

UP Senate Meeting Agenda
Monday, January 29, 2018, 2:00 p.m. RSC 265, Lucas Room

Present: Amy Barfield, Krysti Carlson-Goering, Jeswin Chankaramangalam, Camille Childers, Shawn Ehrstein, Jana Henderson, Augustine Iacopelli, Andrew Kahrs, Grady Landrum, Caleb Loss, Laura Manning, Alicia Newell, Susan Norton, Heather Perkins, Julie Scott, Natasha Stephens,

Absent: James Brewster, Darryl Carrington, Randi Lindquist, Andrew McClausland, Becky North, Sarah Sell

Guests: Kevin Crabtree, Judy Espinoza, Chelsea Redger-Marquardt

- I. Call to Order – Meeting called to order at 2:02 p.m.
- II. Approval of Minutes – Done electronically
- III. Guests-
 - a. **Chelsea Redger-Marquardt (Student Involvement) -VolunteerICT platform** is an effort undertaken in Cooperation with United Way of the Plains. The platform was launched in Fall 2017 and is intended as a place faculty, staff, and students can get connected with area non-profits to find volunteer opportunities. It is a single sign-on platform available to everyone with a MyWSU ID. Benefits of the platform include: email reminders of volunteer commitments and a one-site location to track and report volunteer hours. Platform can report hours and their estimated value by College, by Interest Area, by Agency, etc. The platform captures volunteer hours worked and can verify for documentation needs.
 - b. **Judy Espinoza-Severance/Appointment notices**
An effort to align USS and UP policies has been underway for quite some time. Appointment notices and compensation associated with non-renewal is an area where alignment does not currently exist.

Examples of Recurring questions received by HR include: What is the purpose of annual appointment notices? What do they accomplish and protect? Why is the provisional employment status 3 years long? Judy distributed a document that highlights existing policies and includes possibilities of how appointment notices/non-renewals could be restructured. There is no timeline for change. HR is beginning the discussion and looking for ideas. UP Senate requested that Judy gather some data to bring back to the UP Senate for further discussion. She estimated that she would need about 4 weeks to gather the data.

Tuition Assistance

Conversation continues in the provost's office about the proposed changes to the policy. This conversation will continue at the February UP meeting. It was highlighted that individuals were disappointed to see that the changes restricted use of the program to degree-seeking only individuals

- IV. New/Old Business
 - a. Traffic Appeals Committee – UP Senate understood that this committee had disbanded. That is not correct. The Senate was approached to provide 2 members to the committee. Laura Manning will serve out her term on the committee. Jeswin Chankaramangalam volunteered to serve also. Caleb motioned to approve the appointment. Natasha Stephens seconded.
 - b. Provost Search – The UP Senate was asked to appoint two members to participate in the Provost Search Committee. Amy Barfield will serve and a second person is needed. Susan Norton volunteered for the committee. Natasha Stephens is also willing to serve if more members are needed. Caleb motioned to approve the appointment. Shawn Ehrstein seconded.

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- c. Senate membership/UP numbers – The recent creation of the Division of Diversity and Community Engagement at WSU resulted in a re-distribution of staff between divisions and the need to change representation on the UP Senate. The new division reduced staff in the area of student affairs and academic affairs. The Constitution Committee met and decided to reduce the number of senators from Student Affairs from 2 to 1. The new division would be represented by 1 new member. Sarah Sell currently represents Academic Affairs but is now in the new division. The Constitution Committee recommends that Sarah should complete this year in her current role and then move to an at-large position next year in order to complete her term. Susan Norton moved to accept the recommendation. Heather Perkins seconded.

V. President's Council Meeting Report – Did Not Discuss

VI. HR/Senate Meeting Report – Did Not Discuss

VII. Strategic Planning Committee Report – No new updates

VIII. Budget Advisory Committee – Did Not Discuss

IX. Reports from Committee Chairs-

- a. Awards/Recognition- Jana Henderson (Chair), Camille Childers, Randi Linquist
- b. Communications – Jeswin Joseph, Alicia Newell, Julie Scott, Darryl Carrington, Augustine Iocopelli
- c. UP Grievance-Judy Espinoza
- d. Election- Krysti Carlson-Goering (Chair), Sarah Sell
- e. Library Appeals- Camille Childers (Chair)
- f. Professional Development –Caleb Loss (Chair), Randi Lindquist (Co-Chair), Amy Barfield, Krysti Carlson-Goering, Shawn Ehrstein, USS Members: Linda Hayes
- g. Technology Fair Subcommittee- Becky North (Chair), Amy Belden, Jarrod Hipps, Dan Larrea, Muhammad Usmani, Sam Willis, TBD- USS Senate
- h. RSC Board of Directors- Andrews Kahrs
- i. Traffic Appeals - Laura Manning, Jeswin Chankaramangalam
- j. UP Staff Council Representative –(*Position is held by Senate Vice President*) Camille Childers
- k. UPS Website- Kevin Crabtree

X. As May Arise – No new items were raised.