



Spoken English Screening Form

Revised: 2/19/2020

Candidate's / Employee's Name: \_\_\_\_\_

Department: \_\_\_\_\_ Date: \_\_\_\_\_

WSU ID#: \_\_\_\_\_

Assessment Setting (check one):

- Seminar
- Regular Class
- Oral Presentation
- Other \_\_\_\_\_

**The assessment must be conducted prior to appointment by at least three evaluators: two (2) faculty or staff and one (1) student. Each evaluator must submit a separate form.**

Place a check beside the description which best matches the spoken English of the candidate.

Spoken English is:

1. \_\_\_\_\_ Competent (clearly understandable)
2. \_\_\_\_\_ Competent (acceptable for classroom)
3. \_\_\_\_\_ Understandable with difficulty (students would have trouble understanding candidate)
4. \_\_\_\_\_ Not understandable (students would not understand the candidate)

WAIVER: The above named person is a visiting one-year exchange scholar or non-employee international scholar.

\_\_\_\_\_  
Signature of Supervisor

\_\_\_\_\_  
Evaluator's Signature

\_\_\_\_\_  
Evaluator's Name (printed) and Position

NOTES:

- A rating of 1 or 2 indicates competency in spoken English and is required.
- A rating of 3 or 4 indicates the candidate's spoken English would impede the teaching of students and means the candidate must take the Test of Spoken English (TSE) with a passing score of 50 or above.
- A report of Spoken English Proficiency is submitted to the Kansas Board of Regents every other year.

*Please return this form to Academic Affairs at Campus Box #13.*