Faculty Senate Report
2017-2018 Academic Year

Membership: 50 faculty members from all six colleges and the library
Meetings: 2x / month. 15 meetings total (Sept - May)
Committees: 13 standing committees + 5 ad hoc committees for this year
Additional Committees with faculty representation: 8

Received Updates from Offices across Campus

- President Bardo
- Judy Espinoza, Director of Human Resources - Policy Revisions
- Sheryl Propst, HR - development of Service Standards
- Natasha Stephens, Title IX coordinator
- Rick Muma, AVP - Strategic Enrollment Management
- Dennis Livesay, Graduate Dean – Graduate Enrollment Management
- Molly Gordon, Legal Counsel – Accessibility committee
- Marche Fleming Randle, VP for Diversity – Diversity Council
- Alicia Sanchez and Danielle Johnson, Office of Diversity and Inclusion
- Mark Pocaro, Director of Online Learning
- John Jones, Director of MRC - Accessibility Ally training, IDT support
- Teri Hall, VP Student Involvement
- Kim Sandlin, Director of Student Success
- Heidi Roderick, Student Success - SEAS report / update
- Lisa Hansen, One Stop Director
- Cindy Claycomb, Chair of Strategic Planning Standing committee - applied learning implementation
- Mark Glaser and Darryl Carrington (Hugo Wall) - community neighborhood study
- Elizabeth King, President of WSU Foundation – capital campaign update
- Shelly Coleman Martins, Strategic Communication - WSU NOW campaign
- Chance Swaim, Editor of Sunflower
- David Moses, General Counsel - KOMA and KORA
- Bob Workman, Director of Ulrich Museum - new commission coming to campus
- United Way campaign president

Issues Discussed

- New student fees structure
- KBOR requirement for 120 hr degrees.
- Changes to Graduate Faculty by-laws
- Positive Risk Taking culture and on FAR
- Accessibility in the classroom
- Foundations of Accessibility online training
- Military leave policy and process
- "Math Pathway"
- Institute for the Study of Economic Growth (Barton School)
- LatinX Cluster hire
- Open Education Resources (OER) initiative
- 3+3 degree programs
- SPTE process

- Wichita State Innovation Alliance (WSIA)
- Faculty Career development (KBOR)
- Wonder School
- Future of Innovation campus
- Parking citations / Game days
- Legislative updates from Kansas House / Senate

Actions Taken

- Approval of new standing committee appointments (as recommended by the Rules Committee)
- Approval of minor revisions to voting rules in the Senate (V.2.d)
- Approval of new Homeland Security program (as recommended by the Academic Affairs Committee)
- Approval of revisions to the faculty chapter (Chapter 4 and Chapter 5) of the Policy Manual (as recommended by the Rules committee and Executive committee)
- Approval of new Faculty Activity Record (FAR) form with Uniscope components (as recommended by the Faculty Affairs committee)
- Approval of Promotion policy and process for Non-tenure track faculty (formerly 'teaching UP's)
- Approval of recommendation to make tenure and promotion to Associate co-terminous.
- Approval of Bachelors of Applied Sciences - Workforce Leadership and Applied Learning (as recommended by Academic Affairs Committee)
- Approval of recommendation from General Education committee to review and revise the structure of the General Education program requirements > Revision committee formed to begin work in Fall 2018.
- Approval of Senate reps to sit on the Provost search committee
- Approval of resolution supporting full funding of the Sunflower newspaper
- Approval of FYS pilot project to continue for 2 more years, with a vote in Spring 2020 to establish permanent requirement for Fall 2021.
- Approval of proposed revisions to policy 2.17 Academic Integrity
- Approval of Statement on Accessibility.
- Two Joint Meetings with UP and USS Senates
- Hosted Kanas Board of Regents meeting (November)

Policy Review and Feedback

- Internal Dispute resolution (USS/UP), Investigative Leave, Coaching and Corrective Action, Separation Policy, Social Media Policy

Ad Hoc / Other Committees

- Faculty Compensation committee (ongoing) - assessing all faculty salaries for issues of inequity - preliminary data presented - analysis of cost basis is ongoing
- Academic Integrity committee - revised policy and procedures for 2.17 on Academic Integrity
- Time and Attendance committee - new vendor identified, pending funding.
- SPTE committee- reviewed SPTE structure and procedures and made recommendations for more online options.
- Textbook selection committee - discussed challenges of selection of accessible textbooks by faculty; drafted accessibility statement to be endorsed by faculty.

Full day Ombudsman training workshop

- Development of Ombudsperson webpage

Ongoing Activities

- Revision of General Education program (Ad hoc Revisions Committee, Bill Hendry, Chair)
- Review of Dismal for Cause and Chronic Low Performance Policy (Faculty Affairs committee)

FACULTY SENATE
COMMITTEE ANNUAL REPORTS
AY 2017-2018

ACADEMIC AFFAIRS ANNUAL REPORT

Committee Members

Jeff Pulaski, Fine Arts (chair); Jennifer Stone, Education; Bryan Lehecka, Health Professions; Ramazan Asmatulu, Engineering; Jodi Pelkowski, Business; Mark Schneegurt, LAS Natural Sciences; Mary Walker, Univ. Libraries; Jeff Jarman, LAS Social Sciences; Fran Connor, LAS Humanities

Frequency of Meetings

August 25th, 2017, October 19th, 2017, November 2nd, 2017, December 7th, 2017, February 15th, 2018, March 15th, 2018,

Work Undertaken by the Committee

Endorsed Homeland Security degree; Approved Applied Learning degrees presented to us; Did not endorse original BAS Education degree; Endorsed revised BAS Education degree.

Pending Issues

Continued Applied Learning proposals.

Recommendations

none

Francis Connor is considering chairing the committee for next year.

COURT OF ACADEMIC APPEALS ANNUAL REPORT

Committee Members

Kirsten S. Johnson, School of Art, Design and Creative Industries, Chair; Danny Close, Elliot School of Communication, faculty representative; Kim Darden, Department of Physician Assistant, faculty representative; Anna Turosak, Graduate Student representative; Demetrius Sterling, undergraduate student representative.

Ray Hull, Communication Sciences and Disorders, rotated off. Jeff Hayton, Department of History, one meeting, as an alternate. Rochell Delevante, appointed SGA student representative, has not yet served on the Court due to a quiet Spring 2018.

Frequency of Meetings

The Court meets as necessary when an appeal is filed.

Work Undertaken by the Committee

ETHS 381Q grade dispute.
EE 284 Circuits II grade dispute.
MBA-801 grade dispute.

Results of your Election of the Chairs for Your Committees

Dan Close, Elliot School of Communication, is willing to serve as Chair of Academic Appeals. Frank Rokosz, Department of Human Performance Studies, indicated that he could become a member, rather than an alternate.

Note

Senate guidelines indicated faculty will serve three-year staggered terms. Rajiv Bagai, previous chair, and my (Kirsten S. Johnson) term as chair, end in 2018. I will serve as an alternate, if needed. I have consistently been on Academic Appeals since 2010, when then Faculty Senate President, Fritz (Frederick) Hemans asked me to serve and I believe Rajiv has been on as long as I have.

FACULTY AFFAIRS ANNUAL REPORT

Committee Members

Thomas Boynton
Ngoyi Bukondi
Fred Besthorn
Deepak Gupta
Soon Chun Lee
Daowei Ma
Susan Matveyeva
Pina Mozzani, Chair
Atul Rai

Frequency of Meetings

Meetings were every week or every other week throughout the year.

Work Undertaken by the Committee

- September – Promotion of non-tenure faculty policies
- September Final work on the implementation of the UNISCOPE model into the FAR
- Work on the Social Media Policy was completed, and a report sent (see attached)
- Fall – Social Media Policy – revising 3.05/Reviewed procedures for alleged violations of KBOR's Social Media Policy. We met with HR representatives. We revised the policy on 10/9/17 – did not come to a consensus.
- February 2018. We are currently working on two charges, passed to us after the work was begun by the Rules Committee:
    - Low performance procedures were taken from 4.22 / Faculty Evaluation policy and placed into 4.23 / Faculty Dismissal for Cause, because documented "chronic low performance" triggers the possibility of "dismissal for cause". We are working on 4.23. We consulted with HL representatives, General Counsel David Moses, and Rick Muma. We collected a large number of reference documents and examples of cases, and are currently progressing with revision of the 4.22 / Dismissal for cause policy draft. Attached, you will find our "in progress" document.
    - We postponed work on the revision of 5.15/Post tenure review. It will be left to next year's committee.

FACULTY SUPPORT ANNUAL REPORT

Committee Members

Name	College	Appt. Ends
Rocio DelAguila	LAS Humanities	2018
Gerald Scholl	Fine Arts	2018
Michelle Adler	Education	2019
Gamal Weheba	Engineering	2019
Wendy Duesenbury	Health Professions	2019
Kyoung Lee	LAS Social Sci	2019
Meghann Kuhlman	University Libraries	2020
Paul Rillema	LAS Natural Sci	2020
Mehmet Barut - chair	Business	2020
Karen Davis (Non-Voting)	Research	

Frequency of Meetings

The committee meets four to five times during the academic year depending on application due dates and committee availability.

Work Undertaken by the Committee

The committee oversees a fiscal year budget of approximately $**122,000** to be used to fund three internal grant programs:

- University Research/Creative Award (URCA)
- Multi-disciplinary Research Projects Award (MURPA)
- Research/Creative Award (ARC)

During FY18, the committee recommended funding **25** of these awards for a total of $**113,522**.

The committee is also responsible for selecting award winners from nominations submitted for the following Excellence Awards: Excellence for Creative Activity Award, Excellence Award for Community Research, Excellence in Research Award, Faculty Risk Taker, Young Faculty Risk Taker, and the Young Faculty Scholar. Committee members are also charged with reviewing applications for sabbatical leave and making recommendations to the Provost and Senior Vice President of Academic Affairs.

Overall in FY18, **34** grant applications, **23** nominations for faculty awards and **15** applications for sabbatical leave were reviewed and voted on by the committee.
The committee also reviewed 10 URCA grant applications to be funded out of the FY19 budget. The committee recommended funding 5 projects for a total of $22,208.

The committee approved a motion that in the future, a nominee is only eligible to compete in one category. This recommendation will be shared with Academic Affairs and Research and Technology Transfer.

Pending Issues

No items are pending.

Recommendations

None

Mehmet Barut is re-elected for chairing the committee.

GENERAL EDUCATION ANNUAL REPORT

Committee Members

Name	College	Box	Ext	E-Mail	Appt. Ends
Kathy Delker -- chair	University Libraries	68	6331	kathy.delker@wichita.edu	2018
George Dehner	LAS Humanities	45	7734	george.dehner@wichita.edu	2018
Amy Drassen Ham	Health Professions	43	5644	Amy.ham@wichita.edu	2019
Aaron Rife	Education	28	6367	aaron.rife@wichita.edu	2019
Steve Oare	Fine Arts	53	6434	steve.oare@wichita.edu	2019
Kamran Rokhsaz	Engineering	44	3410	kamran.rokhsaz@wichita.edu	2020
Becky Nordyke	Basic Skills Rep	31	6891	becky.nordyke@wichita.edu	2020
Chris Broberg	Business	147	5175	chris.broberg@wichita.edu	2020
Shirlene Small	LAS Social Sci	25	3280	shirlene.small@wichita.edu	2020

Student member Spring 2018: Shelby Rowell scrowell@shockers.wichita.edu
(Note: The student appointed for Fall 2017 did not attend any meetings.)

Frequency of Meetings
Twice a month 90-minute meetings.

Work Undertaken by the Committee
Approved on November 27, 2017 recommending to the Faculty Senate Executive Committee that the Faculty Senate take up the question of whether to examine the necessity to revise, maintain, or replace the General Education Program as currently practiced. The approved document was forwarded to the Faculty Senate Executive Committee for consideration on December 1, 2017. (See page 2.)

Approved on March 12, 2018 recommending to the Faculty Senate Executive Committee that beginning in the Fall 2019 semester all freshmen (i.e., native freshmen or students who have completed less than 24 hours) be required to take one first-year seminar as a part of Tier 2 (introductory courses in the disciplines) of the General Education Program. The approved document was forwarded to the Faculty Senate Executive Committee for consideration on March 30, 2018. (See page 3.)

Acted on Curriculum Change Forms (CCFs).

Chair for AY 2018-2019
Shirlene Small from the Sociology Department was elected chair for the coming academic year on April 9, 2018. Incoming members Mathew Muether and Rannfrid Thelle attended this meeting.

Note
No pending issues; no recommendations beyond those submitted earlier in the year.

RULES ANNUAL REPORT

Committee Members

Susan Castro	LA Humanities	2019 (approved 2021)
Jodie Simon	LAS Social	2018
Hussein Hamdeh	LAS Natural Sci	2018
Julie Bees	Fine Arts	2019
Danny Bergman	Education	2019
Trish Self	Health Professions	2019
Dotty Harpool	Business	2020
Faye O'Reilly	University Libraries	2020
Rajiv Bagai	Engineering	2020
Betty Smith Campbell (Chair)	President - Elect	2018
Nikki Keene Woods	Vice President	2018

Frequency of Meetings

Committee met face to face: 9/8/17; 10/13/17; 12/8/18; 1/9/18; 2/6/18. Other work was done via email.

Work Undertaken by the Committee

- Fall Semester charged to review and modify re: 4.22 / Faculty Evaluation section on Chronic Low Performance (needs to be in alignment with 5.14 Post Tenure Review Policy) and 4.23 / Performance Related Dismissal - After review of Rules Committee Charge- the draft work the committee discussed on these polices was given to Academic Affairs committee
- Reviewed number of faculty per division and recommended to Senate revising number of faculty senators for LAS Math & Natural Sciences from 6 to 5. (APPROVED by Senate)
- Recommended changes to the committee charges to the Senate:

  (Modify) "Review every three years and" recommend changes to the Senate rules and constitution to the Senate and update the rules and constitution to reflect changes passed by the Senate. (APPROVED by Senate)

  Add**: Recommend to the Senate changes to policies and procedures relevant to University Faculty.**

  (Not approved by Senate –role of Academic Affairs committee.

Recommendations or Replacements Senate/Committee (APPROVED by Faculty Senate)

Faculty Senate:

- Social Sciences: LAS 2019 Social Sci. Jibo He (9.11.2017)
- Natural Sciences: Thalia Jeffres of Math term: 2018-2019 (9.11.17)
- Natural Sciences: Li Yao term: 2018-2019. (11.27.17)

Standing Committees: Recommendations to Senate openings on Standing Committees

- Education for Faculty Support -Michelle Adler (9.11.2017)
- Health Professions for General Education -Amy Drassen Ham (9.11.2017)
- Humanities for Rules Susan V. H. Castro (9.11.2017)
- Health Professions for Faculty Affairs Ngoyi Bukonda (9.11.2017)
- LAS Humanities Faculty Affairs T.J. Bolton (9.11.17)
- Health Professions Faculty Support – Wendy Dusenbury (9.11.17)
- CHP representative on the Scholarship committee Gina Riggs (9.25.17)
- Planning and Budget committee Social Sciences Peer Moore-Jansen (9.25.17
- Engineering for General Education (2018-2020) Kamran Rokhsaz (10.23.17)
- Social Sciences Faculty Senator (2018-2019) Martha (Marti) Smith. (10.9.17)
- Patricia Dooley, Replace 2017-2018 LAS Soc. Sci. Univ. Admissions Exceptions (11.27.17)
- Brandy Jackson Health Professions University Admissions Exceptions Committee (2.26.18)

Recommendations for Committee appointments 2018-2021 (unless otherwise stated) (Approved by Senate) Elected Chairs by new Committee 2018-2019, as of 4/30/2018

a. **Academic Affairs**
   i. Fine Arts Recommendations
      1. Cheyla Clawson
   ii. Education
      1. Jennifer Stone

b. **Court of Academic Appeals**
   CHAIR: Dan Close
   i. Rajiv Bagai (Engineering)
   ii. Alternate: Kirsten Johnson (Fine Arts)

c. **Faculty Affairs**
   i. Business
      1. Gery Markova
   ii. Fine Arts
      1. Lori Jean Santos
   iii. University Libraries
      1. Susan Matveyeva

d. **Faculty Support**
   i. Humanities
      1. Rocio DelAquila
   ii. Fine Arts
      1. Jennifer Ray

e. **General Education**
   CHAIR: Shirlene Small
   i. LAS Humanities
      1. Rannfrid Thelle
   ii. University Libraries
      1. Kathy Delker
   iii. Natural Sciences/Math
      1. Mathew Muether

f. **Library**
   i. Natural Science/Math
      1. Mary Liz Jameson
   ii. Business
      1. Gery Markova
   iii. LAS Social Science
      1. Jodie Simon

g. **Rules**
   i. LAS Social Science
      1. Jodie Simon
   ii. Extended appointment: Susan Castro LAS Humanities 2018 to 2012
   iii. LAS Natural Science/Math
      1. Dharam V. Chopra

h. **Scholarship & Student Aid**
   i. Humanities
      1. Rebecca Bechtold
   ii. Health Professions
      1. Carol Bett
   iii. Education
      1. Whitney Bailey

i. **Undergraduate Research**
   CHAIR: John Hammond
   i. LAS Social Science
      1. Shirlene Small
   ii. Natural Science/Math
      1. John Hammond
   iii. University Libraries
      1. Jessica Mirasol

j. **University Exceptions and Admission**
   CHAIR: John Perry
   i. College of Engineering
      1. Perlekar Tamtam
   ii. College of Education
      1. Susan Bray
   iii. LAS Social and Behavioral Sciences
      1. Brien Bolin

UNIVERSITY COMMITTEES

k. **Traffic Appeals (Moving Violations)**
   i. Mary Walker (University Library)
   ii. Alternate: Craig Torbenson (LAS Social Behavioral Sciences)

l. **Parking Appeals**
   i. David Klamm (LAS Behavioral Sciences)
   ii. Alternate: James Beck (LAS Math/Nat Sci)
   Iii. Alternate: William Ingle (LAS Math/Nat Sci)

SCHOLARSHIP AND STUDENT AID ANNUAL REPORT

Committee Members

Name	College	Term ends
Justine Sasanfar	Fine Arts	2019
Michael Imhof	Business	2019
Kandatega Wimalasena	LAS Natural Sciences	2019
Lizzy Walker	University Libraries	2020
Dan Close	LAS Social Sciences	2020
Abu Asaduzzaman	Engineering	2020
Carol Bett	Health Professions	2021
Whitney Bailey	Education	2021
Rebecca Beechtold	LAS Humanities	2021

Frequency of Meetings

No meetings took place for academic year 2017-2018.

Work Undertaken by the Committee

No work was undertaken by the committee for academic year 2017-2018.

Any Pending Issues that will be on the Committee's Agenda for 2018-2019

There is no agenda for academic year 2018-2019.

Any Recommendations to Senate (as appropriate/needed)

The committee has no recommendations for appointment to the Faculty Senate for Academic year 2018-2019.

TENURE AND PROMOTION ANNUAL REPORT

The University Tenure and Promotion Committee met on March 13, 2018 to review college tenure and promotion guidelines and to discuss issues that arose during tenure and promotion deliberations. Members present were Masud Chand, Jean Patterson, Carl Baker, Douglas Parham, Carolyn Shaw, Susan Matveyeva, Atul Rai, Peer Moore-Jansen, and Gamal Weheba. The committee reviewed and discussed documents from the University Libraries and recommended some changes.

The following observations were communicated to the office of academic affairs:

- Although Policy 4.18 (Tenure/Promotion Procedures) does not identify what specific type of professional relationship would be of concern, external reviewers should be selected with care, keeping in mind that you want to avoid the perception of bias. For example, a review by your dissertation chair might be perceived as less than objective by committee members.
- Reference to the Uniscope framework should be used as appropriate to link the candidate's record back to the University's mission and their work in the department and college.
- Committees at each successive level rely on the prior evaluations of each candidate to provide insights about the candidate's expertise and impact. When there is a split vote in a committee, even if it is a positive majority, it is helpful to have an explanation for the concerns raised within a single committee letter that the full committee endorses.
- Policy 4.15 (Tenure and Promotion – Guidelines and Criteria) notes that "a faculty member should not expect to be considered for promotion with less than six years in rank." In those cases when a candidate is going up early for tenure or promotion, it is important for this to be noted up front with an explanation in the candidate's files, either

in the primary dossier itself and/or in the department level evaluative documents. Similarly, it is important for candidates who are coming in with prior years of service to note this clearly as well.

- The University Tenure and Promotion committee encourages departments and colleges to consider how to evaluate faculty who hold administrative roles and whether administration is simply 'service' or should be evaluated in a separate category. The committee also notes that in order for untenured faculty in administrative roles to improve their successful bid for tenure, their workload should still reflect some percentage of time toward research and teaching as that is essential to them being considered for tenure.
- The University committee notes the importance of honest and constructive FAR evaluations for candidates seeking tenure and promotion. Painting an inaccurate, rosy assessment for five years and then not recommending tenure is very problematic for a number of reasons. Departments should work to provide candidates with accurate and helpful annual feedback prior to going up for tenure. A particularly robust third year review can be very helpful for candidates in determining where they need to focus, or whether they need to start considering different options than continued employment at the university.

Copies of the revised version for the University Libraries, the College of Engineering and a draft from the College of Liberal Arts and Sciences were submitted to the committee on April 16, 2018. These are currently under review by the committee. Fine Arts will be submitted after approval by the college faculty at their May meeting.

UNDERGRADUATE RESEARCH ANNUAL REPORT

Committee Members

Name	College	Term ends
Abu Asaduzzaman	Engineering	2020
Janice Ewing	Education	2019
Anthony May	Business	2020
Kelly Anderson	Health Professions	2020
Susan Sterrett	LAS - Humanities	2020
Dinorah Azpuru	LAS - Social Sciences	2018
John Hammond - chair	LAS – Natural and Applied Sciences	2018
Aaron Bowen	University Libraries	2018
Kimberly Engber	Dean, Honors College	N/A
Taylor Williams	Student Member	N/A

Undergraduate Research Committee: 2017-2018 Charge: The charge of the Undergraduate Research (UR) Committee was to organize, administer, and review the 18th Annual Undergraduate Research and Creative Activity Forum (URCAF) that took place on Friday, April 6, 2016, at the Rhatigan Student Center. The UR Committee was assisted greatly in its URCAF charge by Teruko Mitchell, Senior Administrative Specialist, University Conference Office. Her contribution was essential to the overall success of this year's URCAF.

WSU Student Participation in the 2018 URCAF: The UR Committee focused its attention during the early Spring 2018 academic semester on URCAF submission recruitment across the University's Colleges. Through our advertising and recruitment, we grew 51% over the average of the previous years! We had a total of 54 undergraduate students presenting this year. The College- and category-specific submissions are presented in the following table:

	Oral Presentations			Poster Sessions	
WSU Senate division	NS & E[a]	SS & H[b]	CA & P[c]	NS & E[a]	SS & H[b]
College of Business	0	3	0	0	0
College of Education	0	0	0	0	2
College of Engineering	3	0	0	11	0
College of Fine Arts	1	0	1	0	0
College of Health Professions	1	0	0	3	4
Fairmount College of Liberal Arts and Sciences	2	8	1	7	7
Total Across Colleges	7	11	2	21	13

[a]NS & E = Natural Sciences and Engineering. [b]SS & H = Social Sciences and Humanities.
[c]CA & P = Creative Activity and Performances.

UNIVERSITY ADMISSIONS AND EXCEPTIONS ANNUAL REPORT

Committee Members

Amy Chesser (Health Professions) for a portion of the year; Katherine Cramer (Education); Rachel Crane (Chair; University Libraries); Patricia Dooley (LAS Social Science); Deepak Gupta (Engineering); Brandy Jackson (Health Professions) for a portion of the year; Kirsten Johnson (Fine Arts); John Perry (Business); Brigitte Roussel (LAS Humanities); Jim Bann (LAS Math/Natural Sciences)
The student representative is Saylis Sengvilay, although unable to attend any meetings.

Frequency of Meetings

The committee meets 14 times per year, including summer months. Meetings were held on the following dates: August 16, August 17, September 21, October 19, November 16, and December 14 of 2017 – January 10, January 11, February 15, and March 15, of 2018. Upcoming meetings are scheduled for April 19, May 10, June 21 and July 19. A new chair will be elected at the April meeting.

Work Undertaken by the Committee

In the last academic year, the committee continued to review student petitions, with meeting agendas comprised of petitions ruled on by the college-level admissions and exceptions advisory committees, including rulings on readmissions, late adds, late drops, withdrawal requests and other exceptions to established rules.

Results of the Committee

The committee recommends that, as cases of exceptions for admission to the University are now considered solely through the Office of Admissions, the Senate revise the committee's charge, particularly: "2. Consider applications for admission of students who do not meet University standards for admissions…" and other admissions associations, such as the title of the committee.