

**RECOMMENDATION FOR EMERITUS STATUS**

**Kansas Board of Regents Policy on Emeritus Status**

“Emeritus status is an honorary title awarded to a retiring faculty member or administrator for extended meritorious service. Each Regents institution will establish its own criteria for awarding such status. Emeritus status may be approved by the chief executive officer of the employing institution. There is not salary or emolument attached to the status other than such privileges as the institution may wish to extend.”

**Wichita State University Policy on Emeritus Status**

Emeritus status recognizes meritorious service to the University and may be conferred upon a retiring individual who has served Wichita State University for a minimum of ten continuous years. To be considered in the determination of meritorious service are the person’s contributions in the areas of teaching, scholarly activity, service or leadership.

Recommendations for the award of emeritus status are initiated by the department. Upon review and concurrence by the appropriate dean and the Provost and Senior Vice President, recommendations are forwarded to the President. Exceptions to the above criteria may be authorized and approved by the President.

**Directions: Complete the recommendation and forward to the Office of Academic Affairs, Box 13.**

Pursuant to Board of Regents and Wichita State University policy, the Department of \_\_\_\_\_ recommends that \_\_\_\_\_ be granted emeritus/emerita status at the rank of \_\_\_\_\_ for meritorious service to the University effective as of \_\_\_\_\_.

\_\_\_\_\_  
Chairperson Date

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I concur\_\_\_ I do not concur\_\_\_ with this recommendation for emeritus status.

\_\_\_\_\_  
Dean Date

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I concur\_\_\_ I do not concur\_\_\_ with this recommendation for emeritus status.

\_\_\_\_\_  
Provost and Professor Date

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I approve\_\_\_ I do not approve\_\_\_ this recommendation for emeritus status.

\_\_\_\_\_  
President Date