



WICHITA STATE
UNIVERSITY

UNCLASSIFIED
PROFESSIONAL SENATE

Meeting Minutes
Tuesday, May 20, 2014

Present: Ellen Abbey, Quinn Addis, Gina Crabtree, Janelle Darr, Gabrielle Dodosh, Kathy Downes, Sally Fiscus, April Keim, Frankie Kirkendoll (ex-officio), Mandy Konecny, Maria Martino, Cheryl Miller, Brett Morrill, Susan Norton, Mark Porcaro, Connie Dietz (ex-officio), Andrea Stipp (ex-officio).

Absent: Belinda Bishop, Sheelu Surender, Heather Perkins (at-large).

Guests: Lana Anthis, Steve White.

I. Call to order at 9:05 AM

II. Approval of, April 15, 2014 minutes

Motion made by Maria Martino and seconded by Sally Fiscus. Motion passed.

III. Approval of May 1, 2014, Spring General Meeting minutes

Motion made by Susan Norton and seconded by Brett Morrill. Motion passed.

IV. President Bardo Meeting Report

- a. Gina reported that she and Dr. Bardo are scheduled to meet Wednesday, May 21st. President-Elect, Brett Morrill, will go with Gina to the June meeting.
- b. The tuition and fees proposal goes to the Board of Regents for vote at the June board meeting. If approved, the combined tuition and fees will increase 4.9%.

V. New/Old Business

- a. University Policies Recommendations – The evaluation and grievance policy committees were formed to discuss and propose changes to current university policy at the request of Dr. Bardo.
- b. Evaluation Committee – Connie Dietz distributed a report with discussion points and recommendations from their April 29 committee meeting. Recommendations include: designing a standardized evaluation form, policy stipulation that Human Resources and EEO approve all evaluation forms, establishment of a standard due date, Human Resources should provide all VPs a list of evaluations still due, and a requirement for mandatory training. Discussion followed. The committee will move forward with policy revisions and present a report to the fall general meeting.
- c. Grievance Committee – Ellen Abbey reported that the grievance committee met on April 30. The committee agreed that the grievance policy needs a complete rewrite. Each committee member will review a policy from one of our peer institutions. After the USS vote, Ellen approached the Classified Senate and the UP Senate presidents about working together on this project, both presidents agreed. However, the USS committee had a change of heart and later declined the invitation. This committee meets again May 27, 2014.

VI. Reports from Committee Chairs

- a. Service – No report
- b. Professional Development – No report
- c. Awards/Recognition – No report
- d. Legislative – No report
- e. Grievance – No report
- f. Election – April Keim reported that the following people were elected to serve on the senate next year: Becky North, Laura Manning, Tonya Witherspoon, Michelle Barger, Mark Porcaro, Sheelu Surender, Amy Barfield, Eric Maki and Belinda Bishop.
- g. Dining Services – No report
- h. UPS Website – No report
- i. RSC Board of Directors – Lana Anthis reported that she attended the annual RSC banquet and that construction on the RSC is projected to finish on time.
- j. Wellness – Maria Martino reported that Kim Cinelli has resigned as committee chair. Frankie Kirkendoll will contact committee members when a replacement has been named.
- k. Traffic Appeals – Brett Morrill reported that the police department liaison, Alma Johnson, is retiring.
- l. Unclassified Professional Staff Council – Connie Dietz reported that her term is ending. Gina Crabtree will take her place next year.
- m. Library Appeals – Susan Norton reported that her term is ending. A replacement will be named at the August meeting.

VII. As May Arise

- a. A request was made that the Master Plan be provided online and that university news be reported to the university prior to going public. Gina will take these concerns to her next meeting with Dr. Bardo.

VIII. Announcements

- a. **Next Meeting: June 17, 2014**

IX. Adjourned at 10:05 AM. Motion to adjourn made by Cheryl Miller and seconded by Brett Morrill. Motion passed.

Submitted by Ellen Abbey