SMGT 210 SPORT MANAGEMENT PRACTICUM STUDENT INSTRUCTION SHEET

1.	This sheet was handed over to the student at the meeting with the University Instructor.	
2.	2. The meeting took place on:	·
3.	 Also distributed to the student at the meeting were the following. Course syllabus Log sheet example Work Site Approval and Information Form Affiliation agreement 	ng items:
4.	4. During the meeting, the forms and site placement were explain emphasis:	ed and discussed. Of particular
	 All students are expected to have met with the sport manager enrolling in SMGT 210-Practicum. 	nent program advisor prior to
	b. The student may not begin the practicum until two forms are si Site Approval and Information Form and (2) Affiliation Agreed secured, the Instructor will contact the student by phone or of Supervisor will receive, by mail, copies of the signed forms.	ment. When all signatures are
	c. In addition to the above, the Site Supervisor will also receive an completed, signed, and returned to the Instructor at the end urged to remind the Site Supervisor at the end of the practic grade cannot be issued until those the evaluation is in the Instruction	of the practicum. The student is um to send in the evaluation. A
	d. The student is reminded that typed log/journal sheets must be	e turned in every two weeks.
5.	Electronic authorization is required for your enrollment into SMGT 210, and it is performed by the department's administrative specialist upon recommendation by the faculty supervisor.	
-	By signing below, the student acknowledges that he/she has had the pashe understands how it works.	oracticum explained, and that he/
STU	STUDENT NAME STUDENT SIGNATI	
WSI	WSU ID # Semester	
CRN	CRN	