

Meeting Minutes

Tuesday, November 20, 2012 at 9:00 a.m. – LAS Boardroom (LH 200)

Present: Lana Anthis, Belinda Bishop, Frankie Brown (ex-officio), Janelle Darr, Connie Dietz, John Duvall, Charles Eaton, April Keim, Mark McCain, Cheryl Miller, Brett Morrill, Kim Sandlin (past president/ex-officio), Sheelu Surrender, William Vanderburgh.

Absent: Gina Crabtree, Taylor Esposito, Sally Fiscus, Alicia Newell, Susan Norton, Jessica Treadwell (ex-officio)

- I. Call to order at 9:05
- II. Guest – Nick Messing & Gina Stewart -
 - a. Provided an overview of Student Involvement, a department of the Rhatigan Student Center. The Office coordinates Civic Engagement, Greek Life, Leadership, Service-Learning, the Student Activities Council and Student Organizations.
 - b. The office is a result of the merger of the Activities Office and Center for Student Leadership so they want to educate the campus about the new office and all of their programs.
 - c. For UP and the campus there are opportunities to help with advising student groups, judging for various competitions, sponsored events and Greek philanthropy. Brochures were provided.
- III. Approval of October 16, 2012 Minutes - Motion by Cheryl/Mark. Approved by all.
- IV. Constituents Heads Meeting Report –
 - a. Discussed plans for new residence hall.
 - b. Discussed efficiency & effectiveness survey.
 - c. Discussed highlights of Kansas Board of Regents (KBOR) meeting. January 30th is to be Classified Day. No such designation for UP. FY14 budget will be looked at after the start of the new year.
- V. President Bardo Meeting Report
 - a. Meeting was cancelled.
- VI. New/Old Business
 - a. Discussion of UP Fall General Meeting agenda.
 - i. Confirmed for Thursday, Nov. 29, 3:30 – 5:00 PM, Hubbard 231
 - ii. President Bardo, Keith Pickus, Mary Herrin and Wade Robinson are scheduled to speak.
 - iii. Refreshments will be served if an office can sponsor.
 - iv. Connie will introduce senators and give brief overview of the UP Senate activities this fall.
 - b. Discussion of web site update with committee description and information.
 - i. April will review and start the process.

- c. Update on search for new VP of Academic Affairs.
 - i. Bob Ross and Mary Herrin will chair the committee.
 - ii. Connie will represent UP Senate on the committee.
 - iii. There will be representation from each college.
 - iv. Job description is written, but not public yet.
 - v. This will be an open search.
- d. Kim Sandlin as representative on the Facilities Committee reported that Sasaki will be on campus December 4-5 for presentations.
- e. Strategic Planning Steering Committee –
 - i. Connie reported on meetings held both on and off campus.
 - ii. Connie recommended for the chairs to meet with UP Senate since it is a great cross section of the campus.
 - iii. Reminder that the web site is updated and has extensive information.
- f. April presented an idea for committee documents.
 - i. Transition documents to the new cube format so it can be a working document.
 - ii. April will get training with Becky North and set it up.
 - iii. Awards and Elections might be a good starting point for this project.

VII. Standing Committee Reports

- a. Service – Alicia Newell
- b. Professional Development - Becky North
- c. Awards/Recognition – Gina Crabtree
 - i. The plan is for process to begin after the start of the year.
- d. Legislative –
- e. Grievance – Frankie Brown/Cheryl Miller
 - i. Grievance in process.
- f. Election – April Keim
 - i. Nothing at this time.
- g. Dining Services – Sheelu Surrender
 - i. Nothing at this time.
- h. UPS Website – Kevin Crabtree
 - i. Kevin has been making updates as needed.
- i. RSC Board of Directors – Lana Anthis
 - i. Nothing at this time.
- j. Wellness – Taylor Esposito
- k. Traffic Appeals – Sally Fiscus
- l. Unclassified Professional Staff Council update – Kim Sandlin
 - i. Emporia State formed a commission.
 - ii. Group to meet in January.
 - iii. Please suggest ideas for discussion.
- m. Library Appeals – Susan Norton

VIII. As May Arise

IX. Announcements

- a. Next Meeting: Tuesday, December 18, 2012, 9:00 – 11:00 a.m., LAS Boardroom

X. Adjourn at approximately 10:30 AM.