

Meeting Minutes
Tuesday, August 20, 2013

Present : Ellen Abbey, Belinda Bishop, Frankie Brown, Gina Crabtree, Janelle Darr, Connie Dietz, Kathy Downes, Gabrielle Dodosh, Sally Fiscus, April Keim, Mandy Konecny, Maria Martino, Mark McCain, Cheryl Miller, Brett Morrill, Susan Norton, Sheelu Surender, Jessica Treadwell (ex-officio).

Absent: none

Guest: Lana Anthis

- I. Call to order at 9:00am
- II. Welcome to new and returning senators - introductions
- II. Approval of June 18, 2013 Minutes (Brett/April). Approved by all
- IV. Discussion and Agreement on Group Norms - minutes after approved, are posted to web site. Although we represent our constituents, some things that are discussed in confidence must be treated as such. Official communication will be the posted by the approved minutes. The UP constitution specifies that no proxies may serve/attend in your place as a senator. All UP's are welcome to attend, but may not serve/vote in senators absence.
- V. President Bardo Meeting Report - Dr. Bardo will no longer have group constituent head meetings. Gina has not had her first individual meeting yet.
- V. New/Old Business
 - a. Review of Constitution
 - b. Elections
 - i. President-Elect - Mark McCain
 - ii. Secretary - Ellen Abbey with Sally Fiscus as back up
 - iii. Senators – At-large (replacement) - Taylor Esposito has resigned due to leaving WSU. Vacancy in CLUR to replace Taylor - Quinn Addis
 - iv. At - large vacancy - Heather Perkins
 - c. Ex-officio discussion - discussion regarding extending an invitation to those areas of the university that would have ex-officio, non-voting members. Gina will reach out to those areas
 - d. Facilities Committee Report - Gina has asked Kim to continue on this committee as our representative.
 - e. Parking committee - Brett was our representative, but it seems that the committees work was handled by a small task force. Gina will find out if we still need further representation for this committee.
 - f. University Policies Recommendations - the review of Chapter 6 of the policy and procedure manual has been submitted. Gina will follow up with Dr. Bardo as to next steps. Frankie asked that any subsequent committee of the senate work with HR on any additional review and suggestions.

- g. Constitutional Review - last reviewed in 2010. Mark McCain, Brett Morrill and April Keim will be the sub-committee to review the constitution. Brett will chair the committee. Senators are asked to review the constitution and send suggestions to Brett
- h. Appointment of New Committee Chairs

VI. Reports from Committee Chairs

- a. Service – Sally Fiscus will serve.
- b. Professional Development – Kathy Downes and Janelle Darr will both serve.
- c. Awards/Recognition – Gabrielle Dodosh will serve.
- d. Legislative – Susan Norton (attending legislative updates with Andy Schlapp) - Cheryl Miller will serve
- e. Grievance – Frankie Brown/Cheryl Miller - Sally Fiscus will serve
- f. Election – April Keim - Mandy Konecny will co-chair with April this year
- g. Dining Services – Sheelu Surender - Sheelu will continue to serve
- h. UPS Website – Kevin Crabtree - Kevin will continue to serve
- i. RSC Board of Directors – Lana Anthis - Lana will continue to serve
- j. Wellness – Maria Martino will serve
- k. Traffic Appeals – Brett Morrill - Brett will continue to serve
- l. Unclassified Professional Staff Council – Connie Dietz - Connie will continue to serve
- m. Library Appeals – Susan Norton - Susan will continue to serve
- n. Suggestion from April that we work to add information on what the committees do to the information cubes and data on the web.
- o. Suggestion from Connie that we discuss with Dr. Bardo if he wants the legislative committee to be more active with conversations regarding higher education and the legislature.
- p. April suggested that we look at other service options as we have done with the bus for a number of years.

VII. As May Arise

- a. Maria suggested that the committee chairs write a description of what their position does. April noted that the project has been started on the cube. Committee chairs are asked to send their information on their committee to April for inclusion on the cube. Currently the senate portal on the cube is open to past senators only. April will work to update access on the cube to the current senators.
- b. Gina will readdress issues that are still open (i.e. smoking ban). Senators are asked to send any outstanding issues to Gina for follow up.

VIII. Announcements

- a. Next Meeting: September 17, 2013

IX. Adjourn at 10:14am

Submitted by Susan Norton