



Sixteenth Annual POWER Conference
SPONSOR & EXHIBITOR
INFORMATION

Exhibit Dates

POWER Up! Pre-Conference: February 28, 2019

Conference: March 1, 2019

Eugene M. Hughes Metropolitan Complex
5015 E. 29th St. North
Wichita, KS 67220

Mark your calendars for **March 1, 2019!** The Wichita State University School of Social Work is proud to bring you the 16th Annual POWER Conference. This year's theme is "**The Creative POWER of Social Work: Innovation, Intersection and Intervention**" We invite you to join us as an exhibitor or sponsor of one for the most well attended conferences in Wichita supporting the social work profession and other social service fields.

This is a great opportunity for agencies and organizations to reach social workers and social work students in the Wichita area and have their message heard. Many exhibitors will want to connect with students who will be graduating in May and who will be looking for employment. In addition, exhibitors and sponsors will be able to make your work known to other members of the social service community who may not be familiar with the services you provide.

Exhibitor Options

New for 2019: Exhibitor Bundle

Register to exhibit at both the POWER Conference on March 1 *and* the POWER UP! Pre-conference on February 28 for a special rate! Double your exposure to conference attendees for a quarter of the cost of a booth.

Table Display Options:

Exhibitor Bundle – exhibit tables at both the pre-conference (Feb. 28) and conference (Mar. 1)

Early Bird Rate (by February 15)

For-Profit: \$350 first table, \$50.00 each additional table*

Non-Profit: \$125.00 first table, \$25.00 each additional table*

Regular Rate (after February 15)

For-Profit: \$400.00 first table, \$50.00 each additional table*

Non-Profit: \$175.00 first table, \$25.00 each additional table*

Standard Table Display – exhibit table at conference *only* (Mar. 1)

Early Bird Rate (by February 15)

For-Profit: \$300 first table, \$50.00 each additional table

Non-Profit: \$100.00 first table, \$25.00 each additional table

Regular Rate (after February 15)

For-Profit: \$350.00 first table, \$50.00 each additional table

Non-Profit: \$150.00 first table, \$25.00 each additional table

Exhibit rates include the following:

- One 6' x 30" draped table and two chairs (additional tables may be rented if available)
- Listing of organization name and contact information in attendee conference materials (registration must be received by February 15 to be included)
- Listing with active link to organization's website on conference website
- One ticket for breakfast, lunch and beverages at breaks included for staff (additional tickets may be pre-purchased with registration)

*Additional tables include two or more desired tables at one exhibit site. An additional table fee is not required when registering for the Exhibitor Bundle unless you will need two or more tables.

Packet Inserts

You can still participate in the POWER Conference even if you are unable to attend in person. Fee must be paid to participate.

Packet Insert

- \$50.00

Shipping- Materials must be received NO LATER than Friday, February 15. Cost of shipping is your responsibility.

*FedEx or UPS - please ship to our physical address:

WSU Conference Office
5015 E. 29th St. N.
Door "C"
Wichita, KS 67220

*USPS - please ship to our mailing address:

WSU Conference Office
1845 Fairmount
Campus Box 136
Wichita, KS 67260-0136

Exhibit Hours

POWER Up! Pre-Conference

Thursday, February 28, 2019

Rhatigan Student Center, WSU Main Campus

3:00 – 3:30 p.m.	Set Up (Pre-conference reception begins at 4:00 p.m.)
3:30 – 6:00 p.m.	Display
6:00 – 6:30 p.m.	Tear Down

POWER Conference

Friday, March 1, 2019

Eugene M. Hughes Metropolitan Complex

7:00 – 7:30 a.m.	Set Up (Conference registration begins at 7:30 a.m.)
7:30 a.m. – 4:30 p.m.	Display
4:30 – 5:00 p.m.	Tear Down

Space Description

Each exhibit space will be furnished with one 6' x 30" draped table and two chairs (unless otherwise indicated.) Additional tables incur an additional cost (see above) and must be pre-registered and paid for in advance. Exhibitors may not bring their own tables. Tables are adjacent to each other. There are no physical dividers between spaces. Wireless internet access is available at no additional charge.

Due to the change in location between the pre-conference and conference, exhibits must be torn down in the evening at the Rhatigan Student Center and set up the following morning at the Metropolitan Complex.

Sponsorship Recognition Levels

Gold Sponsor: \$1,500.00

Each Gold Sponsor will receive:

- Two complimentary conference registrations to include all sessions, meals, and CEUs (please email names and contact information of complimentary registrants to conference.office@wichita.edu. Additional meals may be pre-purchased with registration.)
- Priority booth placement
- Posted sponsorship signage at registration
- Recognized during opening and closing of conference
- Two 6' x 30" draped tables and two chairs (additional tables may be rented if available)
- Highlighted organization listing, logo, description of services, and contact information - as provided by the sponsor to the WSU Conference Office - in attendee conference materials (registration and information must be received by February 15, 2019 to be included)
- Listing with active link to organization's website on conference website

Silver Sponsor: \$1,000.00

Each Silver Sponsor will receive:

- One complimentary conference registration to include all sessions, meals, and CEUs (please email name and contact information of complimentary registrant to conference.office@wichita.edu. Additional meals may be pre-purchased with registration.)
- Priority booth placement
- Posted sponsorship signage at registration
- Recognized during sponsored workshop
- One 6' x 30" draped table and two chairs (additional tables may be rented if available)
- Highlighted organization listing, logo, description of services, and contact information - as provided by the sponsor to the WSU Conference Office - in attendee conference materials (registration and information must be received by February 15, 2019 to be included)
- Listing with active link to organization's website on conference website

Bronze Sponsor: \$500.00

Each Bronze Sponsor will receive:

- One ticket for breakfast, lunch and beverages at breaks included for staff (additional meals may be pre-purchased with registration)
- Priority booth placement
- Posted sponsorship signage at registration
- Recognized during sponsored break
- One 6' x 30" draped table and two chairs (additional tables may be rented if available)
- Highlighted organization listing, logo, description of services, and contact information - as provided by the sponsor to the WSU Conference Office - in attendee conference materials (registration and information must be received by February 15, 2019 to be included)
- Listing with active link to organization's website on conference website

How to Reserve Your Spot

To reserve your place at the sixteenth annual POWER Conference, complete the Exhibitor/Sponsor Registration and return it, along with your exhibit fees to:

Wichita State University
Office of University Conferences
1845 Fairmount
Campus Box 136
Wichita, KS 67260-0136

Or register online at: www.wichita.edu/conferences/power.

Remember that your company will be listed on the conference webpage once you have reserved your exhibit space and/or sponsorship, so register early!

Exhibit Information

POWER Up! Pre-conference Location

Rhatigan Student Center, second floor
Wichita State University
1845 Fairmount Street
Wichita, Kansas 67220

Parking at WSU - please refer to the WSU parking website for guidelines: www.wichita.edu/parking

Conference Location

Eugene M. Hughes Metropolitan Complex
5015 East 29th Street North
Wichita, Kansas 67220

Parking at the Metropolitan Complex - parking is ample and free at the Metroplex

Terms and Conditions: By participating as an exhibitor in the sixteenth annual POWER Conference, you, your company/organization, and your representatives agree to the following terms and conditions. These terms and conditions will be strictly enforced and violators may be asked to leave the exhibition area and may impair their exhibit opportunities at future POWER Conferences.

Meal Options: Each exhibitor/sponsor registration includes a pre-determined number of meal tickets. Exhibitors and sponsors have the option of purchasing additional meal tickets *in advance* for the conference (see registration form).

Electricity and Internet: Wireless internet and limited electrical outlets are available free of charge. If you need an electrical outlet, you must indicate on the registration form. A limited number of outlets are available. Requests will be accommodated on a first-come, first-served basis. You must bring your own power strip and extension cord.

Booth Assignment: The POWER Conference organizers reserve the right to exercise their sole discretion in the assignment of booth space and the acceptance or refusal of requests to exhibit for any reason, with or without cause. While every effort is made to accommodate the special needs and requests of exhibitors, the final assignments of booth space and their location will be determined by the conference facilitator at their sole discretion. Exhibit space will be pre-assigned according to the date payment is received. Please

submit all special requests with your registration. Exhibitors may not rearrange table placement without the permission of the conference facilitator.

Set-up Information: Fire regulations require exhibitors to keep displays, products, signage, and any other materials within their booth limitations. If any of these items are found to be in aisle space, the exhibitor is liable for municipal fines and may be asked to dismantle their exhibit and leave. Exhibitors may not bring in additional tables. Additional tables are available with advance registrations for a fee.

Amendments: The exhibitor agrees that the POWER Conference organizers shall have the right to make such rules and regulations or changes in arrangements as it shall deem necessary, and to amend same from time to time. The conference facilitator shall have the final determinations and enforcement of all rules, regulations, and conditions.

Liability: Exhibitor assumes responsibility and hereby agrees to protect, indemnify, defend and save the POWER Conference Organizers and agents harmless against all claims, losses, and damages to persons or property, governmental charges or fines, and attorney fees arising out of or caused by Exhibitor's installation, removal, maintenance, occupancy, or use of the exhibition premises or a part thereof.

Cancellation of Space: Failure to exhibit does not constitute notice of cancellation. Cancellation must be in writing. Telephone cancellations will not be accepted. A 15% administrative fee will be assessed on **all** cancellations (this includes unpaid purchase orders.) There will be no refunds after **February 15, 2019**. In the event of the POWER Conference being canceled due to fire, strikes, government regulations, acts of God, or other causes beyond their control, the POWER Conference organizers shall not be held liable for failure to hold the POWER Conference as scheduled, and the POWER Conference organizers shall determine the amount of exhibit fees to be refunded.

Endorsements: Having an exhibitor relationship with the POWER Conference does not indicate that the POWER Conference endorses the product of said exhibitor.

We look forward to seeing you at the conference. Please sign up today on the enclosed registration form or online at <http://www.wichita.edu/conferences/power>. If you have any questions, please feel free to contact the WSU Conference Office at conference.office@wichita.edu or 316-978-6493.

Special Accommodations

Wichita State University is committed to making programs available to people with disabilities. If you wish to volunteer information regarding any special assistance you may need, please contact the Office of University Conferences at (316) 978-6493.

Notice of Non-Discrimination

Wichita State University does not discriminate in its employment practices, educational programs or activities on the basis of age, color, disability, gender, gender expression, gender identity, genetic information, marital status, national origin, political affiliation, pregnancy, race, religion, sex, sexual orientation, or status as a veteran. Retaliation against an individual filing or cooperating in a complaint process is also prohibited. Sexual misconduct, relationship violence and stalking are forms of sex discrimination and are prohibited under Title IX of the Education Amendments Act of 1972. Complaints or concerns related to alleged discrimination may be directed to the Director of Equal Opportunity or the Title IX Coordinator, Wichita State University, 1845 Fairmount, Wichita KS 67260-0138; telephone (316) 978-3187.

**Sixteenth Annual POWER Conference Exhibitor/Sponsor Registration
March 1, 2019**

Name of Organization (& Dept if applicable): _____

Registration/Billing Contact: _____ Email: _____

Name of Rep 1 staffing the display area: _____ Email: _____

Name of Rep 2 staffing the display area: _____ Email: _____

Mailing Address: _____

City/State/Zip: _____

Phone: _____ Fax: _____ Web: _____

Special requests for table placement: _____

(Final arrangements of booth space will be determined by the conference facilitator based on space availability)

What type of products or services do you provide? _____

_____ I agree to abide by all POWER Conference Exhibitor terms and conditions (see brochure for details.)

Exhibitor Opportunities

(see brochure for opportunity details)

Table Display Options – Early Bird Rates, Before February 15

- _____ **Exhibitor Bundle** - For Profit: \$350 first table, \$50 each additional table
- _____ **Exhibitor Bundle** - Non-profit: \$125 first table, \$25 each additional table
- _____ **Conference Only** - For Profit: \$300 first table, \$50 each additional table
- _____ **Conference Only** - Non-profit: \$100 first table, \$25 each additional table

Table Display Rates, After February 15

- _____ **Exhibitor Bundle** - For Profit: \$400 first table, \$50 each additional table
- _____ **Exhibitor Bundle** - Non-profit: \$175 first table, \$25 each additional table
- _____ **Conference Only** - For Profit: \$350 first table, \$50 each additional table
- _____ **Conference Only** - Non-profit: \$150 first table, \$25 each additional table

_____ Total # of Tables Needed

Packet Inserts

_____ \$50 (see brochure for shipping information)

Sponsorship Opportunities

(see brochure for opportunity details)

_____ **Gold Sponsor:** \$1,500

_____ **Silver Sponsor:** \$1,000

_____ **Bronze Sponsor:** \$500

How to register:

Online: www.wichita.edu/conferences/power

Fax: (316) 978-3064

Mail: WSU – Office of University Conferences
1845 Fairmount, Campus Box 136
Wichita, KS 67260-0136

Questions? Contact the WSU Conference Office, (316) 978-6493, conference.office@wichita.edu

_____ Additional Meal Ticket- \$30.00 per person: *(Must be purchased by February 15, 2019. All exhibit/sponsor registrations include a pre-determined number of breakfast and lunch tickets - see brochure for details.)*

_____ I require vegetarian meals. Please list any medical/religious dietary restrictions, or other special accommodations needed:

_____ I need an electrical outlet: (*A limited number of outlets are available. Requests will be accommodated on a first come basis. You must bring your own power strip and extension cord.)

Cancellation of Space: Failure to exhibit does not constitute notice of cancellation. Cancellation of exhibit space or sponsorship must be in writing. Telephone cancellations will not be accepted. A 15% administrative fee will be assessed on **all** cancellations (this includes unpaid purchase orders.) There will be no refunds after **February 15, 2019.**

Payment Information: Total Due: \$ _____ (Federal Tax ID: 48-1124839)

_____ Check/Purchase Order _____ MasterCard _____ Visa _____ American Express _____ Discover

CC # _____ Expiration Date: _____ Security Code: _____

Name on Card: _____ Signature: _____

3 digit code on back of card or 4 digits on front of American Express Card