

Unclassified Professional Senate 2008-2009

September 3, 2008

207 RSC

The meeting was called to order by the President, Linda Black. Linda announced that Item #5 on the agenda is deleted, as Delinda Royse volunteered to be the representative to the Search Committee for the VP for Campus Life and University Relations.

Members present: Linda Black, Kevin Crabtree, Terry Coltrain, Marueen Dasey-Morales, Gabrielle Dodosh, Lori Evans, Janet Jensen, Phil Ladwig, Grady Landrum, Mark McCain, Cheryl Miller, Billie Norden, Becky North, Jim Pearce, Delinda Royse,

Linda introduced Kevin Crabtree, who will be updating the UP website.

Linda passed out a sign-up sheet for UP committees, and a list of senators with service dates and units.

The minutes of the August 20, 2008 meeting were distributed for review. The minutes were approved as presented.

A Constituent's Head meeting was not held prior to this UP meeting. Linda asked if everyone had seen the email from Dr. Beggs regarding the report on the state budget reduction.

Linda asked the members if they had seen the policy on background checks for new employees. Deans and head of departments should have more information if anyone is interested. The company doing the background checks is Validity Screening. If Marty Shawver agrees, Linda will forward the policy and information Dr. Shawver sent to the Colleges to the senate members.

Keith Pickus provided information, which was shared with the senate, on the Foundation of Excellence program. He and Christine Schneikert-Luebbe will be heading the program. The university has contracted with "Policy Center on the First Year of College" for this research. WSU will complete a self-study on the experiences for 1st year students and transfer students at WSU. Dr. Pickus is looking for 8 good people from the Unclassified Professionals to be placed 1 on each of 8 teams. The commitment would be approximately 6 to 8 weeks during the late fall to early spring. The teams will be looking for input from the university community.

Discussion was held on the election of a president-elect. It was decided to wait until the first meeting in October. Gabrielle Dodosh nominated Mark McCain, and he said he would think about it. A Change to the by-laws will be required if the President-elect is to take office before next year.

Delinda said Ted Ayres has reviewed and returned, with few comments, the changes to the by-laws proposed during her term. Linda suggested that a position description of president is needed to include those duties not already stated such as being on the Constituents Head committee and being at the reception to greet new faculty and staff.

Maureen Dasey-Morales presented discussion on flexible work schedules. She said Gayle Veltman had asked other universities what their policy was on flexible work schedules. If Gayle agrees, Maureen will forward that information to the senate members.

Committees:

- A. Service – The committee should decide soon if they are going to "Stuff the Bus" again, and if possible choose a second service project.
- B. Professional Development – Phil Ladwig invited Terry Coltrain and Becky North to join them for their next meeting.
- C. Awards/Recognition – The last 2 years winners will be notified they are the members of this committee.
- D. Legislative – Delinda said that the brochure that was presented to the Legislative members last year is available on the UP website.
- E. Grievance – a replacement is needed on this committee

- F. Election – Chris Cavanaugh has been graciously serving as chairman of this committee for several years
- G. Dining services – Linda said there were no meetings held last year
- H. UPS Website – Kevin reminded the members he would be happy for any volunteers to help either him or Doris Anton. One of them will try to be at all UP meetings.
- I. By-Laws (see previous discussion)

A suggestion was made to form a committee regarding the economic well being of the Unclassified Professionals. It was felt this could be a sub-committee under the Legislative committee

Linda asked about possible dates for the fall general meeting, and will be checking for rooms and dates for November. She will check with Dr. Beggs and Mary Herrin for their availability in November as well as for the September 17th or October 1st senate meetings. Dr. Pickus will also be asked if he can speak on one of those dates.

With no further business, the meeting was adjourned.

Submitted by

Billie J. Norden