

Meeting Agenda

Tuesday, Oct. 27, 2015 at 9:00 – 11:00 a.m. – LAS Board Room

Present: Mark Porcaro, Lisa Hansen, Cheryl Miller, Sheryl Propst, Frankie Kirkendoll, Tracee Friess, Michael Yeung, Belinda Bishop, Lyston Skerritt, Becky North, Lisa Fitzsimmons, Sheelu Surrender, Amy Barfield, Laura Manning, Matt Forney, Becky Hundley

I. Call to Order – 9:02 am

II. Guests

a. University Behavior Intervention Team

Nancy Loosley – Presenter from UBIT

Upcoming Trainings:

Faculty/Staff (sign up through myWSU and myTrainings) - December 1, 2:00 pm @ Wallace Auditorium

Student (sign up through Student Involvement) - November 13, 11:30am in RSC 207

b. Jane Link, Interim Executive Director of the Office for EEO

Serving as Title IV Coordinator also charged with policy reviews – b/c of Title IV and general needs, there are a number of policies that need to be revised. Happening now and focus is on HR policies

Title IV Coordinator will become FTE Position (Housed in HR, reporting to President) to aid with visibility and awareness. Will also be liaison to departments and will take in information and assist departments where the complaints come in for to hold investigation.

III. Approval Minutes

a. Sept 15, 2015 Senate meeting minutes

- Page 1 - Evaluation Committee – Jane Link, Hugo Wall School of Public Affairs
- Point 3 page 2 – Jane Link – change to subject “matter” not “manner”
- Approval
 - Lyston - Motion
 - Sheelu – 2nd

IV. President Bardo meeting report

WSU/WATC Merger – Mark is on committee to decide if merger will happen. Faculty group met with Mark yesterday – discussed benefits to students, committee, and institutions. Focus is to engage areas we don’t have right now. New positions created as research faculty to manage within areas we don’t currently have at WSU. HLC will take a year at minimum to review, so looking to turn in information to HLC and KBOR at the same time – looking for January 2017 start – so need to have everything to them by January 2016 or ASAP. Keeping current funding in place is the key to everything going forward. There is not separation of staff at WATC, looking at legacy structure of USS/UP and is there a way we could combine the two groups.

Frankie – HR did submit proposal to Presidents – approval came in yesterday (10/26) and as of March 2016 USS will be transitioned to UP positions. At this time, USS positions will be able to elect to stay USS or change to UP. Through attrition though, USS positions will change to UP. They will be allowed to keep KPERS if they want, or they can chose a one-time option to get into KBOR. There will be open forums held for USS employees. More updates to follow

Admissions policies have to be looked at because WATC has an open admission policy. Financial Aid is very different – they don't release funds until after census date – because their default percentage is so high. If we do combine, we would be combined with their default percentage, meaning our default percentage will be increased. Could cause very big changes to our students. Financial Aid is meeting with WATC next week. Morning Joe will be on campus next week on Tuesday and Faculty/Staff participation would be greatly appreciated.

V. New/Old Business

- a. WU's Big Event - increasing UP participation in the future
 - Get date as soon as possible and have Communication Team get the information out as soon as possible. Encourage departments to act all together.
 - 1st Saturdays in May and October as reoccurring dates
- b. CBIZ Update - Frankie
 - Open forum will be in December (will email date to Mark)
 - FLSA Reviews are with David Moses currently
 - PDs and Salary Structure are with CBIZ
 - Titles for UP will not change – USS titles more likely to change
 - AAO1 Form – Form will be abolished (USS and UP) by approval of President's Office. Faculty will use AAO1 still use this form (Linnea has not been approached for change on their end). New, one-page form has been created and will be in effect starting November 1.
- c. Grievance pool member ratification
 - Has been selected – Mark will contact to let them know they will be on the committee.
 - Approved
 - Sheryl Propst – Motion
 - Becky Hundley – 2nd
 - All in favor
- d. Faculty Senate – Social Media Policy Implementation
 - Question was discussed again if there was a conflict of interest in group that someone will be replaced.
 - Meeting has not happened between Faculty or USS Senate to discuss any updates or questions.
 - Approved:
 - Becky - Motion
 - Laura – 2nd
- e. Tobacco Free Campus Task Force – Laura Manning and Eric Maki UP representatives / meeting Thursday, October 29 @ 11:00 am
- f. Sustainability – Lyston Skerritt
 - 3-4 Sustainability efforts through the last few years – no format is working to stick in place. Looking at putting together committee with representatives from senates on campus to discuss what structure makes sense to make this work. The following are being considered:
 - Research Opportunities by Faculty
 - Programing
 - Systems in place on Campus (i.e. Recycling, Donation of Food items by Sodexo)
 - Sarah Hauge – funding@wichita.edu – finding funding for new position to oversee this who initiative.

VI. Reports from Committee Chairs

- a. Service – Michelle Barger, Tracee Friess, Lyston Skerritt

Holiday Season – Stuff the bus is not happening.
 Angel Tree on Campus (angels for children and stars for elderly) – Salvation Army
 Santa's Workshop – Catholic Charities
 We will be presenting both to campus – will get information to Mark and Communication Committee to get to people on campus.
- b. Professional Development – Becky North, Matt Forney, Sheryl Propst, and Amy Barfield

Tech Fair was last week – good attendance-count was just under 600, 51 booths



Add Michael to Professional Development Committee.

- c. Awards/Recognition – Becky Hundley and Amy Barfield
- d. Grievance – Frankie Kirkendoll
- e. Election – Lisa Hansen / Sheryl Propst
Will need to look at combination of USS/UP look at timeline and possibly move elections back to work with combination.
Will look into forming committee to discuss possible merger after more details are brought forward.
- f. UPS Website – Kevin Crabtree
No report
- g. RSC Board of Directors – Tonya Witherspoon
No report
- h. Traffic Appeals – Eric Maki and Sheelu Surender
 - o 17 appeals (1 in-person)
 - o 16 upheld/1 overturned (the in-person)
- i. Unclassified Professional Staff Council – Brett Morrill
No report
- j. Library Appeals – Belinda Bishop
No report
- k. University Traffic Police Advisory Committee – Michelle Barger, Laura Manning, and Lisa Hansen
No report
- l. Communications Committee – Tracee Friess, Cheryl Miller
No report

VII. As May Arise

Cheryl Miller

- o Big Read Wichita 2015 – Going on now and WSU is a sponsor there are two events coming up with this event as well:
 - Friday – November 6th – Reading w/ author at Ulrich w/ light refreshments
 - Saturday – November 7th – Author speaking @ Metroplex w/ reading and book signing

Mark Porcaro

- o December Meeting – President will speak, anyone else have ideas?
- o Cheryl – Safety from Dr. Mo and Sara Morriss

VIII. Announcements

- a. Next Meeting: Tuesday Nov 17, 2015, **9:00-10:00 a.m. RSC 262** (Mock HLC Visit), **10:00-11:00 a.m. RSC 265**

IX. Adjourn

- o **Cheryl Miller – Motion**
- o **Lyston Skerritt– 2nd**

Submitted by Lisa Hansen