



WICHITA STATE
UNIVERSITY

UNCLASSIFIED
PROFESSIONAL SENATE

Meeting Minutes

Tuesday, January 28, 2014

Present: Ellen Abbey, Belinda Bishop, Gina Crabtree, Janelle Darr, Gabrielle Dodosh, Kathy Downes, Sally Fiscus, April Keim, Mandy Konecny, Maria Martino, Brett Morrill, Mark Porcaro, Sheelu Surrender, Connie Dietz (ex-officio),

Absent: Quinn Addis, Cheryl Miller, Susan Norton, Heather Perkins (at-large), Andrea Stipp (ex-officio).

Guests: Rick Muma

I. Call to order at 9:05 AM

II. Approval of, December 17, 2013 minutes

Motion made by Maria Martino and seconded by Mandy Konecny. Motion passed.

III. Guest – Dr. Rick Muma

- a. Dr. Muma distributed a hand-out and discussed the One-Stop. Student services in the areas of admissions, financial aid, registration and accounts receivable will be available 24/7 either in person, online or via a call center. We will build a knowledge base that will allow generalists to advise students. He noted that 80% of solutions can be made online or thru the call center with the other 20% being passed on to the appropriate university personnel. The call center will be outsourced to Blackboard. A physical space on the first floor of Jabara Hall has been identified and will open by fall semester. He hopes to bring Blackboard online by 2015 spring enrollment.

IV. President Bardo Meeting Report

- a. Gina reported that the Pappas Group contract ended over the Christmas break. Areas meeting with Pappas were Admissions, Financial Aid, UCATS and CIO area and a report has been submitted to the President. It was noted that the University could reengage these or other consultants in the future, if needed.
- b. Dr. Bardo is working to determine the title of the IT leadership; options include Chief Information Officer, Chief Analytics Officer or Chief Technology Officer. A decision will be made and a search begun by the end of the spring semester.
- c. Dr. Bardo met with all constituent heads regarding the KBOR social media policy. Dr. Bardo said that this is not a new policy and that the president has always had authority to dismiss someone who may misrepresent or embarrass the university. However, he asked the constituent heads to discuss the policy and recommend a structure whereby, if the situation should arise, a group would convene to review the situation and advise him on appropriate action. This will not take away any terminated employee's right to file a grievance. After discussion, the senate agreed that the committee should be made up of an odd number of members. It was recommended that the group should contain three of

the offending employees constituent group (faculty, unclassified professional or classified) and one of each of the other two groups, for a total of five on the committee.

V. New/Old Business

- a. University Policies Recommendations – Gina reported that she met with the new EEO, Francisco Gonzalez, to discuss the policy recommendations to Chapter 6 of the Policies & Procedures manual. Our recommendation include requests to have separate groups review the evaluation and grievance policies. He has followed up with Ted Ayres and President Bardo and will review. Gina will ask him to attend our next senate meeting.
- b. Constitutional Review – Brett Morrill presented and discussed recommended changes to the constitution. There will be a senate vote taken at the February 18th meeting, and, if approved, will go to vote at the spring general meeting.
- c. Availability of Senate meeting minutes – Gina received a request to post meeting minutes prior to approval. The senate discussed and voted against the request. All meetings are open and constituents are encouraged to attend.

VI. Reports from Committee Chairs

- a. Service – No report.
- b. Professional Development – No report.
- c. Awards/Recognition – Gabrielle Dodosh reported that nominations are open on the website and the committee is in place. Joe Kleinsasser has put reminders in the daily news and will make another announcement during the final week.
- d. Legislative – No report.
- e. Grievance – No report.
- f. Election – April Keim reported that she has scheduled a meeting with Mandy Konecny to start the transition to co-chair.
- g. Dining Services – No report.
- h. UPS Website – No report.
- i. RSC Board of Directors – No report.
- j. Wellness – No report.
- k. Traffic Appeals – Brett Morrill reported that the appeals committee did not meet in January and that future meetings will meet in the RSC.
- l. Unclassified Professional Staff Council – Gina reported that the Staff Council met on the day of the KBOR meeting in January. Most of the discussion was in regard to the social media policy and the status of each school's classified staff becoming university support staff. The chair of the council later gave a report to KBOR, including information about UP activities at each of the 6 universities.
- m. Library Appeals – No report.

VII. As May Arise

- a. The March meeting falls during spring break. Do we want to move it, cancel it, or go ahead and meet? Please let Gina know your preference.

VIII. Announcements

- a. **Next Meeting: February 18, 2014, Krista Voth will make a presentation for the Foundation**
- b. **Bardo Presentation: February 19, 2014**

IX. Adjourned at 10:45 am. Motion to adjourn made by Connie Dietz and seconded by Maria Martino. Motion passed.

Submitted by Ellen Abbey