



WICHITA STATE
UNIVERSITY

UNCLASSIFIED
PROFESSIONAL SENATE

Meeting Minutes
Tuesday, May 18, 2015

Present: Ellen Abbey, Amy Barfield, Michelle Barger, Belinda Bishop, Kathy Downes, Mandy Konecny, Eric Maki, Laura Manning, Brett Morrill, Becky North, Mark Porcaro, Sheelu Surrender, Frankie Kirkendoll (ex-officio), Gina Crabtree (ex-officio), Heather Perkins (at-large).

Absent: Gabrielle Dodosh, Ricki Ellison, Maria Martino, Tonya Witherspoon, Andrea Stipp (ex-officio), Jessica Treadwell (ex-officio)

Guests: None.

I. Call to order at 9:05 AM

II. Approval of Minutes

a. April 21, 2015 Senate Meeting Minutes

Motion made by Laura Manning and seconded by Sheelu Surrender. Motion passed.

b. April 30, 2015, General Meeting Minutes

Motion made by Kathy Downes and seconded by Laura Manning. Motion passed.

III. President Bardo Meeting Report

- a. Brett Morrill reported that he discussed the grievance policy committee recommendations with Dr. Bardo. Dr. Bardo has forwarded to Davis Moses for legal review. Frankie Kirkendoll also reported that consultants, Aon Hewitt, will also be looking at all employment policies and will recommend changes. The grievance committee has been asked to table the project until then.
- b. Brett Morrill reported to Dr. Bardo that the senate took a digital poll of all unclassified professional employees regarding the Tobacco Free Wu & Me resolution. The poll received 25% participation and voted 2 to 1 to approve the resolution. Dr. Bardo is pleased with the way the senate is handling this question.
- c. Brett Morrill discussed the appointment of Eric Sexton as Vice President of Student Affairs. Dr. Bardo explained that he felt the appointment was necessary in order to give stability to Student Affairs.
- d. All constituent heads met with Dr. Bardo to discuss the budget. The Kansas legislature still has not made any budget decisions, so we are on hold. This could impact salary increases for FY16. If the decision is made too late to meet payroll deadlines, or we receive budget cuts, we may need to wait until December for increases. It is also a possibility that unclassified professionals may not receive a salary increase, dependent on what the legislature approves for funding. The president considers USS personnel a priority since they have gone six years without receiving a pay increase while under the civil service system.

IV. New/Old Business

- a. Election of At-Large Senators for 2015-2016 – Brett Morrill reported that there are two nominations for the two At-Large senator seats; Lyston Skerritt and Michael Yeung. Discussion followed. The board voted unanimously to appoint both to the senate next year.
- b. Further discussion and plan to move forward on Tobacco Free Wu & Me resolution – Brett Morrill will send out a digital vote so that all senators may participate. Response to the question should be emailed to Brett with a CC to Ellen Abbey and Mark Porcaro.
- c. Special Committee Reports
 - i. Evaluation Committee – Connie Dietz has sent the committee recommendation to Brett Morrill and Linnea Glenmayer. Again, this is a policy that HR consultants, Aon Hewitt, will review.
 - ii. Grievance Committee – Per the conversation by the senate and Director of Human Resources, the committee will table the policy until we hear back from Aon Hewitt.
 - iii. CBIZ Update – The HR leadership is scheduled to have a conference call update with CBIZ on June 20, 2015.
- d. Constitutional Handling of Reorganizations and Small Divisions – No report. Will discuss next meeting.
- e. What Does an Unclassified Professional award system look like that promotes collaboration and innovation? – Brett will ask Dr. Vizzini to attend the June meeting to discuss this idea. The senate agreed that the award system should be tied in with evaluations.

V. Reports from Committee Chairs

- a. Service – No report.
- b. Professional Development – Becky North reported that the Technology Fair has been scheduled for October, 2015. The committee will begin work in June.
- c. Awards/Recognition – No report.
- d. Grievance – No report.
- e. Election – Mandy Konecny reported that she has put together a binder with instructions and past election results. She has recruited new senator Lisa Hansen to work on this committee next year. Lisa will need one more person to assist.
- f. UPS Website – Brett Morrill reported that Kevin Crabtree has been doing a great job with the website and the elections.
- g. RSC Board of Directors – No report.
- h. Wellness – No report.
- i. Traffic Appeals – Eric Maki reported that the new signage at the Morrison Hall lot appears to have helped. The traffic website is also being updated to align with the policies, which should help when fall semester arrives.
- j. Unclassified Professional Staff Council – No report.

- k. Library Appeals – Belinda Bishop reported that there were eight appeals. Three were cleared before the appeal, one was paid, one was cleared at appeal, one fee was reduced and two appeals were denied.
- l. University Traffic Police Advisory Committee – No report.

VI. As May Arise

- a. Brett Morrill has taken action to set up an Image Now folder to scan historical documents for the senate. This will alleviate the new president having to keep boxes of old materials. We will continue to keep current documents and “how-to” items in the Cube.

VII. Announcements

- a. **Next Meeting: Tuesday, June 16, 2015**

VIII. Adjourned at 9:45 AM. Motion to adjourn made by Ellen Abbey and seconded by Belinda Bishop. Motion passed.

Submitted by Ellen Abbey