

Meeting Minutes

Tuesday, Jan. 19, 2016 at 9:00 – 11:00 a.m. RSC 142

Senators Present: Michelle Barger, Belinda Bishop, Tracee Friess, Lisa Hansen, Eric Maki, Becky North, Mark Porcaro, Sheryl Propst, Lyston Skerritt, Sheelu Surender, Michael Yeung

Ex-Officio Members Present: Frankie Kirkendoll, Brett Morrill

Guests: Shukura Bakari-Cozart, Vanessa Souriya-Mnirajd, Erik Mallory, Elizabeth King, Jennifer Snyder, Stacy Salters, Peer Moore-Jansen

I. Call to order RSC 142 – 8:59 am

II. Guests

- a. Foundation - Elizabeth King
 - Upcoming projects include Henrion Hall update/makers space, Athletic Student Services facilities, Engineering Makers Space
 - If you have connections or ideas of donors for the foundation to work with, please pass along the information. The Foundation will connect with the person, you just need to do the intro.
- b. Additional Notification Methods – Jennifer Snyder
 - Shocker Alert System – Emergency Alert System
 - Issued over email, text, Facebook, and RSS Feed (Mass notification displays, myWSU, etc.)
 - Accessible by: students, faculty, staff, parents of children at CDC, Overland Charters bus drivers, WPD Part time service to UPD
 - Adding in Alertus soon, delivers full screen alerts to university owned (and installed) computers.
 - Rave Guardian
 - Same company that offers Shocker Alert System and used by over 100 universities nationwide
 - Covered by iOS and Android and app cost is free
 - Direct link to contact UPD or 911
 - Safety timer – Guardians will be notified (as well as campus safety) if timer is not dismissed. Can also track by GPS information if check in was not notified to guardians.
 - Group text feature
 - Q1 2016 Enhancement: Integration of alert sent via Shocker Alert System
 - Smart 911 feature – can add in information that is only accessible for 911 and UPD that you can put in information regarding blood type, emergency contact, etc. as well as for UPD, the call log can be included so they can see prior interactions (after incident has been concluded the incident will be closed and can no longer be searched by UPD).
 - Looking at soft launch of Spring 2016 and hard launch Fall 2016

III. Approval Minutes

- a. December 15, 2015 Senate meeting minutes
 - 1st - Erik
 - 2nd - Michelle



IV. President Bardo Meeting Report

- USS/UP Transition – Nothing to add at this point. At this time any decisions regarding senate leadership will be supported
- Weapons Safety – Glad discussion are being had an appreciate forums that have taken place.
- WATC – At this point, SCTETA has to vote to see if they want everything to move forward. The meetings that took place were just a “what if” type of information, not making decisions. SCTETA will vote going forward, seems to be no opposition, but no guarantees at this point, stay tuned for updates. Timeline will not be met by this Wednesday to move forward to KBOR upon waiting on SCTETA.
- Football @ WSU – will have some kind of survey/discussion going forward to gauge what students/community members are looking for and what could happen. Looking at options of sport that was more in line with fall instead of what we have that is winter/summer.

V. New/Old Business

a. USS to UP transition (Frankie)

- Information overview available on HR website including, changes, timeline, etc.
- USS can make choice at any point, but only a one-time change.
- KBOR is putting together summary for all USS employees comparing their KPERS to KBOR for informational purposes.
- Notable Differences in USS/UP
 - Vacation is different currently – based on years of service (15 years of service = UP). Legislature is looking at possible updates of this policy.
 - Layoff/Bumping rights – only existence for USS
- Informational meetings start next month (February)
 - Thank you to HR training team for putting together information for informational sessions.
- New searches for positions starting Beginning of new Fiscal Year (June 5th) will be UP – no positions will be filled as USS.
- Discussions/Ideas/Thoughts:
 - Supervisors/Employee relationship – already existing in UP so should not be an issue.
 - Makes sense to combine
 - Concern with taking away “voice” of USS senate and it is too soon – The focus is to move forward with Faculty vs. Staff environment as opposed to break down of 3 different staff environments.
 - Are we doing this quickly or are we taking time? Feeling that we should take time – for the next year keep reviewing.
 - Elections - Historically, we have not made changes in senate numbers because of new departments, increased number of UP employees etc. We have waited until new election cycle.
 - What have other schools done? Did they combine? KU is only one to make change currently – they have a different structure, they have a University Senate, not just Staff/Faculty Senates.
 - Looking at CBIZ structures that will possibly put into place – will there be categories that will make this transition easier?
 - Perception issue – “Would you let someone in current USS be the UP President?” How do we address that issue?
 - Overall – we are just looking for the best people who want to be engaged with senate and try and really represent and look for what is best for campus. No matter who you are or where you work – you have an equal voice. Approach could be “what are we trying to accomplish” and find out what the charge is for each senate and that will help to distinguish how a combination can take place.

b. Weapons Safety – Update on Survey – Peer Moore-Jansen

- i. Thank you to Stacy and Mark for input on this initiative!
- ii. State Results for Campus Employees Weapons Survey (Mark has sent to UP Senate)



- iii. Overall, respondents were opposed to us having guns on campus. Now that that has been determined, what are the next steps? Only about 40% were in favor of lockers, etc. Now sure what actual solution suggested would be regarding to this survey.
- iv. No specific concern to seeing uniformed officials etc. The most people feel secure when it is said they are not there.
- v. Believe that the result of the survey requires us to go back to KBOR and ask if the “rights” of people to compromise the concern of many.
- vi. Ending notes
 - 1. Pere will move forward to make the recommendation for no guns on campus – thinking that will not work out and we will have to,
 - 2. Come up with ideas as faculty/staff of what we can do before July 1, 2017
- c. Announcement – Frankie will be retiring from HR after 35 years of service on June 30th.
- d. Announcement – Tonya Witherspoon will be staying on at WSU at below ½ time – changes needed for UP Senate:
 - i. If the constitution allows, idea is to leave it vacant if possible. Mark and Brett will get together to discuss.
 - ii. Her position needs to be filled with RSC Board of Directors – Lyston will fill vacancy.

VI. Reports from Committee Chairs

- a. Service – Michelle Barger, Tracee Friess, Lyston Skerritt,
 - i. No report
- b. Professional Development – Becky North, Matt Forney, Sheryl Propst, Amy Barfield, Michael Yeung, Kathy Downs
 - i. Add Kathy Downs to list for new agendas
 - ii. Looking at beyond UP and look at campus wide Professional Development opportunities
- c. Awards/Recognition – Becky Hundley and Amy Barfield
 - i. Kevin - Form is out there and deadline is at the end of this month (January)
- d. Grievance – Frankie Kirkendoll
 - i. No report
- e. Election – Lisa Hansen / Sheryl Propst
 - i. We have started to meet to discuss how many seats will be open and will have update at next meeting.
- f. UPS Website – Kevin Crabtree
 - i. No report
- g. RSC Board of Directors – Tonya Witherspoon
 - i. Lyston will represent
- h. Traffic Appeals – Eric Maki and Sheelu Surender
 - i. No report
- i. Unclassified Professional Staff Council – Brett Morrill
 - i. Will be in Topeka (if Brett does not have Jury Duty) tomorrow w/ KBOR
- j. Library Appeals – Belinda Bishop
 - i. No report
- k. University Traffic Police Advisory Committee – Michelle Barger, Laura Manning, and Lisa Hansen
 - i. No report
- l. Communications Committee – Tracee Friess, Cheryl Miller
 - i. No report – but will check with Becky Hundley to spread word about rewards.

VII. As May Arise

- a. Michelle Barger will act as interim UP Senate Secretary in the absence of Lisa Hansen while she is out on maternity leave.



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VIII. Announcements

- a. Next Meeting:
 - i. Senate Meeting: Tuesday Feb. 16, 2016, 9:00-11:00 a.m. RSC 142 (Harvest)

IX. Adjourn

- a. **Sheryl – Motion**
- b. **Sheelu – 2nd**

Submitted by Lisa Hansen