, Nebraska, and Iowa. Ten of the 50 participants spend a week in the Future Astronaut Space Camp in Hutchinson, Kansas. The program focuses on three themes important in the discipline of science:

- **Space Science and Aerodynamics**—emphasizes how and why this country puts both human being and machine into outer space.
- **Environmental Concerns**—examines conservation and pollution issues in the nation and in immediate surroundings.
Human Health Issues—focuses interests in biological science on issues most pertinent to students. Our Web site is web wichita.edu/ubms

The Educational Opportunity Center (EOC) program, seeks to provide free counseling and assistance on college admissions for qualified adults who want to improve their job opportunities through entering or re-entering an educational program beyond high school. The program assists clients with a broad spectrum of comprehensive services. Assistance is given to individuals age 19 and over in applying for admissions to institutions that offer programs of post secondary education, including assistance in preparing the necessary applications for use by admissions and financial officers. Services include: assistance with completing college admissions applications; completing financial aid applications; career guidance and other specialized workshops; academic advice, personal counseling and study skills assistance; General Educational Development (GED) English as a Second Language (ESL), or Adult Basic Education (ABE) test preparation; and community referrals.

The Disability Support Services (DSS) program provides opportunities for academic development, assists students with basic college requirements, and motivates students with disabilities towards the successful completion of a baccalaureate degree. The program's goal is to increase the college retention and graduation rates of students with learning, physical, and psychological disabilities. Services also include: academic advising, individualized tutoring, career exploration and referral, study skills improvement, scholarship opportunities, computer lab usage, financial aid searches, graduate school selection and information, course selection and degree planning assistance, and campus and community involvement opportunities.

Gaining Early Awareness and Readiness for Undergraduate Programs (GEAR UP)
Wichita State University hosts a five-year statewide federal grant, Gaining Early Awareness and Readiness for Undergraduate Programs (GEAR UP), funded by the U.S. Department of Education, with the educational assistance to students in foster care as the focus. The overall goal of Kansas Kids @ GEARUP is to increase the number of students graduating from high school and are prepared for enrollment in post-secondary education, thereby fostering and enabling foster children to reach their full potential and consequently improving educational and social outcomes.

The Kansas Kids @ GEAR UP will work to expand existing efforts to enhance student achievement by partnering with SRS, privatized agencies, USD 259, Kansas Board of Regents, Kansas State Department of Education, TRIO programs, and other community and state agencies. Key components of the Kansas Kids @ GEARUP are academic development through tutoring and workshops, enhancing computer skills and access, mentoring and counseling (personal, academic, career growth), post-secondary access education, and providing scholarships for post secondary education.

Veterans Services
The Office of Veterans Services, 203 Jardine Hall, provides services to veterans and active duty people. The services span the entire range of benefits and include certification for benefits to the VA, tutorial assistance, financial assistance information, and work-study for veterans.

Wichita State University is designated a Serviceman’s Opportunity College. Our Web site is financialaid.wichita.edu/veteran/vethome.htm

Student Organizations
Registration
Student organizations may be granted the privileges of University recognition if they are registered with the Center for Student Leadership and approved by the Student Government Association (SGA). To be approved, each organization must provide a completed WSU Student Organization Registration form, lists of officers with addresses, copies of constitutions and bylaws, and an advisor’s name and address to the Center for Student Leadership. Once an organization has provided all necessary information, it may be granted official recognition by SGA which means it may use Wichita State in its name, use University rooms or grounds for meetings, post announcements on University bulletin boards, request funds from student fees in accordance with established procedures and guidelines of SGA Statutes, and be listed as a WSU organization in the Undergraduate Catalog, Campus Directory, and other University publications. Records of recognized organizations are maintained in the Center for Student Leadership.

For more information regarding student organization registration, contact the Center for Student Leadership, 008 Rhatigan Student Center, (316) 978-3022.

Student Organizations
Academic
A Cappella Choral Society
Alpha Kappa Psi
American Association of Petroleum Geologists
American Production and Inventory Control Society
American Society for Quality
American Society of Mechanical Engineers
Anthropology Club
Association for Computing Machinery
Association of Collegiate Entrepreneurs (ACE)
Association of Information Technology Professionals
Beta Alpha Psi, Epsilon Tau Chapter
Collegiate Music Educators National Conference
Decorative Arts Guild
English Graduate Student Association
Fine Arts Student Association
Geology Club
Health Careers Opportunity Program
Hugo Wall Public Administration Society
Institute of Electrical and Electronics Engineers
Institute of Industrial Engineers
International Business and Studies Association
Japanese Language Organization
Kansas Association of Nursing Students
Master of Physical Therapy Student Association
Philosophy Society
Physician Assistant Student Society
Pi Delta Phi
Pi Mu Epsilon
Potters’ Guild, WSU
Premedical Student Association
Russkii Kruzhok, The Russian Club
Social Work Organization of Graduate Students
Society for the Biological Sciences
Society of Automotive Engineers
Society of Automotive Engineers Aerodesign Club
Society of Physics Students
Society of Traditional Printmakers
Society of Women Engineers
Student Association for the Master of Business Administration
Student Music Teachers Association
Student Society for the Advancement of Exercise Science
Student Speech-Language-Hearing Association
Students in Free Enterprise (SIFE)
Tau Beta Pi Engineering Honor Society
Tutoring Association
Women’s Studies Scholars and Allies
Wu Crue (WSU K-12 Physical Education)

Community Service
Campus Girl Scouts
Emerging Leaders
Pay Back Society
Student Ambassador Society
Student Health Advisory Committee

Cultural/International
African Student Association
Associated Malaysian Students of Wichita
Association of Hindu Students in America
Association of Thai Students
Association of Vietnamese Students
Black Student Union
Chinese Student Friendship Association
Hispanic American Leadership Organization
Indian Students Association
International Student Union
Japanese Student Association
Korean Student Association
Laotian Student Association
Mi Pueblo (Latin American Union)
Muslim Students Association
Nepalese Student Association
Pakistan Students Association
Philippine Friendship Organization
Sri Lankan Student Association
Student Association of Bangladesh
Taiwanese Student Association
Turkish Students Association
Vietnamese Student Association

Fraternities and Sororities
Alpha Kappa Alpha
Alpha Phi
Alpha Phi Alpha
Beta Theta Pi
Cultural and Traditional Sisterhood
Delta Delta Delta
Delta Gamma
Delta Sigma Theta
Delta Upsilon
Gamma Phi Beta
Kappa Alpha Psi
Kappa Delta Chi
Kappa Sigma
Phi Beta Sigma
Phi Delta Theta
Pi Kappa Alpha
Pi Delta Theta
Pi Kappa Alpha
Sigma Alpha Chi
Sigma Gamma Rho
Sigma Lambda Beta
Sigma Phi Epsilon
Zeta Phi Beta

Governing/Representative Councils
Engineering Council
Interfraternity Council (IFC)
International Student Union
National Pan-Hellenic Council
Non-Traditional Student Association
Student Activities Council
Student Government Association
Women’s Panhellenic Association

Honorary
Alpha Psi Omega/University Players
Eta Kappa Nu
Golden Key International Honor Society
Kappa Alpha Psi
Lambda Alpha National Anthropology Honors Society
Mortar Board
National Residence Hall Honorary
Pinnacle National Honor Society
Psi Chi
Sigma Delta Pi
Sigma Gamma Epsilon
Tau Beta Sigma

Political
College Republicans
Green Shockers

Recreation/Sports Club
Aikido Club
Dance Team
Flying Club
Mystery Science Theater 3000 Club
Rowing Team (Crew)
SAE Mini-Baja Team
Spirit Squad

Wushu and Chinese Martial Arts Club

Religious
Association of Hindu Students in America
Baha’i Club
Campus Crusade for Christ
Chi Alpha Christian Fellowship
Interfraternity Christian Fellowship
Latter-Day Saint Student Association
Orthodox Christian Fellowship
Simpsons Christian Fellowship
St. Paul Parish/Newman Center
University Lutheran Center
Young Life

Residence Hall
Fairmount Towers Activities Council
Residence Housing Association

Special Interest
Academic Quiz Team
Anime Club
Bowling Teams (women and men)
Future Health Care Professionals
Model United Nations
Photography Guild
Sculpture Guild
Student Alumni Association
Student Physical Therapy Association
That Gay Group

University Facilities
Wichita State’s main campus is located on a 330-acre site bounded by Hillside, Oliver, 17th and 21st streets in northeast Wichita. The Hughes Metropolitan Complex, located at 29th Street North and Oliver, is considered part of the main campus.

Continuing education classes and special services including the Speech-Language-Hearing Clinic and the Wichita Radio Reading Service are available at the Hughes Metropolitan Complex, 978-3258. Some of the University’s facilities are described below.

Grace Memorial Chapel
Harvey D. Grace Memorial Chapel, located in the heart of the campus near Morrison Hall and the Rhatigan Student Center, was built in 1963 and dedicated to serve all creeds and races. The chapel is available to students for group or individual worship and meditation and is a frequent location for weddings.

Rhatigan Student Center
See description of the Rhatigan Student Center on page 23.

Satellite Locations
WSU offers classes and limited enrollment services at three full-service satellite locations: WSU Downtown, 127 North Market, 978-6555, WSU Southside at the Southside Education Center, 4501 East 47th Street South, 978-6647; and WSU Westside, 7011 West Central, 978-6777. Students may register for classes at any of these sites. Tuition and fees are the same as those on the main campus.

Course locations are listed in the Schedule of Courses.

Sports Facilities
See description of the University’s sports and recreation facilities on page 23.

Ulrich Museum of Art
The Ulrich Museum of Art, an integral part of Wichita State University, was established in 1974 to enhance and support the University’s educational and service mission. Since its founding, the museum has served as Wichita’s premier venue for contemporary works by established and emerging artists of national and international significance. A lively schedule of temporary exhibitions is complemented by an important collection of 20th-century painting, sculpture, and works on paper by such key historical figures as Milton Avery, Alexander Calder, Robert Henri, Willem de Kooning, Jacob Lawrence, Joan Miró, Robert Motherwell, Robert Rauschenberg, and Andy Warhol, and more contemporary, 21st-century artists including Jennifer Bartlett, Enrique Chagoya, Neil Jenney, David Levinthal, Nic Nicosia, Alan Rath, Peter Sarkisian, Jessica Stockholder, and Kara Walker. The museum is also well known for its outdoor sculpture collection, a group of more than sixty 20th-century monumental works installed across WSU’s 330-acre main campus that includes important pieces by Scott Burton, Luis Jimenez, Henry Moore, Louise Nevelson, Claes Oldenburg, George Rickey, and Augustine Rodin. The museum also presents a growing collection of new media works.

The museum was named in honor of Edwin A. Ulrich, a Hyde Park, New York, businessman who donated his collection of more than 300 works by the early 20th-century painter Frederick Judd Waugh and set up an endowment to support the new institution. The founding of the Ulrich coincided with the construction of a modern facility that is shared with the WSU School of Art and Design. The museum, which occupies two floors of the McKnight Art Center, is clearly identified at the main entrance by a colorful 50 x 70 foot glass and marble mosaic designed by Joan Miró, which has become the museum’s signature work and a campus landmark. A 1995 renovation created additional gallery and office space and a terraced sculpture court at the entrance that further enhances the museum’s distinctive visual identity.

Exhibiting artists are frequently brought to campus for public lectures and student workshops. Income from the Ulrich Museum Alliance for Contemporary Art is used to support this outstanding visiting artist program and other special events, which benefit both campus and community. Alliance members, in turn, enjoy special opportunities to meet some of the nation’s leading artists and learn more about contemporary art. Museum membership
is free to WSU students. Call (316) 978-3664, e-mail ulrich@wichita.edu or access the museum’s Web site, www.ulrich.wichita.edu for membership information and updates on upcoming events and exhibitions.

Policies and Procedures Academic

Student Responsibility

Students at Wichita State University have the following responsibilities:

1. To consult their advisors on all matters pertaining to their academic careers, including changes in their programs
2. To observe all regulations of their college and select courses according to the requirements of that college
3. To attend all meetings of each class in which they are enrolled (instructors will announce at the beginning of the semester if they consider attendance in computing final grades)
4. To fulfill all requirements for graduation
5. To be personally responsible for fulfilling all requirements and observing all regulations at Wichita State
6. To answer promptly to all written notices from advisors, faculty, deans, and other University officers
7. To file an Application for Degree card in the dean’s office of the appropriate college at least two semesters before the expected date of graduation
8. To enroll in only those courses for which the stated prerequisite(s) have been satisfactorily completed. Failure to comply with this procedure may result in administrative withdrawal.

Students also should comply with the principles in the following statement:

Wichita State University reaffirms the principle of intellectual freedom in scholarly activity for University students, and it recognizes the full citizenship rights of students in inquiry, discussion, and such actions as they may choose to take on public issues.

The rights and freedoms of students involve concomitant responsibilities. Incumbent on all students, as on all citizens, is the responsibility to observe the University’s rules of orderly procedures and the laws of the larger community of which the University is a part. In the matter of actions on public issues, to speak one’s opinion, to petition, to distribute literature, to assemble peacefully and hold meetings, to use the persuasion of ideas and other actions within the bounds of orderly and lawful procedures are sanctioned by the University. But infringement on the rights of others, acts or threats of violence to persons, destruction of property, disruption, or other interference with the normal functioning of the University and its personnel and other disorderly and unlawful acts will not be countenanced.

Within its sphere of responsibilities the University will afford students proper procedural safeguards to resolve matters in dispute. Those who willfully violate University standards must expect to face disciplinary action on the part of the institution, which may include reprimand, probation, or suspension, consistent with campus provisions for due process.

The Student Code of Conduct provides guidelines for students’ behavior as well as an overview of the discipline process. The code is published in the Student Handbook, which is available in the Office of Student Life, 105 Grace Wilkie Hall. It is also available through the WSU Student Affairs’ Web site: studentsaffairs wichita.edu

Academic Honesty

Opportunities for learning at Wichita State University involve the students’ rights to express their views and to take reasoned exception to the views of the faculty; to examine all questions felt to be appropriate to a course of study; to be protected from improper disclosure of their views and beliefs; to be examined in a fair and impartial manner; and to be treated with dignity and respect. Students are responsible, however, for learning the content of any course of study outlined by their instructors, regardless of any views or judgments privately held and for demonstrating their attainment in an honest manner.

A standard of honesty, fairly applied to all students, is essential to a learning environment. Students violating such standards must accept the consequences, and penalties are assessed by appropriate classroom instructors or other designated persons. Serious cases may result in discipline at the college or University level and may result in suspension or dismissal. Students accused of abridging a standard of integrity may protect themselves through established academic appeal procedures and are assured due process and the right of appeal from accusations or penalties felt to be unjust.

A. Student Academic Integrity Policy Statement

The faculty, staff, and administration of Wichita State University will not condone or tolerate academic misconduct, including breaches of academic integrity. The policy of the Kansas Board of Regents, as adopted in June 1994, is as follows:

The Board of Regents believes that student academic dishonesty is inimical to the fundamental ideals of public higher education. Furthermore, the board believes that public higher education has a mission to develop the moral reasoning abilities of students and to promote the importance of integrity in all aspects of student life, but particularly in academia. Therefore, it is the policy of the Kansas Board of Regents that student academic dishonesty should not be tolerated on the campuses of the Regents’ institutions.

Each Regents’ university shall implement and promote specific policies, procedures, and programs which seek to (i) identify prohibited academic conduct by students; (ii) educate all students, faculty, and administrators with regard to the nature, impact, and consequences of student academic dishonesty; (iii) effectively report and seek to reduce such behaviors; (iv) provide due process for students accused of academic dishonesty; (v) set forth clear sanctions, ranging from reprimand to dismissal from the University, for students who are determined to have committed dishonest acts; and (vi) implement a comprehensive and integrated plan to promote academic integrity among students, faculty, and administrators.

B. Definitions

The terms faculty member or faculty as used in this policy statement shall include not only persons of professorial rank (full, associate, or assistant), but also instructors, adjuncts, GTAs, lecturers, and unclassified professionals and administrators who teach.

A student is a person enrolled in any class at the University on any campus and at any time pertinent to conduct by the individual covered by this policy statement.

Academic misconduct, which includes academic dishonesty, is behavior in which a deliberate means is employed to gain undeserved intellectual credit or advantage, either for oneself or another, or which is disruptive of a course of study or abuse toward members of the University community. Some examples of academic misconduct are:

1. Plagiarism, intentionally using the printed/published data, distinctive ideas, or language of someone else without specifically acknowledging the original source, for example, copying another student’s paper, creative work, article, or computer work and submitting it as one’s own original work.

On the other hand, the use of “common knowledge” or of ideas that are not distinctive to a single source does not require acknowledgment. Subject to the foregoing, the particular circumstances under which acknowledgment is required may vary among the different disciplines which make up the University; in addition, the manner or style used to acknowledge a source will vary among disciplines. In a particular course, students must follow the acknowledgment/citation customs and standards of the discipline offering the course and acknowledge sources in the manner expected by that discipline.

The respective college’s Academic Conduct Committee is charged with articulating such customs and standards, if any, and the instructor in any given course is responsible for making these standards clear.

2. Unauthorized collaboration on out-of-class projects.

Students may not present work as individual when, in fact, the work was done with other students.

3. Cheating on exams, defined as the unauthorized or inappropriate use of information about the exam (questions/answers) and/or the taking of an exam with the assistance of unauthorized materials such as notes, textbooks, crib sheets, etc. It is the responsibility of each instructor to inform students which
information aids, if any, may be used on exams.

4. Unauthorized access to exams in advance of the examination. Students who in any unauthorized manner obtain exams in advance of the date and hour of the examination are committing an act of academic dishonesty. Unauthorized access to an exam does not include obtaining copies of exams given in previous semesters and returned to students, but it does include a sharing of information about an unretumed exam between a student in an earlier section of a class and a student in a later section.

5. Fraudulent alterations of academic materials. A student who alters documents or other information (such as grade reports, course withdrawal slips, or research data) to provide undeserved credit or advantage has committed an act of academic dishonesty.

6. Aiding and/or abetting an academically dishonest undertaking. A student is responsible for ensuring that his/her work is not misused by other students. Students are required to protect the integrity of their own work by, for example, not allowing, knowingly or through carelessness, another student to plagiarize a term paper or copy answers to an exam.

7. Sabotage. Sabotage is any act by a student which intentionally or recklessly damages and/or destroys others’ work. For example, students who destroy computer programs written by other persons are committing acts of sabotage. Students who steal, destroy, or mutilate library materials also commit sabotage.

8. Bribery, blackmail, or intimidation attempts. Academic misconduct is present in gaining an unfair advantage over other students by giving money or gifts to other students, faculty, staff, etc., by threatening other students, faculty, staff, etc. with exposure of a personal or professional incident; by threatening other students, faculty, staff, etc. with bodily or other types of harm; or in any attempt to do any of these things.

C. Responsibility for Academic Integrity
The fundamental responsibility for the maintenance of the standards of integrity rests upon the student. It is each student’s responsibility to be familiar with University policy on academic integrity and to uphold standards of academic honesty at all times in all situations.

Faculty members are responsible for clarification to their classes of those standards of honesty for class assignments or projects where such standards may be unclear or when such standards vary from the accepted norm. Each faculty member shall also make clear to each class early in the semester the faculty member’s own policy toward penalties he or she gives for breaches in academic integrity. In addition, it is anticipated that faculty members will be the persons who will discover most instances of academic misconduct. Accordingly, faculty need to be aware of the possibility that academic misconduct might occur, watchful for any instances of misconduct, and diligent in addressing those who act dishonestly. If a faculty member disciplines a student for academic misconduct, that information may be reported in writing to the chair of the faculty member’s department.

Students accused of abridging a standard of honesty may protect themselves through established academic appeal procedures and are assured of due process and the right of appeal from accusations or penalties felt to be unjust. See Court of Student Academic Appeals, page 32.

Academic Progress and Recognition
Academic Progress Reports
Reports on a student’s progress are given in several ways.

Midterm Down Reports. At midsemester, a Down Report may be sent to students doing below average work, and to their academic advisor, as an indication that their grades need to be improved. Students should meet with their instructor and/or college advisor to discuss the problem.

Absence Letters. Faculty members who make regular attendance checks may inform the dean of a student’s college when the student is absent excessively. The dean may either process an administrative withdrawal or request that the student initiate an official withdrawal or make arrangements with the instructor to complete the course. Students failing to take either course of action will receive an F at the end of the semester.

Informal Warning. Students with an overall grade point average below the level required by their college for graduation but below this level for one semester may receive a letter from the dean of their college when the student is absent excessively. The dean may either process an administrative withdrawal or request that the student initiate an official withdrawal or make arrangements with the instructor to complete the course. Students failing to take either course of action will receive an F at the end of the semester.

Probation and Dismissal Standards
(Student)
Academic Recognition
In all colleges, honors criteria are established for Wichita State students by the University and apply equally to all students, whether or not they are in the Emory Lindquist Honors Program.

The Dean’s Honor Roll is published each semester and is composed of students enrolled in 12 or more semester hours of graded work who achieve a grade point average of 3.500 or higher for the semester.

Students enrolled in 6-11 hours of graded work per semester who achieve a grade point average of 3.500 or higher for the semester will receive academic credit toward the regular semesters.

Probation and Dismissal Standards
(Academic)
Specific regulations governing probation and dismissal standards are established by each college at Wichita State and are given in the introductory statements in the individual college sections of the Catalog. Students should consult the appropriate section of the Catalog for these standards.

Since 2.000 (a grade of C) is the minimum grade point average required for graduation from Wichita State, students are formally placed (or continued) on probation at the conclusion of every semester in which their cumulative or overall WSU grade point average falls below 2.00, except as noted below. If the college in which students are enrolled has a higher graduation requirement, students may be placed on probation whenever their WSU grade point average falls below the college’s specified level.

Students admitted in good standing will be placed on probation when they have attempted 6 hours and their WSU grade point average falls below 2.00. Attempted hours are defined as all hours appearing on the transcript with a grade of A, B, C, D, F, W, Cr, NCr, I, S, or U.

Transfer students admitted on probation must complete at least 12 semester hours at Wichita State with a 2.00 average before probation may be removed.

A student on academic probation is limited to a maximum of 12 semester hours in the fall and spring semesters.

Probation is removed when both the cumulative and WSU grade point averages reach the 2.00 level.
Dismissal standards are set by the various colleges of Wichita State in conformance with the following policy.

Students will not be dismissed if either their WSU grade point average or their last semester’s grade point average meets the minimum graduation level of their college. They will remain on probation as long as their cumulative or WSU grade point average is below the minimum University or college graduation standard and their semester grade point average meets the minimum college or division standard.

Students will be dismissed at the end of the semester in which they accumulate 12 attempted credit hours with a semester and WSU grade point average below the minimum required after being placed on probation. Students are not academically dismissed at the end of a semester unless they began that semester on academic probation.

Dismissal from a college because of poor academic performance constitutes dismissal from the University. Nonetheless, a student whose grade point average qualifies him or her for admission to another college may apply to the Committee on Exceptions of that college.

Withdrawal

Voluntary Withdrawal. Students encountering special problems during a semester may voluntarily withdraw from their classes during the first ten weeks of a regular semester or the fifth week of an eight-week summer session and have a W recorded for the course(s). After the official drop deadline (which is posted in the Schedule of Courses for each semester), students may withdraw from one or more courses with a W only if they petition the dean of their college and if their petition is approved. Without that approval, a late withdrawal is considered an F.

Students are advised to consult with their course instructors and academic advisors before they initiate withdrawal procedures. Procedures for withdrawing from a class may be obtained from the student’s college or school office or the Registration Office in Jardine Hall.

Administrative Withdrawal. Administrative withdrawal may be initiated by the dean’s office of the college in which a student is enrolled, the business office, Division of Student Affairs, or other appropriate University offices for the following reasons:

1. The student’s class attendance is so poor that in the instructor’s opinion full benefit cannot be derived from the course
2. The student fails to complete successfully all prerequisites for those courses in which the student is enrolled
3. The student violates the provisions of the student responsibility statements in the University Catalog. (See the Student Responsibility section, page 28.)

The office initiating administrative withdrawal will notify the dean of the college in which the student is enrolled when withdrawal proceedings are initiated. The student is then notified by the dean’s office that he or she may be withdrawn administratively so that the student may explain his or her position before final action is taken. If official notices from the dean’s office are ignored or returned because the address given by the student at the time of enrollment is incorrect, administrative withdrawal will take place 15 days after the initial notice. A grade of W or F will be officially recorded on the student’s permanent record for a course or courses from which the student is administratively withdrawn. The grade of F will be recorded only if the administrative withdrawal is for academic reasons.

Enrollment

Auditor

Students are permitted in credit courses on a non-credit basis with appropriate approval under an auditor classification. To be enrolled as auditors, students must enroll in the same manner and pay the same fees as for credit courses at the University. Auditors may participate fully in the class and expect instructor evaluation of their work. Auditors are expected to attend class regularly. The audited course will appear on the transcript with the grade notation of Au.

Classification of Students

Students are classified according to the following scheme:

Freshmen: less than 30 semester hours earned
Sophomores: 30 to 59 semester hours earned
Juniors: 60 to 89 semester hours earned
Seniors: 90 semester hours or more earned.

As a general rule, a student taking 12 hours during the fall or spring semester is considered a full-time student. For graduate students, 9 graduate credit hours are considered a full load. (Graduate students who are half-time teaching assistants are considered full-time if they take 6 or more hours. Graduate students taking all or a majority of courses which carry undergraduate credit must meet the 12-hour requirement to be certified as full-time students.)

During the Summer Session, 6 hours are full time for both undergraduate and graduate students, with graduate teaching assistants full time with 3 hours. Students receiving federal financial aid may need to enroll in more hours to be considered full time.

In order to graduate with a bachelor’s degree in eight semesters, a student must take an average of 16 credit hours per semester.

Course Numbers

Courses numbered 99 or below do not count toward a bachelor’s degree program.

Courses numbered 100 to 299 are designed primarily for freshmen and sophomores, but students from other classes may be admitted for lower-division credit. Graduate students may not take these courses for graduate credit.

Courses numbered 300 to 499 are taught primarily for juniors and seniors. Freshmen and sophomore also may be admitted if they satisfy the course prerequisites given in the Wichita State University Catalog. Graduate students may not take these courses for graduate credit.

Courses numbered 500 to 699 are aimed primarily at juniors and seniors, but graduate students may also receive graduate credit for these courses.

Courses numbered 700 to 799 are structured primarily for graduate students, but upper-division undergraduate students may be admitted if they meet course prerequisites.

Courses numbered 800 to 999 are designed for graduate students only and no students may be admitted to these courses unless they have been admitted to the Graduate School. (See the Catalog section on graduate credit for seniors for special conditions under which seniors may be admitted to graduate courses.)

Credit/No Credit Courses

Courses numbered below 100 do not carry credit toward a Wichita State degree and are graded Credit/No Credit (C/NCR). All credit hours in such courses are parenthesized on the student’s transcript and the credit hours are excluded from credit toward graduation. Such courses are excluded from the calculation of the grade point average.

In addition, certain credit courses are graded only Credit/No Credit. Any department in the University may offer courses on a C/NCR basis. This designation is included in the course description of such courses in the Wichita State University Catalog.

If students withdraw from a C/NCR course before the end of the tenth week of the semester (or the fifth week of the eight-week Summer Session), a grade of W is recorded. If they withdraw from such a course after the tenth week of a semester (fifth week of the eight-week Summer Session), they receive a grade of NC, subject to the right of petition to the University’s Committee on Admissions and Exceptions.

C/NCR may also be granted to a freshman for the first semester of work during the transition semester, as discussed in the Transition Semester policy, page 33.

Credit by Examination

Advanced standing credit may be obtained by examination. The credit-by-examination program at Wichita State is designed to enable those who have achieved college-level education through independent study, correspondence, television instruction, past experience, or other traditional or nontraditional means to demonstrate their level of achievement. The test results may be used to gain college credit in undergraduate courses. Credit by examination will not be awarded for duplication of credit or to replace course grades. Students should check with their academic advisor before attempting any test. There are four means by which such credit may be earned:
1. Credit may be earned through an Advanced Placement (AP) examination administered by the College Entrance Examination Board (CEEB) through the student’s high school. The AP program is administered by CEEB in cooperation with participating high schools. The tests are graded under the supervision of CEEB and the scores, which range from a high of five to a low of one, are sent to the college or university chosen by the student. Credit by AP examination is awarded at Wichita State in the areas of biological sciences, chemistry, English, French, German, history, Latin, mathematics, physics, Russian, and Spanish. Under the AP program, credit at Wichita State is granted for specific courses. The titles of the specific courses for which credit is granted and the scores necessary for such credit are available from the Wichita State admissions office.

2. Credit may be earned by examination through the College Board’s College-Level Examination Program (CLEP). CLEP examinations are administered by the Wichita State Counseling and Testing Center. General CLEP examinations are intended for entering freshmen; a student with divisional credit will not receive additional hours by taking general CLEP examinations. Information about the dates and times at which CLEP examinations are given is available from the Counseling and Testing Center.

3. Credit for certain specified general education courses may be earned through examinations administered by the Wichita State Counseling and Testing Center. Information concerning the specific courses for which these tests are available and the standards applied in granting credit are available from the Counseling and Testing Center.

4. Individuals admitted to Wichita State may earn credit by departmental examination. In general, students may earn credit by examination for many undergraduate courses not covered in the areas given above. Students should apply directly to the chairperson of the department offering the course and consult with the Counseling and Testing Center before taking the exam. The chairperson will be responsible for ensuring that students are informed of the scope of the course, the text used, and other relevant information.

The grade recorded for credit earned by examination is Cr and it is recorded on a student’s transcript after enrollment in the University. Students may not take a credit-by-examination test for credit in a course in which they have previously enrolled unless they received a W for the course. They may not retake any such examination. Students may not request an examination for course credit in a course for which they do not have the stated prerequisite credit. Credit earned by examination is treated exactly like that earned by class enrollment for internal purposes at Wichita State (class standing, completion of course prerequisites, college requirements, etc.).

Fees are assessed to cover the costs of administering examinations and must be paid before the examinations are taken. A schedule of fees for the various examinations is available from the Counseling and Testing Center.

All credit by examination is subject to University policies and will be reviewed by the Registrar before being placed on the transcript.

Credit awarded by examination is determined by the department offering the course, which has sole jurisdiction.

Credit by examination from all accredited institutions of higher education is evaluated in the same manner as regularly graded course work from these institutions. The credit awarded is adjusted to the credit-by-examination policies of Wichita State. Every attempt is made to ensure that credit by examination applies to both a student’s degree program and University requirements for graduation. However, in no case may a transfer student receive more credit than that available to students at Wichita State.

Examinations
The examination policy in each course is established by the department and the faculty of record and will be outlined with the course requirements. Reexaminations shall be permitted only with the consent of the faculty when reexamination is deemed to contribute to the academic objectives of the course.

Students cannot be required to take more than two final examinations per day. Arrangements for rescheduling the examination must be made by the student prior to the scheduled examination.

Special examinations, when requested, will be given only with the consent of the dean of the college involved. Students with disabilities should contact the Director of Disability Services for assistance with special examinations.

Students who miss an assigned examination should arrange with their instructor to take a make-up examination. Deans of the college will serve as arbitrators only when deemed necessary.

Grading System
Wichita State grades include A, B, C, D, F, W, Au, Cr, NCr, S, U, I, R, and CrE.

- **A**: Distinguished achievement. Credit given; four credit points per semester hour.
- **B**: Superior achievement. Credit given; three credit points per semester hour.
- **C**: Average achievement. Credit given; two credit points per semester hour.
- **D**: Below average achievement. Credit given; one credit point per semester hour.
- **F**: Failing work. No credit hours earned toward graduation; zero credit points per semester hour. Counted as a course attempted and completed and included in computation of grade point average.
- **W**: Withdrawal from course. No credit given; no credit points. Does not affect grade point average. See Auditor, page 30.
- **Au**: Audit. No credit given; no credit points. Does not affect grade point average. See Audit, page 30.
- **Cr**: Credit (A, B, or C). Used only in the transition semester and for courses defined as Cr/NCr in the Catalog. Credit given; no credit points. See Credit/No Credit Courses, page 30.
- **NCR**: No Credit (D or F). Used only in the transition semester and for courses defined as Cr/NCr in the Catalog. No credit given; no credit points. See Credit/No Credit Courses, page 30.
- **S**: Satisfactory (A, B, or C). Credit given; no credit points assigned. See Satisfactory/Unsatisfactory, page 30.
- **U**: Unsatisfactory (D or F). No credit given; no credit points assigned. See Satisfactory/Unsatisfactory, page 30.
- **I**: Incomplete. Temporarily recorded as a grade when a student is granted an extension of time to complete course work. Credit is postponed and the course is not included in the student’s grade point average until it is completed and a regular letter grade is assigned. An incomplete course must be satisfactorily completed by the end of the next semester in which the student enrolls, summer excluded, or the I reverts automatically to an F. Students may not enroll in the course in which they received the I unless they do not enroll at WSU for one calendar year.

The following conditions govern incompletes:

1. If students do not enroll at Wichita State within one calendar year following an incomplete and if their work is not completed within that calendar year, they must enroll in that course as a repeat during their next semester of enrollment or the grade will be changed to F. If they do enroll in the course again, the I is changed to W and the grade earned during the repeat semester becomes the grade of record. (If the course is not offered when they resume academic work, they must request that an exception be made by the chairperson of the department offering the course. The department chairperson may authorize a substitute course, postpone action for a semester or authorize a grade of W.)

2. If students receive an incomplete on the third enrollment in the same course, they may not enroll in the course again (enrollment becomes subject to the regulations concerning the repeating of courses).

3. Incompletes are not counted when computing grade point average.

4. When students receive a grade of incomplete, they are informed of the policies and procedures governing the removal of incompletes.

**Repeat.** A prefix to other grading symbols indicating that the course is a repeat of one taken earlier, such as R A, RB, RC, RD, RF, or RR. The R prefix has no evaluative function but is used for information only. The following provisions concern repeats:

1. No course may be attempted more than three times. For this policy a repeat of an audit does not count as an enrollment, but a W
counts as an enrollment. Exceptions may be made in writing by the chairperson of a student's major department.

2. Any course may be repeated.

(a) Beginning June 1, 1987, for students first enrolling at a college or university on or after that date, all grades will be included in the computation of the grade point average through Summer 1994.

(b) Beginning with the Fall 1994 semester, for all students, a grade of A, B, C, D, or F received at completion of a repeated class at WSU will automatically replace all previous grade(s) received for that course in computation of the student's cumulative grade point average. A student may use the option of repeating a course for the purpose of grade replacement for five (5) different courses during the student's academic career. Grades received in courses taken at another institution may not be used to replace grades in courses taken at WSU.

3. Students may audit the same course any number of times.

CrE Credit by examination or by credentials in lieu of formal enrollment in college work. The symbol CrE is used for College Board Advanced Placement (AP) credit, for College-Level Examination Program (CLEP) credit, for course credit awarded on the basis of the American College Test (ACT), for credit by departmental examination and for credit by credentials (military and similar background). Credit given; no credit points. See Credit by Examination, page 30.

Courses may not be changed from one status to another—for example, graded to audit—after the enrollment period (through the drop/add week), except through petition to the University’s Exceptions Committee.

Other special terms are used in reference to grading, as described below.

Grade Point Average (GPA). The grade point average (also called grade point index) is computed by dividing the total number of credit points by the total number of semester hours completed for which regular letter grades (A, B, C, D, and F) are assigned. The grades Au, W, I, Cr, NCr, S, U, and CrE are always excluded from grade point average computations.

Credit Points. For each hour of work the student takes, credit points are assigned regular letter grades (A, B, C, D, and F) to permit averaging of grades: A=4, B=3, C=2, D=1, and F=0.

Course Attempted. An attempted course indicates that the student has enrolled officially in the course and that the student may have completed the course, been granted an incomplete or withdrawn. Attempts include courses receiving the grades A, B, C, D, F, W, Cr, NCr, S, U, and I but exclude Au and CrE.

Course Completed. A completed course is a course in which a letter grade of A, B, C, D, F, Cr, NCr, S, or U has been assigned.

Credit Hours Earned. Credit hours earned means that credit is given (A, B, C, D, Cr, S, or CrE). No student may earn hours of credit for any one course more than once, unless the description in the Wichita State University Catalog specifically states that the course is repeatable for credit.

Graduate Credit for Seniors (Senior Rule) Seniors at Wichita State University or neighboring bachelor’s degree-granting institutions who have an overall grade point average of 3.000 or above in their major field and in upper-division courses and who are within 10 hours of completing the bachelor’s degree may take work for graduate credit under the Senior Rule. This work must go beyond the requirements for the undergraduate degree and the degree must be completed within the semester in which a student takes the graduate courses. Students also must be admitted to the Graduate School. Application for the Senior Rule is made to the Graduate School and must be approved by a student’s major advisor, chairperson for the department in which the course is taken, undergraduate dean, and the dean of the Graduate School before any courses can be taken for graduate credit.

Transfers Within the University Students may transfer from any undergraduate degree granting college to another provided they meet, as a minimum, the admission requirements of the second college.

For specific information about probation standards and admission requirements of individual degree-granting colleges, refer to the individual college sections of the Catalog.

Exceptions

Academic Forgiveness Students who have accumulated a grade point average of less than 2.000 may petition the dean of his or her college and the college Committee on Exceptions to be admitted to a degree program with no college credit and no grade point average.

To qualify, petitioners must be at least 25 years old, must have been out of a degree program of college studies for at least four years, and must demonstrate ability to progress in college work.

If the petition is approved, all prior college courses and grades are recorded on the transcript, followed by the notation “admitted without credits or grades by committee action.”

The policy may be applied to Wichita State University enrollment as well as to work at other colleges. When implemented, the policy waives all previous credits and grades except in the case of credits and grades earned in the special non-degree-bound status under the open admission policy.

Change of Grades Changes of grade due to errors in grading or reporting may be initiated by an instructor at any time during one calendar year following the assignment of the original grade. A change of grade may be initiated by the chairperson of the department that offered the course if, and only if, the instructor is not in residence. The approval of the dean of the college of the department concerned is needed to have the change in grade entered on the student’s transcript. The dean must then notify the chairperson of the department concerned that the grade has been changed.

An instructor who wishes to request a change in a grade assigned more than one year earlier may petition his or her college’s Committee on Exceptions. If this committee approves a change in grade, the instructor, department chairperson, and dean concerned must be informed by the committee before its recommendation is transmitted to the Registrar’s Office and the grade change entered on the student’s transcript.

This change of grade policy does not affect the right of the student to appeal to the Court of Student Academic Appeals. However, the court will or dinarily not hear cases involving grades assigned more than one year prior to the time of appeal.

In cases where failing grades have been recorded because a student was unable to withdraw officially, the student may petition the dean of the college for a retroactive withdrawal from all courses in the semester in question. The student must provide verifiable evidence of the causes for failing to withdraw properly. If the petition is granted, the grades are changed to W through the usual withdrawal procedure.

If a student requests a change more than a year after the original grades were posted, the student’s petition also must be approved by the University’s Committee on Admissions and Exceptions. The policy applies to all courses in a semester and can be invoked only for Wichita State University courses.

This change of grade policy may not be applied after graduation to courses attempted prior to graduation.

Court of Student Academic Appeals

The faculty at Wichita State has established a procedure to resolve disputes arising out of the classroom through the Court of Student Academic Appeals. The court hears appeals from students who believe they have been treated unfairly in grading or in an instructor’s charges of plagiarism, cheating, or similar offenses. The court is designed to help resolve differences that cannot be settled in the framework of the student-faculty relationship and offers an important safeguard for students.

The student must file an appeal within one semester after the grade is assigned (excluding summer). The court reserves the right, in exceptional circumstances, to suspend this rule.

Any student may use the appeal procedure. Forms are available in the Division of Student Affairs, 105 Grace Wilkie Hall. The general procedure is explained to students when they pick up the form.

Exceptions Committee

The University has an Exceptions Committee to review petitions from people seeking admission to
the University who otherwise do not qualify. The committee also considers petitions from students seeking exceptions to specific academic rules and regulations. Students are advised to begin the petitioning process by consulting with academic advisors in their college of enrollment.

Exemptions for Superior Achievement
Students who have completed a minimum of 12 hours at Wichita State and have a cumulative grade point average of at least 3.25 and a grade point average of at least 3.00 the previous semester may be granted several privileges:

1. They may be exempt from regulations governing the maximum number of hours allowed students during a semester.
2. They also may be exempt from college regulations, if any, governing the maximum number of hours students may take during a semester in one department. However, no student shall enroll in more than 21 hours without the permission of their college dean.
3. They may have permission to have course prerequisites waived with the consent of the instructor of the course and the head of the department in which the course is taken.

Transition Semester
To accommodate students in their adjustment to college standards, they may be eligible for a special transition semester. The transition semester is a student’s first regular semester at Wichita State regardless of the number of hours attempted (Summer Session included). Students who have enrolled at another institution of higher learning in a regular term (summer term excluded) before enrolling at Wichita State are not entitled to a transition semester at WSU.

The processing of a transition semester results in grades of A, B, and C being changed to Credit (Cr), and grades of D and F being changed to No Credit (NCr). These designations have no impact on the student’s grade point average. College-level courses (numbered 100 and above) with a grade of Cr count toward graduation.

Students must meet the following requirements to be granted a transition semester:
1. The grade point average for their first regular semester must be below 2.00.
2. Their next semester of enrollment must be at WSU and they must complete at least 6 graded hours with a 2.00 or higher grade point average. “Graded hours” do not include courses taken for Audit, Credit, or Satisfactory.
3. After grades have been issued for that next semester, students must complete a form in their college/advising center office requesting a transition semester. This request must be made before completion of any further college courses.
4. Students who fail to meet these requirements will not be awarded transition semester and will be subject to the appropriate probation or dismissal standards.

Graduation Academic Distinction
Degrees are conferred with distinction upon students who have shown excellence in scholarship. The minimum standard for graduating summa cum laude is a cumulative and Wichita State grade point average of 3.90. The minimum standard for graduating magna cum laude is a cumulative and Wichita State grade point average of 3.55. The minimum standard for graduating cum laude is a cumulative and Wichita State grade point average of 3.25.

Date of Catalog Requirements
Students who have not been out of college for more than two consecutive calendar years may graduate under the program requirements in effect at Wichita State when they first entered any college or university. They also may graduate under the requirements of any subsequent Wichita State Catalog. They may not, however, be allowed to graduate under the requirements of a Wichita State Catalog in effect earlier than two years preceding their enrollment at Wichita State. Guest students are considered to have entered Wichita State at the time they become guest students and are subject to the preceding provisions.

If students, including non-degree-bound students and open admission students, have had their college program interrupted by more than two consecutive years, they will be subject to the program requirements in effect when they reenter, or, if they elect, the requirements of a later Catalog.

The Wichita State Catalog is in effect from the fall semester of the year it is published through the Summer Session of that academic year. The Catalog is a guide for information only and is not a contract.

Commencement
Wichita State holds two commencement ceremonies a year. Fall graduates are invited to attend the December ceremony. Spring and summer graduates are invited to the individual college commencement ceremonies in May.

Requirements for Graduation
The University’s minimum graduation requirements for baccalaureate degrees are given below. Students should consult their college section of the Catalog for additional graduation requirements imposed by the department and college of their major. Graduate students should consult the Graduate Bulletin.

Students are required to file an Application for Degree card in the office of the dean of their college at least two semesters before their expected date of graduation.

Students must have credit for 124 acceptable semester hours toward their degree. Hours of credit earned toward a degree do not include courses with grades of F, W, Au, NCr, or I. In order to graduate in eight semesters, a student must take an average of 16 credit hours per semester.

Students must maintain an overall grade point average of 2.000 on all work taken toward a degree at Wichita State. Furthermore, students must maintain a grade point average of 2.00 in the courses in their major field of study.

Students shall not be allowed credit toward graduation for D grade work in excess of one-quarter of their total hours.

Students must have a minimum of 45 semester hours of credit in courses numbered 300 or above.

Students transferring from a two-year college must complete at least 60 hours of four-year college work and 45 hours of upper-division work in order to qualify for graduation from Wichita State.

At least 30 semester hours of course credit (A, B, C, D, or Cr) must be earned at Wichita State. Also, at least 24 of the last 30 semester hours or 50 of the last 60 semester hours must be completed at Wichita State. Exception to this regulation may be made by the University’s Exceptions Committee.

Students may transfer credits earned in correspondence or extension courses with the approval of their dean. However, no more than 30 semester hours of such credit may apply toward a bachelor’s degree and no more than 6 hours of such credit may be among the last 30 semester hours.

Students who are eligible to graduate but who still have unpaid tuition balances will not graduate until those fees are paid.

Second Bachelor’s Degree from Wichita State
Students with a bachelor’s degree from another institution may receive a second bachelor’s degree from Wichita State University upon completion of a minimum of 30 hours in residence, provided that none of the 30 WSU hours is counted in the first degree and provided that all Wichita State college and department graduation requirements are met.

Students who have received one bachelor’s degree from Wichita State University may receive a second upon completion of a minimum of 30 hours in residence and upon satisfying the requirements from the department and college from which the second degree is sought. These hours are in addition to those required for the first degree.

Policies and Procedures General
Release of Student Information Policy
The Family Educational Rights and Privacy Act of 1974 (FERPA) is a federal law which provides that the institution will maintain the confidentiality of student education records.

Wichita State University accords all the rights under the law to students. Those rights are: (1) the right to inspect and review the student’s education records; (2) the right to request the amendment of the student’s education records to ensure that they are not inaccurate, misleading, or otherwise in violation of the student’s privacy or other rights; (3) the right to consent to disclosures of personally identifiable information contained in the student’s education records, except to
the extent that FERPA authorizes disclosure without consent; (4) the right to file with the U.S. Department of Education a complaint concerning alleged failures by Wichita State University to comply with the requirements of FERPA; and (5) the right to obtain a copy of Wichita State University’s student records policy. A complete copy of the policy may be obtained by contacting the Registrar’s office or the Dean of Students’ office.

No one outside the institution shall have access to nor will the institution disclose any information from students’ education records without the prior written consent of the student(s) except to personnel within the institution who have a legitimate educational interest, to persons or organizations providing students financial aid, to accrediting agencies carrying out their accreditation function, to persons in compliance with a judicial order, and to persons in an emergency in order to protect the health or safety of students or other persons. All these exceptions are permitted under the Act.

Within the Wichita State community, only those members, individually or collectively, acting in the students’ “legitimate educational interests” are allowed access to student education records. These members include personnel in the offices of Admissions, Registrar, Controller, Computing Center, Dean of Students, Financial Aid, Career Services, Cooperative Education, Planning, Testing, Library, College deans, academic advisors, and other administrative and academic personnel within the limitation of their need to know. “Legitimate educational interests” means (1) the information or records requested is/are relevant and necessary to the accomplishment of some task or determination; and (2) the task or determination is an employment responsibility for the inquirer or is a properly assigned subject matter for the inquirer’s employment responsibility.

In this section, Social Security number and student status data may be provided to other state agencies for use in the detection of fraudulent or illegal claims against state monies.

Public Notice Designating “Directory Information”

At its discretion the institution may provide “Directory Information” to anyone in accordance with the provisions of FERPA.

Wichita State University hereby designates the following student information as public or “Directory Information”:

- Name, addresses, email address, telephone numbers, dates of attendance, classification (freshman, sophomore, etc.), enrollment status (full-time, half-time, less than half-time), class type (day, evening, weekend only), previous institution(s) attended, major field(s) of study, awards, honors (includes Dean’s list), degree(s) conferred (including dates), past and present participation in officially recognized sports and activities, physical factors (height, weight of athletes), the name(s) and address(es) of the student’s parents or guardian(s) may be disclosed when used for an official University news release about the student’s receipt of degrees or awards or about participation in officially recognized activities or sports.

Currently enrolled students may withhold disclosure of “Directory Information” (on an all or none basis) to non-institutional persons or organizations. You have an option to protect your privacy and not have such information as your address and telephone number released. Forms requesting the withholding of this information are available in the Registrar’s Office, 117 Jardine Hall, and are returned to that office. Otherwise, the University assumes that you approve of disclosure of that information. The completed form must be received at the Registrar’s Office by the end of the second week of the fall semester if you do not want to be included in the printed Campus Directory, which is published each fall and which is available to people outside WSU. A Student Phone Book is also available on the WSU Web site; your name and phone number will appear there unless you complete and submit the above-mentioned form.

Family Educational Rights and Privacy Act

1. Definitions

A. Consent: Consent shall be in writing and shall be signed and dated by the student giving consent. It shall include: (a) a specification of records to be released; (b) purposes for such release; and (c) parties or class of parties to whom such records may be released.

B. Directory Information: That information described in Section 99.3 of the “Final Rule on Education Records, Privacy Rights of Parents and Students.” The information is defined as: “Information contained in an education record of a student which would not generally be considered harmful or an invasion of privacy if disclosed. It includes, but is not limited to the students name, address, telephone listing, date and place of birth, major field of study, participation in officially recognized activities and sports, height and weight of members of athletic teams, dates of attendance, degrees and awards received, and the most recent previous educational agency or institution attended.

C. Disclosure: Permitting access or the release, transfer, or other communication of education records of the student or the personally identifiable information contained therein, orally, or in writing, or by electronic means, or by any other means to any party.

D. Education Records: Those records that are directly related to a student and that are maintained by the University or by a party acting for the University.

Excluded from the category of “education records” are the following and to which the law does not guarantee the right of student access:

1. Records created by an individual staff member that are not revealed to any other individual except to a person who might substitute for, or replace, the original staff member.

(2) Medical and psychological records that are maintained only in connection with provision of treatment to the student and that are not available to persons other than those providing treatment except that such records may be personally reviewed by a physician or other appropriate professional of the student’s choice and with the student’s written consent.

(3) Records of the WSU Police Department maintained solely for law enforcement purposes, which are maintained separately, and which are not disclosed to individuals other than law enforcement officials sharing the same territorial jurisdiction.

(4) Records that contain only information relating to a person after that person was no longer a student at the University. An example would be information collected by the University or the Alumni Association pertaining to the accomplishments of its alumni.

(5) Employment records of any person if maintained in the normal course of business and used only for purposes relating to the employment, unless the person is employed at the University only because of her/his status as a student (that is, student hourly). In such cases, student employment records are education records but are to be maintained separately from other education records.

E. Legitimate Educational Interests: The interests of University personnel who have a demonstrably legitimate need to review records in order to fulfill their official professional responsibilities. Such responsibilities must involve the University in its primary educational and scholarly functions and/or secondary administrative functions of maintaining property, disbursing funds, keeping records, providing living accommodations and other services, sponsoring activities, and protecting the health and safety of persons or property in the University community. If a question arises concerning the legitimacy of a request to review records, such question shall be referred to the vice president for student affairs.

F. Parent: Includes a parent, a guardian, or an individual acting as a parent of a student in the absence of a parent or guardian.

G. Personally Identifiable Information: Includes the name of the student; the student’s parent(s) or other family member(s); the address of the student; personal identifiers, such as social security or student numbers; personal characteristics or other information that would make the student’s identity easily traceable.

H. School Official: Faculty, staff, student employees or committees (when the members of the committee are appointed or elected to an officially constituted committee) that perform a function or task on behalf of, and at the request of, the University, its faculty, colleges, schools or divisions.

I. Student: For purposes of this policy, anyone who is or has been enrolled at Wichita State University, with the following exception:

A person who has applied for admission to, but has never been in attendance at a component unit of the University (such as the various schools and colleges
of the University), even if that individual is or has been in attendance at another component unit of the University, is not considered to be a student with respect to the component to which an application for admission has been made.

J. Unit Custodian of Student Records: Except as otherwise designated in this policy, the head of each academic or administrative unit is responsible for the education records within the unit.

2. Student Access to Education Records

A. A student has the right and shall be accorded the opportunity to inspect, review, and/or receive copies of his or her educational record, except as provided for below. The University must comply with the student's request within a reasonable period of time, not to exceed 45 days after the request.

B. The student has the right to a reasonable request for explanation of the records and to copies of the records where necessary to provide full inspection and review. Such copies will be provided at the student's request and expense; however, the charge to the student for any such records may not exceed $2.50 per page. The University may not charge a fee to search for or retrieve a record. If any question arises as to the identity of the requesting student, the student shall be asked to provide his or her University ID card and/or other positive identification.

D. The University is not required to afford inspection and review of the following records:

1. Financial records of the student's parents submitted as part of the financial aid process;
2. Confidential letters and statements of recommendation that were placed in the student's education records prior to January 1, 1975, if such letters were submitted with an understanding of confidentiality, and are used only for the purpose for which they were specifically intended;
3. Confidential letters and statements of recommendation received after January 1, 1975, for which the student has signed a waiver of the right to access and which pertain to: (a) admission to this or any other educational institution or agency; (b) application for employment; or (c) receipt of an honor or honorary recognition so long as these letters are used solely for the purpose(s) for which they were specifically intended.

E. An individual who is an applicant for admission to the University, or to one of its component parts, or who is a student in attendance at the University, may waive his or her right to inspect and review confidential letters and confidential statements of recommendation, except that the waiver may apply to confidential letters and statements only if:

1. The applicant or student is, upon request, notified of the names of all individuals providing the letters or statements;
2. The letters or statements are used only for the purpose for which they were originally intended; and
3. Such waiver is not required by the University as a condition of admission to or receipt of any other service or benefit from the University.

All waivers under this paragraph must be executed by the individual, regardless of age, rather than by the parent of the individual. All waivers must be in writing and signed by the student.

If an education record contains information on more than one student, the student may inspect only the information on himself or herself.

3. Waiver of Rights

The University may request, but not require, students to waive rights under this policy; the waivers must be in writing and signed by the student. Applicants for admission to the University and eligible students may waive rights to review confidential letters of recommendation only if:

1. The applicant or student, upon request, is notified of the names of all persons providing letters;
2. The letters are used only for the purpose for which they were originally intended;
3. The waiver is not required as a condition of admission or for any other service or benefit of the University.

Waivers may be made with respect to specified classes of education records and/or persons or institutions.

The student may revoke any waiver in writing, the revocation to apply only to documents received or entered into the record after the date of execution of the revocation.

4. Disclosure of “Personally Identifiable” and “Directory” Information

The University shall obtain the written consent of the student before disclosing personally identifiable information from the education records of a student, other than directory information, except as otherwise provided in this policy.

The University may, without the consent of the student, disclose directory information, as described earlier. If a student wishes to have such information withheld, he/she must notify the Office of the Registrar. If a student wishes to prevent the publication of such information in the University telephone directory, he/she must notify the Office of the Registrar.

The University may disclose personally identifiable information without the consent of the student to school officials within the institution determined to have legitimate educational interests; to authorities to comply with a judicial order or subpoena, provided the University makes a reasonable effort to notify the student in advance of compliance; to financial aid personnel in conjunction with an application for financial assistance, to organizations conducting studies for accrediting functions; and to appropriate persons in a health or safety emergency. Disclosure of personally identifiable information without the consent of the student may also be made when required by law or government regulation.

The University may disclose personally identifiable information from the education records of a student without a student’s consent in connection with a student’s request or receipt of financial aid, provided the disclosure is needed: (1) to determine the eligibility of the student for financial aid; (2) to determine the amount of financial aid; (3) to determine the conditions which will be imposed; or (4) to enforce the terms or conditions of the financial aid.

The University may disclose personally identifiable information from the education records of a student to appropriate parties in connection with an emergency if knowledge of the information is necessary to protect the health or safety of the student or other individuals. Disclosures for this purpose shall take into account: (1) the seriousness of the threat to the health or safety of the student or individuals; (2) the need for the information to meet the emergency; (3) whether the parties to whom the information is disclosed are in a position to deal with the emergency; and (4) the extent to which time is of the essence in dealing with the emergency.

The University Student Health Service is required to report to the Kansas Department of Health the names of students who have certain communicable diseases such as hepatitis, tuberculosis, and venereal disease. The Health Service is also required to report to local law enforcement officials the name of any student who is wounded with a deadly weapon.

5. Release of a Student's Grades

Board of Regents policy provides that the University may not withhold the written record of grades earned by any dependent student when the University receives a written request for any such grades from a student, a student’s parents, or a student’s legal guardian. The student will be notified in writing of any disclosure of his or her grades made to his or her parents or legal guardian. Dependency, for this purpose, is defined by the Internal Revenue Code of 1954, Section 152. Should the student be financially indebted to the University, the transcript request will not be honored and the person submitting the request will be so notified.

6. Notice to Third Parties

The University must inform the parties to whom personally identifiable information is given that they are not permitted to disclose that information to others without the written consent of the student and that the information is to be used only for the purpose(s) intended.

7. Providing Copies of Disclosed Records

When the unit custodian discloses personally identifiable information from the education record of a student, the unit custodian shall, at the student’s request and expense, provide a copy of the disclosed record to the student, unless otherwise specified by this policy.

8. Destruction of Records

Each office which maintains education records shall adopt its own policy with regard to destruction of education records. No education record, however, may be destroyed if there is an outstanding request to inspect and review the record. Also, the record of access to the education record and any explanations which are a
part of the record must be maintained for as long as the education record to which it pertains is maintained.

9. Maintaining Records of Request and Disclosures

The unit custodian shall maintain records of requests and disclosures of personally identifiable information from a student’s education record. The record shall include, whether requests are granted or not, the name(s) of the person(s) who requested the information and their legitimate interests in the information. Records of requests and disclosures will not be maintained:

1) for requests made by the student him/herself;
2) for requests for which the student has given written consent;
3) for requests made by school officials with legitimate educational interests;
4) for requests for directory information.

The record of requests and disclosures may be inspected by the student, by school officials responsible for the custody of the records, and by federal and state officials who have been given permission to access by the vice president for student affairs.

10. Students’ Right to Challenge Information Contained in Education Records

A student may challenge the content of an education record on the grounds that the record is inaccurate, misleading, or otherwise in violation of the privacy or other rights of the student. No hearing under this policy shall be granted for challenging the underlying basis for the grade. However, the accuracy of its recording could be challenged.

The following procedure for challenging the content of an education record shall apply:

1) The student has the right, upon reasonable request, for a brief explanation and interpretation of the record in question from the respective unit custodian.
2) The unit custodian of the challenged education record, after reviewing the record with the student, may settle the dispute informally with the student with regard to the deletion or modification of the education record. The unit custodian shall make his or her decision within a reasonable amount of time and shall notify the student of the decision.
3) In the event the unit custodian disapproves the student’s request to delete or modify the record in question, the student shall be notified by the unit custodian, in writing, of the decision and of the student’s right to a formal hearing upon the request.
   a) All requests for formal hearings by the student shall be directed to the vice president for student affairs, and shall contain a plain and concise written statement of the specific facts constituting the student’s claim.
   b) The hearings shall be conducted by a University staff member (hearing officer) who does not have a direct interest in the outcome of the challenge and who shall be appointed by the vice president for student affairs or his/her designee. The hearing shall be held within a reasonable time of receipt of the student’s request and the student shall be notified reasonably in advance by the Hearing Officer of the date, place, and time of the hearing.
   c) At the hearing the student shall be afforded a full and fair opportunity to present evidence relevant to his/her claim and may, at his or her expense, receive assistance or be represented by any individuals of his/her choice.
   d) Based solely on the evidence presented at the hearing and within ten (10) working days of the hearing, the hearing officer shall make a written recommendation to the vice president for student affairs or his/her designee together with written findings of fact concerning the student’s request. Within an additional fourteen (14) working days of receipt of the hearing officer’s report, the vice president for student affairs or his/her designee shall notify the student in writing of the decision. The decision must include a summary of the evidence and the reasons for the decision.

   1) In the event the decision of the vice president for student affairs is adverse to the student’s request, the student shall be notified of the opportunity to place with the education record a summary statement commenting upon the information in the records and/or setting forth any reason for disagreeing with the decision. If the questioned document is released to a third person, the student’s summary statement shall accompany the release of any such information. The summary information shall be maintained for as long as the contested record is maintained.

   2) If a student challenge to the content of a given record is successful, the University shall amend the education record accordingly and so inform the student. Upon the student’s specific written request to the vice president for student affairs, the University shall make a reasonable effort to contact student-designated third persons who have received copies of the previous record to inform them of the change which has been made.

11. Complaint Procedure

If a student believes that the University is not in compliance with the Privacy Act, he/she should check first with the office involved and/or the Office of the Vice President for Student Affairs.

If a student wishes to file a complaint with the federal government concerning the University’s failure to comply with the Privacy Act, he/she must submit the complaint, in writing, to the Office of the Family Educational Rights and Privacy Act, Department of Health, Education and Welfare, 330 Independence Avenue, S.W., Washington, D.C. 20201. The FERPA office will notify the student when the complaint has been received. The FERPA office will investigate the complaint, and may require further information of its findings and basis for such findings. In the event the University is found not to be in compliance, it will be afforded the necessary time to comply. If it does not then comply, the matter will be sent to a review board for a hearing. For guidelines concerning this hearing procedure, see Section 99.64 and following of the Privacy Act.

Human Relations

Notice of nondiscrimination. Applicants for admission and employment, students, parents, and employees are hereby notified that Wichita State University does not discriminate on the basis of race, religion, color, national origin, gender, age, sexual orientation, marital status, status as a Vietnam-era veteran, or disability. Any person having inquiries concerning Wichita State University’s compliance with the regulations implementing Title VI, Title IX, or Section 504 is directed to the Office of Equal Employment Opportunity, Wichita State University, 1845 Fairmount, Wichita, Kansas 67260-0145. The Office of Equal Employment Opportunity has been designated by Wichita State to coordinate the institution’s efforts to comply with the regulations implementing Title VI, Title IX, Section 504, and Americans with Disabilities Act. Any person also may contact the Assistant Secretary for Civil Rights, U.S. Department of Education, regarding the institution’s compliance with these regulations.

The WSU Catalog is available online at the University’s Web site, www.wichita.edu. Inquiries should be addressed to the Office of Disability Services for large print, Braille, and audio tape versions.

Injury or Accident

The State of Kansas and Wichita State University do not insure against accidents or injury to students which may occur during University-sponsored activities on or off campus. The University will make every reasonable attempt to advise students concerning potential danger of accident or injury. Students are expected to act responsibly by taking necessary precautions to prevent accidents. Students also are advised to protect themselves from the financial burden of accident or injury through a personal insurance policy.

Residence Defined

The residence of students, for tuition and fee purposes, is determined by acts of the Kansas legislature, rather than University policy. The legislature has also granted the Kansas Board of Regents certain authority to adopt regulations and guidelines for the determination of residence, within the broader state law. The law and regulations are different than those that govern residency for any other purpose.

According to the law and regulations, a resident, for tuition purposes, is someone who has resided (been physically present) in Kansas for 12 consecutive months prior to enrollment/registration and who has demonstrated, during those 12 months, the intent to make Kansas their permanent home. Intent is evaluated in light of:

1) the person’s statement about why they came to Kansas in the first place
2) the person’s intent after coming to Kansas (objective, verifiable facts). Many factors are considered when evaluating intent. The Kansas Board of Regents’ guidelines list nonconclusive factors or circumstances that could help support a
claim for resident classification. The guidelines also specify a qualifier: “Any such factor, to be given weight, must be of at least one year’s duration prior to enrollment/re-enrollment.”

Residents of Kansas (for fee purposes) who leave the state retain their residency as long as they return to Kansas permanently within 12 months of departure.

A person who comes to Kansas to go to school, and who enrolls full-time every semester after arriving, may not be able to demonstrate the intent to remain in Kansas permanently, as long as that pattern continues. In contrast, certain specific exceptions are authorized by state law. The following people, and their spouses and dependent children, are authorized to pay the equivalent of resident fees immediately: (a) regular employees of the University (does not apply to student assistants or graduate assistants); (b) people on full-time active military duty, stationed in Kansas; (c) people discharged or retired from active military service within the last thirty days under conditions other than dishonorable and who served at least two years in Kansas; (d) people who graduated from a four-year program at an accredited Kansas high school within 6 months of their enrollment at a state university, and who were Kansas residents for fee purposes at, or within 12 months of, high school graduation; (e) dependent students as long as at least one parent is a Kansas resident for fee purposes; and (f) people who were recruited to, or transferred to Kansas within the last 12 months for a full-time job, and their spouse and dependent children.

Students applying for residency should contact the Registrar’s Office, 102 Jardine Hall. There are many details about establishing Kansas residency for tuition purposes that will be explained upon further inquiry.

Residency of new students enrolling for the first time at Wichita State is determined by the appropriate (undergraduate, graduate, or international) admissions office according to the above law/regulations. Such students should address questions concerning residency to the appropriate admissions office.

When a continuing student, who was initially classified as a non-resident, thinks he/she meets these residency requirements, then he/she must apply for residency using a form available from the Registrar’s Office. Lower fees do not mean that someone has been classified as a resident—there are no non-resident fees, for example, for workshops or off-campus courses.

The responsibility of registering under proper residence is placed on the students. If there is any possible question of residence classification, it is the duty of a student when registering and paying fees to raise the question with the Registrar’s Office. Students who disagree with their residency classification are entitled to an appeal, provided they file a written appeal with the registrar within 30 days from enrollment and pay the fees as originally assessed. A standard appeal form is provided by the Registrar’s Office. Notice of the appeal must be given in writing within 30 days, the classification or reclassification by the registrar becomes final. Appeals are reviewed and decided by the University Committee on Residency, and its decision is final. The committee is not empowered to make exceptions, just to apply the law and regulations to individual circumstances.

Students must report their correct address at the time of registration each semester. The address given must be the student’s actual place of residence, since it will be the one to which all correspondence from Wichita State is sent. Any change in residence must be reported within three days to the Registrar’s Office. More complete information on the residence law and regulations can be obtained from the Registrar’s Office.

Safety
Campus safety is a priority at Wichita State, and based on FBI statistics reported by universities nationwide, WSU is one of the safest campuses of its kind in the state and nation. Our well-lighted campus and parking lots are regularly patrolled by WSU police officers and student cadets. Beginning at 5:30 p.m., the University provides shuttle bus service from residence halls to the academic buildings, and student cadets are available to escort students in the evenings. In case of emergencies, phones (designated by a blue light at the top of the pole) with direct access to the campus police station are strategically placed around the campus.

Campus crime statistics are reported in the Schedule of Courses and on the Web. Contact the Campus Police Department at (316) 978-3450.