



WICHITA STATE
UNIVERSITY

UNCLASSIFIED
PROFESSIONAL SENATE

Meeting Minutes

Tuesday, November 19, 2013

Present: Ellen Abbey, Quinn Addis, Belinda Bishop, Gina Crabtree, Gabrielle Dodosh, Kathy Downes, Sally Fiscus, April Keim, Mandy Konecny, Maria Martino, Mark McCain, Cheryl Miller, Brett Morrill, Susan Norton, Sheelu Surender, Connie Dietz (ex-officio), Andrea Stipp (ex-officio), Heather Perkins (at-large).

Absent: Janelle Darr

Guests: Lana Anthis, Sheryl Gulick, Pat Hanrahan

I. Call to order at 9:00 AM

II. Approval of, October 15, 2013 minutes

Motion made by Brett Morrill and seconded by Mark McCain. Motion passed.

III. Guests –

- a. Pat Hanrahan, President of the United Way of the Plains, gave an overview of the United Way organization and their efforts to raise funds to support programs at local nonprofits. The fund raiser at WSU is just finishing up and we have raised \$60,000 to support the United Way. The United Way funds 37 agencies and assists more than 90,000 people every year. They worked with Airbus and WSU engineering students this last year to mentor students at Brook Middle School and motivate them to do better in school. The program worked so well that Airbus has granted them a second year.
- b. Sheryl Gulick, Volunteer Coordinator for the Lord's Diner, presented information on the Lord's Diner. Bishop Gerber started the Lord's Diner eleven years ago feeding the homeless from his own kitchen. Today there are two locations and a food truck serving 343 diners per day. The WSU Wu Crew volunteers the third Friday of each month and the diner requires 75 volunteers per day to operate. They have started their Fantasy Feast fundraiser asking for donations of hats, gloves and scarves that will be given as Christmas gifts to the homeless. KEYN radio station will begin a turkey drive on November 20th to collect turkeys for Thanksgiving meals. Volunteers must have a Food Handlers card in order to work at the diner. Training for the card takes two hours and is available at the Environmental Health Department at no cost or online for \$10-\$15. Anyone interested in volunteering for the Lord's Diner should contact Belinda Bishop.

IV. President Bardo Meeting Report

- a. Gina reported that 2014 marks 50 years for WSU in the state system. As part of the celebration, the university will be naming the new Veterans Center after an Alum who is a veteran of the Viet Nam war and has received the Congressional Medal of Honor. Ted Ayres is leading a committee to determine other activities for the year-long celebration.
- b. The faculty senate has invited everyone to attend their December 2nd meeting to hear the presentation that Dr. Bardo gave to the legislative tour when they visited campus last month. Gina will ask Dr. Bardo to give the presentation to the UP senate as well.

- c. Maria Martino asked if Dr. Bardo had discussed any increase in staffing due to the projection of future enrollment and expressed concerns about limitations within her own department of Biology. Gina has not been part of discussions around staffing but did say that the president is committed to providing what is needed and is aware of the need for more lab space.
- d. Chief Sara Morris is tentatively scheduled to attend our December meeting to discuss parking issues. Gina also discussed the option to invite the chair of the Alternative Service Committee to attend a future meeting. It was determined that anyone interested should make plans to attend one of that groups' open meetings or Town Hall gatherings.

V. New/Old Business

- a. November UP General Meeting, Thursday, November 14, 2013 – Gina reported that the meeting was well attended and went very well. The spring meeting has been scheduled for May 1, 2014.
- b. University Policies Recommendations – Gina has not received any update on the policy recommendations the Senate submitted in June. She will ask for an update at her next one-on-one meeting with Dr. Bardo.
- c. Constitutional Review – Brett Morrill reported that he will have a full report at the December meeting.
- d. Senate Documents in Cube – Gina reported that all senators should have received instructions and a link to the cube from Becky North. If you have any questions, please contact April Keim or Gina.

VI. Reports from Committee Chairs

- a. Service – Sally Fiscus reported that the service committee would like to add an additional group of volunteers to the Wu Crew to assist at the Lord's Diner. Stuff the Bus was three weeks earlier this year than years past, so we did not collect as many items as we have in the past.
- b. Professional Development – No report.
- c. Awards/Recognition – Gabrielle Dodosh reported that she had flyers available at the General Meeting to promote the recognition awards. She will also be submitting news to the WSU News via email.
- d. Legislative – Cheryl Miller reported that she has been added to Andy Schlapp's list to receive invites to legislative update meetings scheduled to begin in January, 2014.
- e. Grievance – No report.
- f. Election – No report.
- g. Dining Services – No report.
- h. UPS Website – Gina reported that any submissions to the website should go to Kevin Crabtree.
- i. RSC Board of Directors – Lana Anthis reported that the RSC retained a new auditing firm for their annual audit. The auditors found no significant findings in their audit.
- j. Wellness – Maria reported that Tanya Wickersham is in charge of this committee and has announced her resignation from the university. Maria will find out who is taking over and report at the December meeting.
- k. Traffic Appeals – Brett Morrill reported that they had five written appeals and five in-person appeals.

I. Unclassified Professional Staff Council – No report.

m. Library Appeals – Susan Norton reported that the Library Appeals committee will meet on November 20, 2014.

VII. As May Arise

a. Heather Perkins reported that CCSR has been struggling with the availability of vehicles from the motor pool. Vehicles are only available between 8am and 5pm. If you need it outside of those hours, you must come in the day before or drop it off the day after and incur additional rent expense. This issue will be brought up to Chief Morris at the next meeting.

VIII. Announcements

a. **Next Meeting: December 17, 2013**

IX. Adjourned at 10:10 AM. Motion to adjourn made by Brett Morrill and seconded by Maria Martino. Motion passed.

Submitted by Ellen Abbey