

Unclassified Professional Senate 2010-2011

Minutes

October 20, 2010

Present: Grady Landrum, April Keim, Delinda Royse, Edie Brown, Jason Holmes, Rege Klitzke, Susan Norton, Cheryl Miller, Becky North, Connie Landreth, Janet Jensen, Kim Sandlin, Mike Wood

Absent: Connie Dietz, Donna Hawley, Frankie Brown, Kathy Downes, Melissa Ward, Pam Chamberlain, Sally Fiscus, Kevin Crabtree

- I. Call to Order/Welcome-Grady Landrum
- II. Review and Approval of 10/6/2010 Meeting Minutes
 - a. Motion to strike line VI, a. i. by April
 - b. **Motion to approve with line strike. Unanimously Approved.**
- III. Fall UP Meeting-November 3rd @ 3:30pm
 - a. Agenda will be Dr. Beggs, Dr. Miller and Mary Herrin giving updates, a vote on the constitution, Melissa will discuss “Stuff the Buss” and Becky will discuss upcoming professional development opportunities (see attached draft agenda)
 - b. Plan for 100-125 attendees
 - c. Will use Round tables in the RSC
 - d. President’s office has agreed to pay for refreshments. Grady will work with the President’s office on selection.
 - e. Susan has attained approval to film from all presenters.
 - f. Mike Wood from the MRC brought options to either use a new software to capture meeting (penapto) and send e-mail post meeting leading folks to the podcast and/or option to do live broadcast.
 - g. **Motion (Edie/Susan) to use Penapto software to capture. Unanimously Approved**
 - h. If questions from presenters, they need to be sent to Mike Wood to be addressed. Any powerpoints that are to be used need to be sent to Mike prior to the meeting
 - i. Committee will contact the presenters and discuss the agenda and timeline for meeting.
 - j. A copy of the proposed unclassified constitution will be placed on each table
 - k. Marketing of the meeting;
 - i. Put on WSU today – request for unclassified’s to go to the web to look at constitution proposal prior to meeting and date of fall meeting
 - ii. Becky – flyer in campus boxes about meeting
 - l. Suggestion to mention the athletic/academics ticket giveaway to support the athletics teams and participation of faculty and staff at games.
- IV. Committees updates
 - a. None noted at this time

V. Other

- a. Letter to send to KSU, FHSU, PSU, and Emporia State presidents on the KBOR decision to include unclassified senate representation
 - i. Grady will make suggested changes to draft and request University Relations to update logo for the Unclassified Senate.
 - ii. Discussion by Grady of projected timeline on how the KBOR/UPS representation may progress
 - iii. Suggestion to add an estimation of how many UP's at the sister institutions may be part of the new representation. Grady will discuss with Frankie Brown and see if this is possible.
 - iv. Grady will let us know if we will still have a Senate meeting the morning of November 3rd prior to the Fall meeting.

VI. Meeting adjourned

Respectfully submitted by Susan Norton

Unclassified Professional Senate

Agenda

November 3rd at 3:30 PM

RSC – Ballroom

1. Call to order
2. Welcome – UPS President Grady Landrum
3. Introduction of UP Senators
4. University Update: Dr. Donald Beggs, WSU President
5. Academic Affairs Update: Dr. Gary Miller, WSU Provost
6. Administration and Finance Update: Mary Herrin, WSU Vice-President
7. Senate vote on Unclassified Professional Constitution
8. Stuff the Bus: Melissa Ward
9. Professional Development: Becky North
10. As May Arise
11. Adjournment.