

MSCS Plan-of-Study Addendum
Department of Electrical Engineering & Computer Science
Wichita State University

Name: _____ WSU ID: _____
Last First

Email address: _____ Tel: _____

Major Code: _____ Thesis _____ Project _____ Coursework _____

Prerequisites/Deficiencies at admission: _____

PSIT: Completed OR Expected Completion: _____ (Semester/ Year)

MSCS Students must complete: CS721

Total credit hours of **MAJOR** courses: _____

Total credit hours of **RWP** courses: _____ Total credit hours of \geq **800** level courses: _____

Course Number	Credit Hours	Research, Writing and Presentation Course?	800 Level or above?

Total number of **ELECTIVES** (At most 12 hours, Outside EECS at most 6 hours): _____

Course Number	Credit Hours	Within EECS	Outside EECS

Total number of **TRANSFER** credit hours (At most 12 hours): _____

Course Number	Credit Hours	Transfer Institution	Equivalent course at WSU	Approved

Total number of credit hours on this plan: _____

Signature of applicant: _____ Date: _____

Signature of Grad Admin: _____ Date: _____

MSCS Plan of Study Completion and Submission Instructions
Department of Electrical Engineering & Computer Science
Wichita State University

Graduating Options:

Three options are available to complete the MSCS degree:

- Thesis Option (30 credit hours, including 6 hours of thesis, CS 892)
- Project Option (33 credit hours, including 3 hours of project, CS 891)
- Coursework Option (36 credit hours of courses)

Degree Requirements:

Every MSCS student must take the following:

- CS 721
- At least 12 credit hours of major courses numbered 800 or higher
- At least 3 credit hours of major courses with a research writing and presentation component

For more information on **major** classes, please visit http://webs.wichita.edu/?u=eecs&p=/mscs_new/

Electives:

Up to 12 credit hours of elective courses, i.e. courses other than the major courses listed on EECS web page, may be taken by an MSCS student. Of these 12 hours of electives, at most 6 hours may be from outside the EECS department. Any elective course taken at WSU should be numbered 600 or higher, and any elective transferred from another institution should be a graduate-level course that can be counted towards a graduate degree program at that institution. Electives from outside EECS taken by thesis or project students need to be approved by their faculty advisors, and those taken by coursework students should have significant computer-related or mathematical concepts, as determined by the graduate coordinator.

For more information on **electives**, please visit http://webs.wichita.edu/?u=eecs&p=/mscs_new/

Transfer courses:

Up to 12 credit hours of transfer courses from an equivalent program may be permitted.

Professional and Scholarly Integrity Training (PSIT):

EECS graduate students need to complete PSIT before graduation, preferably within the first year of study.

For instructions on completing this requirement, please visit <http://webs.wichita.edu/?u=eecsgrad&p=/ms/psit/>

Plan of Study Submission and Approval:

Soon after completing all background deficiency courses, if any, and 12 credit hours of MSCS degree courses, students file a Plan-of-Study (PoS), in which they state their choice of graduating option, major courses, and any elective courses. At least 60% of all credit hours on this plan that are from WSU need to be courses numbered 700 or higher.

A plan of study needs approval from two units: EECS department and Graduate School. The steps pertaining to the EECS department process are given below:

Coursework students:

1. The student completes the PoS form and the EECS-specific addendum form.
2. The student submits these forms to the EECS Graduate Administrator, who conducts the initial check and verification.
3. The MSCS Graduate Coordinator, who is the default faculty advisor, completes the review and grants approval.
4. The EECS Department Chair signs off.
5. EECS Department will transmit the approved PoS form to Graduate School and notify the student - concluding the EECS process.
6. Graduate School conducts its final review and approval process.

Project and Thesis students:

1. The student in consultation with the project or thesis supervisor completes the PoS form and the EECS-specific addendum form.
2. The student obtains approval from the project or thesis supervisor.
3. The student submits these forms to the EECS Graduate Administrator, who conducts the check review and verification.
4. The MSCS Graduate Coordinator or Department Chair completes the review and grants approval.
5. EECS Department will transmit the approved PoS form to Graduate School and notify the student - concluding the EECS process.
6. Graduate School conducts its final review and approval process.

Notes:

- Students must consult their faculty advisors in developing their plans of study.
- Students must handle any changes in their (being) approved plans of study promptly.
- Signatures in the appropriate sections of the form are needed to proceed further.
- Direct all department communications to the Graduate Administrator via eecs.grad@wichita.edu.
- Attach any needed supporting documents including approved exception forms to the PoS form.
- EECS Department should retain copies of all approved PoS forms and associated materials.
- The typical processing time for a PoS form within the EECS is approximately two weeks after submitting to EECS Graduate Administrator
- This MSCS addendum must be submitted along with the POS form