Fifth Annual Anti-Human Trafficking Conference
An Invitation to Courageous Conversations:
Exploring the Holistic Responses to Trafficking

Sponsor & Exhibitor Information

The Wichita State University Center for Combating Human Trafficking is proud to bring you the Fifth Annual Anti-Human Trafficking Conference and invites you to sponsor and/or exhibit at one of the most well attended anti-trafficking conferences in Wichita.

Eugene M. Hughes
Metropolitan Complex
January 25, 2019
Wichita, Kansas

one is one too many
January 2019 Sponsorship Opportunities
for more information contact 316-978-5061

**Ambassador | $5,000+**
- Keynote Sponsor (recognition during keynote presentation)
- Four complimentary conference registrations
- Priority exhibitor space
- Organization recognized in conference materials
- Logo on conference t-shirt
- Recognized on social media networks (logo)
- Partner Decal

**Advocate | $2,500**
- Mealtime Sponsor (recognition during breakfast or lunch)
- Two complimentary conference registrations
- Preferred exhibitor space
- Organization recognized in conference materials
- Logo on conference t-shirt
- Recognized on social media networks (logo)
- Partner Decal

**Ally | $1,000**
- Coffee Break Sponsor (recognition during conference breaks)
- One complimentary conference registration
- Exhibitor space
- Organization recognized in conference materials
- Logo on conference t-shirt
- Recognized on social media networks (logo)
- Partner Decal

**Aide | $500**
- Organization recognized during conference (in conference packet & digitally)
- Admission for two to luncheon panel
- Logo on conference t-shirt
- Exhibitor space
- Recognized on social media networks (logo)
- Partner Decal

**Attendant | $100**
- Organization acknowledged with conference materials (in conference packet)
- Recognized on social media networks (logo)
- Partner decal
Exhibitor Information

Exhibit Hours

Friday, January 25, 2019
7:00 – 7:30 a.m.  Set Up (Conference registration begins at 7:30 a.m.)
7:30 a.m. – 4:30 p.m.  Display
4:30 – 5:00 p.m.  Tear Down

Space Description

Each exhibit space will be furnished with one 6’ x 30” draped table and two chairs (unless otherwise indicated.) Additional tables are $25.00 each and must be pre-registered and paid for in advance. Exhibitors may not bring their own tables. Tables are adjacent to each other. There are no physical dividers between spaces. Wireless internet access is available at no additional charge.

Option 1: Table Display

Early Bird Rate (by January 5)
$125 first table, $25 each additional table

Regular Rate (after January 5)
$175 first table, $25 each additional table

Exhibit rates include the following:
• One 6’ x 30” draped table and two chairs (additional tables may be rented if available)
• Listing of organization name and contact information in attendee conference materials (registration must be received by January 13 to be included)
• One ticket for breakfast, lunch and beverages at breaks included for staff (additional tickets may be pre-purchased with registration)

Option 2: Packet Inserts

If your are unable to attend in person, your organization can still participate in the Anti-Trafficking Conference by including a flier, brochure or other giveaway in the attendees’ packets.

Fee must be paid to participate.

Shipping
Materials must be received no later than Friday, January 11, 2019. Cost of shipping is your responsibility.

• FedEx or UPS - please ship to our physical address:
  WSU Conference Office
  5015 E. 29th St., Door “C”
  Wichita, KS  67220.

• USPS - please ship to our mailing address:
  WSU Conference Office
  1845 Fairmount, Box 136
  Wichita, KS  67260-0136.
**How to Reserve Your Spot:** To reserve your place at the Fifth Annual Anti-Human Trafficking Conference, complete the Exhibitor/Sponsor Registration Form and return it, along with your exhibit fees or sponsorship gift to:

WSU Conference Office  
1845 Fairmount, Campus Box 136  
Wichita, KS 67260-0136

Alternatively, you can register online at: www.wichita.edu/conferences/humantrafficking.

Remember that your company will be listed on the conference webpage once you have reserved your exhibit space and/or sponsorship, so register early!

**Conference Location**  
Eugene M. Hughes Metropolitan Complex  
5015 East 29th Street North  
Wichita, Kansas  67220

**Terms and Conditions:** By participating as an exhibitor in the Fifth Annual Anti-Trafficking Conference, you, your company/association, and your representatives agree to the following terms and conditions. These terms and conditions will be strictly enforced and violators may be asked to leave the exhibition area and may impair their exhibit opportunities at future conferences.

**Meal Options:** Each exhibitor/sponsor registration comes with a pre-determined number of meal tickets. Exhibitors and sponsors have the option of purchasing additional meal tickets in advance for the conference (see registration form.)

**Electricity and Internet:** Limited electrical outlets and wireless internet are available free of charge. If you need an electrical outlet, you must indicate on the registration form. A limited number of outlets are available. Requests will be accommodated on a first come basis. You must bring your own power strip and extension cord.

**Booth Assignment:** The conference organizers reserve the right to exercise their sole discretion in the assignment of booth space and the acceptance or refusal of requests to exhibit for any reason, with or without cause. While every effort is made to accommodate the special needs and requests of exhibitors, the final assignments of booth space and their location will be determined by the conference facilitator at their sole discretion. Exhibit space will be pre-assigned according to the date payment is received. Please submit all special requests with your registration. Exhibitors may not rearrange table placement without the permission of the conference facilitator.

**Set-up Information:** Fire regulations require exhibitors to keep displays, products, signage, and any other materials within their booth limitations. If any of these items are found to be in aisle space, the exhibitor is liable for municipal fines and may be asked to dismantle their exhibit and leave. Exhibitors may not bring in additional tables. Additional table are available with advance registrations for a fee.

**Amendments:** The exhibitor agrees that the conference organizers shall have the right to make such rules and regulations or changes in arrangements as it shall deem necessary, and to amend same from time to time. The conference facilitator shall have the final determinations and enforcement of all rules, regulations, and conditions.


**Liability:** Exhibitor assumes responsibility and hereby agrees to protect, indemnify, defend and save the conference organizers and agents harmless against all claims, losses, and damages to persons or property, governmental charges or fines, and attorney fees arising out of or caused by exhibitor’s installation, removal, maintenance, occupancy, or use of the exhibition premises or a part thereof.

**Cancellation of Space:** Failure to exhibit does not constitute notice of cancellation. Cancellation must be in writing. Telephone cancellations will not be accepted. A 15% administrative fee will be assessed on all cancellations (this includes unpaid purchase orders.) There will be no refunds after January 4, 2019. In the event of the conference being canceled due to fire, strikes, government regulations, acts of God, or other causes beyond their control, the conference organizers shall not be held liable for failure to hold the Fifth Annual Anti-Human Trafficking Conference as scheduled, and the conference organizers shall determine the amount of exhibit fees to be refunded.

**Endorsements:** Having an exhibitor relationship with the does not indicate that the Conference endorses the product of said exhibitor.

We look forward to seeing you at the conference. Please sign up today on the enclosed registration form or online at http://www.wichita.edu/conferences/humantrafficking.

If you have any questions, please feel free to contact the WSU Conference Office at conference.office@wichita.edu or 316-978-6493.

**Special Accommodations:** Wichita State University is committed to making programs available to people with disabilities. If you wish to volunteer information regarding any special assistance you may need, please contact the Office of University Conferences at (316) 978-6493.

**Notice of Non-Discrimination:** Wichita State University does not discriminate in its employment practices, educational programs or activities on the basis of age, color, disability, gender, gender expression, gender identity, genetic information, marital status, national origin, political affiliation, pregnancy, race, religion, sex, sexual orientation, or status as a veteran. Retaliation against an individual filing or cooperating in a complaint process is also prohibited. Sexual misconduct, relationship violence and stalking are forms of sex discrimination and are prohibited under Title IX of the Education Amendments Act of 1972. Complaints or concerns related to alleged discrimination may be directed to the Director of Equal Opportunity or the Title IX Coordinator, Wichita State University, 1845 Fairmount, Wichita KS 67260-0138; telephone (316) 978-3187. Offers of employment are contingent upon completion of a satisfactory criminal background check as required by Board of Regents policy.
Name of Organization (& Dept if applicable): _________________________________________________________________
Registration/Billing Contact: __________________________________ E-mail: ________________________________
Name of Rep 1 staffing the display area: ________________________ E-mail: ________________________________
Name of Rep 2 staffing the display area: ________________________ E-mail: ________________________________
Mailing Address (included in conference program): __________________________________________________________
City/State/Zip: __________________________________________________________________________________________
Phone: ________________________Fax: ______________________ Website: _______________________________________ 
Special requests for table placement: _______________________________________________________________________
(Final arrangements of booth space will be determined by the conference facilitator based on space availability)
What type of products or services do you provide? _____________________________________________________________
_____ I agree to abide by all Conference Exhibitor terms and conditions (see brochure for details.)

Sponsorship Opportunities
See brochure for opportunity details

_____ Ambassador | $5,000+
_____ Advocate | $2,500
_____ Ally | $1,000
_____ Aide | $500
_____ Attendant | $100

Exhibitor Opportunities
See brochure for opportunity details

Option 1: Table Displays
_____ $125 first table; $25 each additional table
   After January 5, first table is $175

Option 2: Packet Inserts
_____ $50 See brochure for shipping information

_____ Additional Meal Ticket - $30.00 per person Must be purchased by January 4, 2019.
All exhibit/sponsor registrations come with a pre-determined number of breakfast and lunch tickets- see brochure for details.
_____ I require vegetarian meals. Please list any medical/religious dietary restrictions, or other special accommodations
   needed: _______________________________________________________________________________________________
_____ I need an electrical outlet. A limited number of outlets are available. Requests will be accommodated on a first come basis.
   You must bring your own Third Annual Anti-Human Trafficking strip and extension cord.

Information to be included in the program must be received no later than January 4, 2019.

Cancellation of Space: Failure to exhibit does not constitute notice of cancellation. Cancellation of exhibit space or
sponsorship must be in writing. Telephone cancellations will not be accepted. A 15% administrative fee will be assessed
on all cancellations (this includes unpaid purchase orders.) There will be no refunds after January 6, 2017.

Payment Information: Total Due: $ __________  (Federal Tax ID: 48-1124839)
_____ Check/Purchase Order  _____ MasterCard  _____ Visa  _____ American Express  _____ Discover
CC #_________________________________________________ Expiration Date: _____________ Security Code:_________
Name on Card: ________________________________ Signature: ________________________________