



# 2018 Graduation 2019 Information

WICHITA STATE UNIVERSITY

Congratulations on your upcoming graduation! We know you are excited and ready for the big day, but first, there are a few housekeeping items you should be aware of to make sure your graduation day is perfect.



## Applying for Graduation

### Checklist

- File your "application for degree" online in your MyWSU Portal.
- Complete all your academic requirements.
- UNDERGRADUATE STUDENTS, your name will be included in the commencement program if you apply for your degree by:
  - Oct. 1 for the Dec. ceremony
  - Mar. 1 for the May ceremony
- GRADUATE STUDENTS, submit the necessary thesis or dissertation information to the graduate school before the deadline required.
  - \**Doctoral students who will complete their degree requirements in Summer are not eligible to walk in the Spring Ceremony.*
- Purchase your regalia at the Bookstore:
  - Doctoral candidates must purchase regalia at least 3 weeks prior to the ceremony.

Submit your reservation to attend the ceremony online at [myWSU.wichita.edu](http://myWSU.wichita.edu). Go to *Graduation Links* and select *Commencement Reservations*. (Note- It doesn't open until Oct 1 & March 1.)  
 Fall graduates must RSVP by 5 pm, Nov. 26, 2018.  
 Spring graduates must RSVP by 5 pm, April 22, 2019.

Visit [wichita.edu/commencement](http://wichita.edu/commencement)  
to find the latest  
commencement information!



## Commencement Regalia

Academic regalia, caps and gowns, are worn by all members of the University community who participate in the ceremony. Academic regalia can be purchased at the University Bookstore. The academic gown is the basic commencement garment and it is black. Those graduates receiving the master's or doctoral degree wear a hood in the color reflecting their degree emphasis. A tassel, attached to the center of each mortarboard, should be worn hanging on the right side of the face. Bachelor's degree candidates graduating with honors may purchase the gold honor cord at the Bookstore. Honors are based upon your cumulative GPA as of summer 18 semester for fall grads and fall 18 semester for spring grads.



## Commencement Ceremonies

### |Fall 2018|

December 16, 2018

#### All Colleges

Check-in: 1:30 p.m.  
 Processional: 2:30 p.m.  
 Recessional: 4:30 p.m.

#### Liberal Arts & Science/Fine Arts/Honors

Check-in: 8:00 a.m.  
 Processional: 9:00 a.m.  
 Recessional: 11:00 a.m.

### |Spring 2019|

May 18, 2019

#### Applied Studies and Health Professions

Check-in: 12:00 p.m.  
 Processional: 1:00 p.m.  
 Recessional: 3:00 p.m.

#### Business and Engineering

Check-in: 4:00 p.m.  
 Processional: 5:00 p.m.  
 Recessional: 7:00 p.m.



## Day of Commencement

### Check-in

- Bring your regalia.
- Bring your Shocker ID or driver's license.
- Do not bring personal valuables; there is no way to secure them.
- Check-in will begin one hour before the processional.

### Security

Wichita State University will be using metal detectors at Commencement. Please be advised that all ceremonies will start as scheduled. In order to ensure that your family & guests are able to observe the full ceremony please encourage them to allow adequate time to go through screening. All bags are subject to search. Bags larger than 14" x 14"x6" are not allowed. Diaper bags and medical bags are permitted. All backpacks, including those used as a diaper bag are not permitted regardless of size.

### Namecoach & Reader card

The University partners with namecoach, a service that allows you to record your name in advance for the reader. When you receive emails from namecoach please take a few minutes to record your name so the the reader can make notes on how to pronounce your name. These notes are printed on the reader card that you will receive at check-in with your name, address and email address. Review the card to make sure the information is correct. Hand it to the reader, who will use it to read your name as you cross the stage.

### Diploma

You will receive a scroll as you cross the stage. The scroll contains information that will tell you when and how you will receive your official diploma. The diploma is usually issued six to eight weeks after graduation. Students who want their diplomas mailed to them may fill out a form in the Office of the Registrar.

### Photography

A professional photographer will be available to take pictures of you as you cross the stage. Within two weeks of the ceremony, you should receive proofs at the email address provided on your reader card. There is no obligation to purchase. All transactions are between you and the photographer.

### Disability Services

We request that you indicate when you RSVP of any special needs you will have the day of graduation. For those with hearing impairments, signers are available at a designated location. Handicap parking is also available.

### Webcasting

Both the fall and spring ceremonies will be broadcast live. Simply instruct your family and friends who cannot attend to log onto [www.wichita.edu/commencement](http://www.wichita.edu/commencement) and click the link provided to see the live ceremony. The broadcast will begin approximately 15 minutes prior to the ceremony start time.

### Alumni Association

The Alumni Association will provide each graduate with a complimentary one year membership to the Alumni Association. Graduates will receive additional information from the Alumni Association.



## Telephone Numbers

Commencement Office: 978-3258

OneStop: 978-3909

Registrar/Transcripts: 978-3055

WSU Alumni Association: 978-3290

College Advising Offices:

Business: 978-4752

Applied Studies: 978-4753

Engineering: 978-3400

College Advising Offices continued:

Fine Arts: 978-6634

Health Professions: 978-3304

Honors: 978-3375

Liberal Arts & Sciences: 978-4757