

Meeting Minutes

Tuesday, June 21, 2016 at 9:00 – 11:00 a.m. RSC 142

Senators Present: Amy Barfield, Belinda Bishop, Lisa Fitzsimmons, Tracee Friess, Lisa Hansen, Laura Manning, Cheryl Miller, Becky North, Mark Porcaro, Sheryl Propst, Sheelu Surrender, Michael Yeung

Ex-Officio Members Present: Brett Morrill

Guests: Sarah Hunter, Kevin Crabtree, Randy Ware, Tasha Stephens, Lisa Wood, Jana Henderson, Kathy Gale, Patricia Phillips, Darryl Carrington, Ross Hays

I. Call to order RSC 142 - 9:02 am

II. Guests:

- a. Lisa Wood, USS Senate – Proposal for expansion of WSU Employee and Dependent tuition benefits
 - Concern w/ employees not receiving salary increases and limits in credit hours for current policy.
 - Seeking increase to include all tuition, no limit on credit hours and staff/dependents would still pay for lab fees, housing, books, etc.
 - Asking for partnership in proposal with UP and Faculty senate
 - Best idea would be to form sub-committee to work on proposal. If interested in serving on the committee, please email Lisa at Lisa.wood@wichita.edu.
- b. Sarah Hunter, Assistant Dir., Compensation/FMLA and Wellness Coordinator/Workers Comp – CBIZ update
 - July 1st planned announcement on title to supervisors and employees
 - Will not affect vanity title
 - Title change and pay grades will be memorialized in Banner in the August 26th pay period
 - The only salary changes due to the CBIZ study are for individuals with GU funding who are below the minimum of their new pay grade.
 - Clarifications on Position Description vs. Job Description
 - Position – Generic / Job Description – Specific (Job Descriptions can be different although position descriptions may be the same)
 - All CBIZ items will be wrapped up by September 30th.
 - Exempt Employees – anyone below \$47,476 (exception: teachers, doctors, and lawyers) will be coming non-exempt starting December 1st via the Fair Labor Standards Act.
- c. Gina Crabtree, Registrar and Director of Enrollment Services – Strategic Enrollment Management planning process update – will try to get on list for August meeting.

III. Approval Minutes

- a. May 17, 2016 Senate meeting minutes
Sheryl Propst – 1st
Sheelu Surrender – 2nd

Spring 2016 General Meeting Minutes
Motion to approved tabled until August 2016 Meeting

IV. President Bardo Meeting Report

Transition of Presidency and inclusion of what Becky N will be responsible for as president.

- a. UP Numbers and representation



- Will not be hiring new USS positions as of June 8th all will be hired in as UP except those in employee groups under negotiated agreements – that alone will cause numbers of UP senate to grow
 - Unionized employees that are currently USS will not be forced to be updated to UP – their positions will be rehired if they leave WSU to be UP though New employees in these groups will continue to be hired into these positions as USS employees with the option to move to UP after hire
- b. Future of USS/UP Senates
 - c. HLC Site Visit
 - d. Gun Safety (July 1, 2017)
 - e. Frustration of UP not being involved in process of implementing new policies.
 - Suggestion by President for UP to be involved with new HR Director and active in meeting with HR department to act as voice of UP.
 - f. Discussion of Probationary period for newly hired employees
 - Agreed that 3 years is too much
 - Discussion of what is the right number – no changes, just discussion at this point.

V. New/Old Business

- a. Elections - New At-Large Senator Announcement
 - Amy Barfield & Randy Ware
- b. Weapons Safety – updates
 - No updates at this time
 - Encourage everyone to participate as forums continue
- c. USS to UP Senate conversation – updates
 - No updates at this time
- d. WATC Merger – updates
 - Met at WATC a couple of weeks ago. Both schools were represented and the large group split up into smaller groups to discuss specifics of combination many UP senators were involved in process and will continue to meet.

VI. Reports from Committee Chairs

- a. Service – Michelle Barger, Tracee Friess, Lyston Skerritt
 - No Updates
- b. Professional Development – Becky North, Sheryl Propst, Amy Barfield, Michael Yeung
 - Results/Proposal coming in August
- c. Awards/Recognition – Becky Hundley and Amy Barfield
 - No Updates
- d. Grievance – Frankie Kirkendoll
 - No Updates
- e. Election – Lisa Hansen / Sheryl Propst
 - Sheryl will stay on Committee and Lisa will step down and replacement will filled in August with new senator
- f. UPS Website – Kevin Crabtree
 - No updates
- g. RSC Board of Directors – Lyston Skerritt
 - No updates
- h. Traffic Appeals (Traffic Advisory) – Eric Maki and Becky Hundley
 - Seems like we have a lot of people serving on this committee that are not reporting back to UP.
 - Assigned to Becky Hundley to reach out to everyone who is attending these meetings currently to decide on plan moving forward. Mark will reach out to Becky.
- i. Unclassified Professional Staff Council – Brett Morrill
 - No updates
- j. Library Appeals – Belinda Bishop
- k. No updates

- l. University Traffic Police Advisory Committee – Michelle Barger, Laura Manning, and Lisa Hansen
This committee did not meet this year because of the new traffic and parking policies being put in place. Will resume
- m. Communications Committee – Tracee Friess, Cheryl Miller
No updates, but group picture will be taken in August

VII. As May Arise

Move to start discussion on leave (holiday shut down and maternity leave) and differences between Faculty and UP. Will begin discussions during new term.

VIII. Announcements

- a. Next Meeting:
 - a. Senate Meeting: Tuesday, August 16, 2016, 9:00-11:00 a.m. room TBA
Room will be in LAS boardroom – other meetings will be held in Herman Room

IX. Adjourn

Sheryl Propst – 1st
Amy Barfield – 2nd