

# Spring Graduate Update and Reminders

## Ceremony Updates

- While mask wearing is highly encouraged, it will not be required of graduates and guests.
- Graduates and guests will be assigned seats. **Each graduate will receive 6 guest tickets.**

## Important Dates

Saturday, April 17	Student RSVP's due @ 11:55p
Monday, April 19	Notify us of any required student special assistance
Friday, April 30	Standard Regalia Discount Package Pricing Ends

## General Information

All ceremonies will be held at Charles Koch Arena.

### Friday, May 14

Ceremony 1: 9:00 am  
Ceremony 2: 12:30pm  
Ceremony 3: 4:00pm

### Saturday, May 15

Ceremony 4: 9:00 am  
Ceremony 5: 12:30pm  
Ceremony 6: 4:00pm

## Graduate Instructions

- Graduate checklist is available online at <https://www.wichita.edu/about/commencement/graduatechecklist.php>
- Please visit [www.wichita.edu/commencement](http://www.wichita.edu/commencement) for additional information.

## Virtual Ceremony

- For the graduates who opted to participate virtually, a photograph will be displayed along with their name, degree, and honors.
- Any graduate unable to attend in person will be able to participate virtually.
- Virtual graduates will be recognized at the end of the Friday 4:00 pm ceremony.
- **If you have RSVP'd to participate in the virtual commencement ceremony, and have not already submitted a photo or recorded your name, please go to <https://wichita.marchingorder.com/#/> and login with your WSU email.**
- ***Graduates will have until April 17<sup>th</sup> @ 11:55p to complete this form. Graduates must have completed the form by the deadline to participate in the commencement ceremonies. No exceptions.***
- Students *do not* need to submit a photo to participate in the virtual ceremony. However, students should still log in, record their name, and submit the form.

## In-Person Graduate RSVPs

- Graduates will RSVP through MarchingOrder, not through myWSU.
- Phase 2 –A second email has been sent to graduates who chose to participate in person. Graduates will select and register for the ceremony they want to participate in on a first come basis.
- **Graduates will have until April 17<sup>th</sup> @ 11:55p to RSVP. Graduates must be RSVP'd by the deadline to participate in the commencement ceremonies. No exceptions.**
- If you have not yet chosen a ceremony or recorded the pronunciation of your name, please go to <https://wichita.marchingorder.com/#/> and login with your WSU email.
- **Graduates have the option to change their registration from in-person to virtual participation and vice versa. Please email commencement@wichita.edu with this request and we will make the change. Requests must be received by the Commencement Office no later than 11:55 p.m. Saturday, April 17. Changes cannot be made after that date.**

## Grad Pass Overview

- Students who have RSVP'd for in-person commencement will be issued a touchless Grad Pass on April 21 with a QR code that will be scanned as they enter the arena and as they cross the stage.
- STUDENTS MUST PRINT THIS PASS AND BRING IT WITH THEM TO THE ARENA.
- Grad Passes can be printed from <https://wichita.marchingorder.com/#/>
- Keep an eye on your student email for more information about how to access and print the Grad Passes when they become available.
- Students will have assigned seats as indicated on their Grad Pass.
- If a student shows up without a pass, we will have printers available to print them one.
- **Keep your Grad Pass with you at all times.**

## Seating

- All students, guests, and faculty will be issued tickets with assigned seating.
- Students will not be seated by college.
- Graduate students will be seated primarily on the floor.
- Doctoral student advisors will not be seated next to their students.

## Guest Tickets

- Each student will receive 6 guest tickets.
- E-tickets will be available to print or email after the Phase 2 deadline.
- E-tickets will be accessed through <https://wichita.marchingorder.com/#/>
- Keep an eye on your email for more information about how to access your guest tickets when they become available
- Students who have guests that need special accommodations should notify [commencement@wichita.edu](mailto:commencement@wichita.edu) by April 19.

## Graduate Check-in

- Graduate check-in will be online and not in-person at the RSC or Practice Gym as in the past.
- Please check-in at Koch Arena 1 – 1.5 hours prior to the start of your ceremony.
- Students should bring their PRINTED Grad Pass to check-in.
- Graduates will enter through the Koch Arena Ticket Office. Once their grad pass is scanned, they will go sit in their assigned seat.
- Keep your Grad Pass with you at all times.

## Ceremony Proceedings

- All degrees will be conferred before graduates begin to cross the stage. Graduates will stand to be recognized at this time.
- After all degrees have been conferred, graduates will come to the stage to be recognized in a continuous flow.
- Graduates will process up both ramps simultaneously and down center stairs unless they have a mobility issue.
- Student's Grad Pass will be scanned as they walk up the ramp onto stage.
- The student's name, degree, and academic honors will be displayed on the jumbo-tron as they cross the stage.
- Master's and Doctoral candidates will walk with their hoods already on.
- There will be no handshakes or other physical contact with graduates on stage or off.
- Streamer cannons will be fired at the end of each ceremony.

## Processional

- There will be no graduate or faculty processional.

## Reader

- Graduates name, degree, and undergraduate academic honors will be displayed on the Jumbotron. Majors and minors are not displayed.

## Recessional

- Graduates will be dismissed by sections, starting with the floor, to recess through the large tunnel exit.

## Regalia

- Regalia is available through the Shocker Store. Information is available at <https://www.wichita.edu/about/commencement/regalia.php>

## Photographer

- Three photo stations will be set up on the concourse.
- Graduates can have their official photo taken anytime Friday or Saturday.
- Graduates will not be photographed on stage.
- Photograph proofs and rate sheets will be emailed to the graduates a few weeks after the event. To order photographs over the phone please call Grad Images at 1-800-261-2576, or visit their website at [www.gradimages.com](http://www.gradimages.com) .

## Commencement Program

- The printed Spring 2021 Commencement Program will include both Fall 2020 and Spring/Summer 2021 graduates. The fall and spring Graduates will be separated under each college.

## Request to Walk

- All requests to walk early must be submitted to and approved by the Colleges.
- All requests to walk late must be submitted to and approved by the Commencement Office at [commencement@wichita.edu](mailto:commencement@wichita.edu)
- Please direct requests to walk late to email [commencement@wichita.edu](mailto:commencement@wichita.edu).

## Special Accommodations

- Graduates who need special assistance should notify their College by Monday, April 19.
- We will have ASL interpreters at the event.

## Live Streaming Links

Live streaming links are also available at [www.wichita.edu/commencement](http://www.wichita.edu/commencement)

### **Friday, May 14, 2021**

Ceremony 1: 9:00 am

<https://youtu.be/zYiuxroOHSw>

Ceremony 2: 12:30pm

<https://youtu.be/N8WZekTJ0u0>

Ceremony 3: 4:00pm

[https://youtu.be/Dy76oG\\_tjYg](https://youtu.be/Dy76oG_tjYg)

### **Saturday, May 15, 2021**

Ceremony 4: 9:00am

[https://youtu.be/jm8\\_b0Qwe5E](https://youtu.be/jm8_b0Qwe5E)

Ceremony 5: 12:30pm

<https://youtu.be/aMheT3dDkCQ>

Ceremony 6: 4:00pm

<https://youtu.be/NYhRnJZcos8>

## Prohibited Items at Koch Arena

The following items are prohibited from entering Koch Arena:

- Drugs and alcohol
- Outside food and drink
- Weapons – firearms, knives, razorblades, pepper spray, tasers, brass knuckles, cat keys, etc.
- Noisemakers – air horns, bells, megaphones, whistles, etc.
- Laser pointers
- Flash/professional photography, detachable lenses, monopods, tripods
- Selfie sticks
- Live animals (except guide and service dogs)
- Large/Golf umbrellas (non-retractable)
- Strollers, infant car seats, and/or baby carriers
- Seat Cushions larger than 14" x 14" x 6"
- Computers and tablets larger than 14" x 14" x 6"
- Wichita State reserves the right to prohibit any other items deemed inappropriate by security.

## Miscellaneous

- Mortar Board will be selling flowers at the ceremony beginning one hour prior to the processional.
- A concession stand will be open during the ceremonies near section 125/126.
- The Section 124 Family Restroom also serves as a lactation room.
- The Shocker Store at Koch Arena will be open prior to all ceremonies.