

UP Senate Meeting Minutes
Tuesday, April 18, 2017, 9:00 – 11:00 a.m. RSC Herrman Room 262

- I. Call to Order - 9:05 am
- II. Approval of Minutes
 - Electronic Approval for January Minutes
- III. Legislative Update Report
 - No updates at this time
- IV. Budget Advisory Council
 - Meeting today at 10:00 am
- V. President's Council Meeting Report
 - Meeting yesterday (4/17) – Becky will type notes and post to cube
 - Great topics discussed – main focus is communication. We all need to take responsibility – making a concentrated effort to improve communication campus wide. Call to please provide feedback for ideas.
- VI. HR/Senate Meeting Report
- VII. New/Old Business
 - a. Election Update
 - New Senators
 - Academic Affairs – Sarah Sell & Julie Scott
 - Research & Technology Transfer – Shawn Ehrstein & Jeswin Chankaramangalam
 - Administration & Finance – Randi Lindquist
 - At large vote will take place during May senate meeting
 - b. ICAA Board of Directors
 - Seeking nominations – ideas
 - c. "Suggestion Box" on UP Web site
 - Will leave up permanently
 - d. Speakers for Spring General Meeting – May 16, 3:00 - 4:30, HH 209
 - Dr. Bardo/Dr. Vizzinni – General Campus Update
 - Tara Nolan – Tobacco Free Update/Discussion
 - John Tomlin – Innovation Campus Update
 - Terri Hall – Student Affairs Update
 - e. Climate Survey Update
 - No updates
 - f. Discussion Topics
 - Review of discussion topics from open forum
 - Focusing on senate being an advocate for UP Staff at WSU
 - Being able to split up constituents among senators for better communication
 - Working to empower the UP Staff/Senate to voice their ideas/concerns
- VIII. Reports from Committee Chairs
 - a. Awards/Recognition – Becky Hundley (Chair), Camille Childers, Jana Henderson
 - b. Communication Committee - Tracee Friess (Chair), Cheryl Miller, Ryan Corcoran, Alicia Newell
 - No updates
 - c. UPS Website – Kevin Crabtree

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- Constitution has been updated on website
- d. Election – Sheryl Propst (Chair), Krysti Carlson-Goering, Jana Henderson
 - Elections complete – update above
 - Voting Breakdown
 - Academic Affairs – 114 of 473
 - Administration & Finance – 27 of 91
 - Research and Technology Transfer – 47 of 276
 - Overall – 188 of 840 (22%)
- e. Grievance – Judy Espinoza
 - We do have one grievance. Becky Hundley is chairing steering committee.
 - Draft is in place to combine UP and USS Grievance policies. Currently with HR leadership team and will have for UP senate at a future meeting for review.
- f. Library Appeals – Camille Childers (Chair)
 - Met in March and will have another meeting in Fall
- g. RSC Board of Directors – Lyston Skerritt (Chair) Ryan Corcoran (Delegate)
 - No update
- h. Professional Development
 - i. Professional Development - Sheryl Propst (Chair), UP Members: Amy Barfield, Randy Ware, Krysti Carlson-Goering, Caleb Loss, Becky North; USS Members: Johny Buchanan-Spachek
 - Launched Shocker START website
 - Mike Marlett from MRC worked hard to get site up - THANK YOU!
 - 2,500 hits on website so far – most popular page is Resources which houses the discount pages
 - Great feedback saying they like having everything in one place
 - ii. Technology Fair - March 28th / Becky North (Chair), UP Members: Amy Belden, Jarrod Hipps, Dan Larrea, Sam Willis, Muhammad Usmani; USS Members: Johny Buchanan – Spachek
 - Great attendance
 - Survey will be sent out soon to hosts of booths
- i. Service – Lyston Skerritt (Chair), Tracee Friess, Darryl Carrington
 - No update
- j. Traffic Appeals – Laura Manning (Chair), Becky Hundley, Lisa Hansen
 - Trying to improve process
 - Student advocate has been very helpful in process
- k. Unclassified Professional Staff Council - Mark Porcaro (Position is held by Immediate Past President)

IX. As May Arise

For the May meeting we are going to try and do committee updates by email to uppresident@wichita.edu.

X. Announcements

- a. UP Senate meeting – May 16, 9:00 – 11:00, RSC 262, Herrman Room

Meeting Agenda items:

2017-2018 Senators - invited to attend in May

Guest Speaker – Judy Espinoza re: Policy updates

- Two Policies to be discussed
 - Corrective Action Policy
 - Internal Grievance Policy
- Keep in mind – goal when bringing to senate is keeping things at a high level and the overall idea/focus of the policy. It should not be a wordsmithing session of the policy itself.

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- b. **Spring General Meeting** - May 16, 3:00 – 4:30, HH209 (Senators are asked to arrive a little early)
- c. **Adjourn – 10:55am**
 - i. **Lisa – 1st**
 - ii. **Lyston - 2nd**