

UP Senate Meeting Minutes
Tuesday, September 20, 2016 at 9:00 – 11:00 a.m. RSC Herrman Room 262

Senators/Senate Position Holders Present: Amy Barfield, Krysti Carlson-Goering, Darryl Carrington, Camille Childers, Ryan Corcoran, Tracee Friess, Lisa Hansen, Jana Henderson, Caleb Loss, Laura Manning, Alicia Newell, Sheryl Propst, Lyston Skerritt, Natasha Stephens, Randy Ware, Becky North, Mark Porcaro, AJ McCausland

Absent: Becky Hundley, Cheryl Miller, Judy Espinoza, Erin Stieben

I. Call to order RSC 262 – 9:02 am

- II. Guests:** United Way of the Plains Presentation – Ann Collins, ~~Delinda Royce~~, Pat Hanrahan
Provided presentation, video and handouts for information on United Way supported programs and request for donations.

III. Approval Minutes

- a. August Minutes – approved electronically; feedback on process?
Good to go!
- b. June, 2016 Minutes correction
Correction on website – please ask if questions.

IV. Legislative Update Report

No update at this time

V. HLC Site Visit, October 10-11

- a. Dr. Rick Muma sent the following materials for Senate review
 - i. Assurance Argument
 - ii. Highlights pertaining to the UP Senate from the Assurance Argument (located by doing a Search on Senate)
 - iii. Possible Questions/Requests from HLC Site Visitors
 - iv. Some Senators will attend a preparation meeting on 9/29. Please review the materials and questions noted above, offer insights at the 9/20 Senate meeting
- b. Do “homework” of reviewing documents and see if you have any questions – if questions please submit to upsenatepres@wichita.edu and we will discuss as a group if needed electronically.

VI. Human Resources Updates Distributed on 8/24

- a. HR and UP, USS Senate President’s Meeting notes
 - i. Initial meeting went well, will move forward in future to ensure HR and the senates have open lines of communication
- b. Judy Espinoza’s Leadership Update – no update, Judy attending a conference
- c. Discussion

VII. President Bardo Meeting Report

President’s Meeting Notes

- President is very pleased with Professional Development plan that was created by UP/USS Senate Joint Committee
- Encouraged by President Bardo to look into tuition assistance policy. Policy is currently under review by HR to find out more regarding the basis and how it may be able to be updated and it’s relation to professional development.

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- Discussion points suggested to Becky to take to next meeting with President Bardo regarding time off, tuition reimbursement, etc.

VIII. Old Business

- a. Elections – Amy Barfield accepted nomination as President Elect
Motion to elect and approve nomination of Amy as President Elect
Camille – 1st
Lyston – 2nd
- b. USS to UP Transition Impact on Senates – no updates at this time
- c. Tobacco Free Wu and Me (July, 2017) – As senators we need to understand new policy and start spreading the word on campus.
- d. Weapons Policy (July, 2017) – no updates at this time
- e. WSU and Wichita Area Technical College (WATC) Merger

IX. New Business

- a. Mission Statement – Becky has asked Tasha to form Task Force to review the following:
 - i. Defined: A statement used as a way of communicating the purpose of the organization
 - ii. Is the current UP Senate Mission in Alignment with WSU's Mission?
 - iii. How can the Senate be positioned to better serve UPs?
 - iv. Task Force Members: Natasha Stephens (Chair), Lisa Hansen, Krysti Carlson-Goering, Darryl Carrington and Caleb Loss.
- b. Membership of the Senate
 - i. Growing number of UPs; is 17 Senators the “right” number?
Not addressed – will move to future meeting agenda
- c. Constitution
 - i. Revisions needed if membership changes
Not addressed – will move to future meeting agenda

X. Reports from Committee Chairs

- a. **Awards/Recognition** – Becky Hundley and ~~Amy Barfield~~ Camille Childers
 - i. Amy is no longer on committee / Camille is taking her place
- b. **Communication Committee** - Tracee Friess (Chair), Cheryl Miller, Ryan Corcoran, Alicia Newell
 - i. Will be meeting
- c. **UPS Website** – Kevin Crabtree
 - i. No updates
- d. **Election** – Sheryl Propst (Chair), Krysti Carlson-Goering
 - i. Jana will be joining committee
- e. **Grievance** – Judy Espinoza
 - i. No update – Judy was not able to attend meeting
- f. **Library Appeals** – Camille Childers (Chair)
 - i. No updates – not meeting until November
- g. **RSC Board of Directors** – Lyston Skerritt (Chair) Ryan Corcoran will serve as backup
 - i. Financial Training in the next week
 - ii. Recognition Wall
- h. **Professional Development** - Sheryl Propst (Chair), UP Members: Amy Barfield, Randy Ware, Krysti Carlson-Goering, Caleb Loss, Becky North; USS Members: Johny Buchanan-Spachek, Stacy Salters

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- UP Senate portion of committee will begin to meet regularly to move forward with plan – Sheryl will
- Technology Fair - March 28th (6th Annual) / Members: Becky North (Chair), UP Members: Amy Belden, Dawn Bleuel, Jarrod Hipps, Dan Larrea, Sam Willis, Muhammad Usmani; USS Members: TBA
 - Will take place at the Experiential Engineering building on the Innovation Campus
- i. **Service** – Lyston Skerritt (Chair), Tracee Friess, Darryl Carrington
 - i. Met as committee and will send out monthly updates one being event and the other being an accessible event to take part in. Will work on map showing service opportunities around Wichita area and on WSU Campus.
- j. **Traffic Appeals and Advisory Committee** – Laura Manning (Chair), Becky Hundley, Lisa Hansen
- k. **Unclassified Professional Staff Council** - Mark Porcaro (Position is held by Immediate Past President)
 - i. September meeting was in person at KBOR meeting – only 3 UP Staff there, so decided to meet together with USS.
 - ii. Discussed gun safety – KU member referred to WSU as a “Drive by and get shot environment” and “Hillside High” Noted that we are looked at in that way and disappointed.
 - iii. Other campuses are also working on tobacco free initiatives
 - iv. Insurance and Parking costs were brought up – regents were surprised by fact that regent’s school have to pay to park.

XI. As May Arise

- a. New email address for UP Senate President to use - upsenatepres@wichita.edu
- b. **LGBTQ Task force** – Krysti and Tasha
 - i. They have met but do not have any updates at this time, it was more of an introductory meeting
- c. **Title IX Forum** – Tuesday, September 27th @ 6:30pm (food) 7:00pm (meeting start) in
- d. **Parking issues** – Discussion
- e. **Maternity/Paternity Leave** – explore current policy and look at possibility of making changes – move to agenda

XII. Announcements

- a. Next Meeting:
 - i. Senate Meeting: Tuesday October 18, 2016, 9:00-11:00 a.m. RSC 262 (Herrman)

XIII. Adjourn – 11:00am

Lyston – 1st
Ryan – 2nd

Submitted by: Lisa Hansen