

## **UNIVERSITY TENURE AND PROMOTION COMMITTEES**

### **Tenure Track (TT) Committee**

Composition: 12

7 Chairs of Tenure and Promotion Committees for the degree-granting college/school and for University Libraries

2 Faculty (at-large)

1 Student (non-voting)

2 Ex officio (non-voting): Provost, Dean of the Graduate School. (Ex officio members shall not be present at the meeting when final votes are taken.)

#### Selection:

- Chairs of Tenure and Promotion committees in the degree-granting colleges/school and for University Libraries are chosen according to procedures established in their respective college/school/University Libraries, or unit.
- Faculty-at-large are selected according to standard procedures for naming members to faculty senate committees, except that they shall be from different Faculty Senate divisions, and shall be full-time, tenured faculty members with the rank of associate professor or higher. Faculty-at-large serve three-year terms. Ex officio and faculty at-large members may not serve while a candidate for promotion or incentive review, or while on sabbatical leave.
- Replacement appointments shall be made as needed, following standard procedures.

#### Charges:

1. Implement university-wide policies and procedures for awarding tenure and promotion.
2. Coordinate the Tenure and Promotion Calendar.
3. Specify the format for documentation in support of Tenure and Promotion Review, with a view to developing comparable standards throughout the University while recognizing essential college/school/University Libraries differences.
4. Formulate transmittal, reporting, and appeals procedures for awarding tenure and promotion.
5. Ensure that there are university-wide procedures for notifying the relevant administrators and those faculty members for whom tenure decisions must be made before reappointment.
6. Review tenure and promotion cases in accordance with the University Tenure, Promotion, and Appeals Procedure.
7. Review every three years the college/school/University Libraries guidelines for tenure and promotion.
8. Report to the full Faculty Senate for review issues of concern in tenure policies and tenure and promotion guidelines.

## Non-Tenure Track (NTT) Committee

Composition:

Composition: 12

7 Chairs of Promotion Committees **for NTT** of the degree-granting college/school and for University Libraries

2 NTT Faculty (at-large)

1 Student (non-voting) [Same as above??]

2 Ex officio (non-voting): Provost, Dean of the Graduate School. (Ex officio members shall not be present at the meeting when final votes are taken.) [Same as above]

~~The NTT review committee at the University level is composed of the same members as the Faculty Senate Tenure and Promotion Committee, with the exception that the two at-large tenured members will be replaced by two at-large non-tenure track faculty.~~

Selection:

- NTT Faculty-at-large are selected according to standard procedures for naming members to faculty senate committees, except that they shall be from different Faculty Senate divisions and shall be full-time faculty members with the level of associate or higher.
- Faculty-at-large serve three-year terms. Faculty at-large members may not serve while a candidate for promotion or incentive review, or while on sabbatical leave.
- Replacement appointments shall be made as needed, following standard procedures.

Charges:

1. Implement university-wide policies and procedures for awarding NTT promotion.
2. Coordinate the Tenure and Promotion Calendar in conjunction with the TT committee as appropriate.
3. Specify the format for documentation in support of NTT Promotion Review, with a view to developing comparable standards throughout the University while recognizing essential college/school/University Libraries differences.
4. Formulate transmittal, reporting, and appeals procedures for awarding NTT promotion.
5. Ensure that there are university-wide procedures for notifying the relevant administrators and faculty members of promotion eligibility, procedures, and outcomes.
6. Review promotion cases in accordance with the University Promotion and Appeals Procedures for Non-Tenure Track Faculty.
7. Review every three years the college/school/University Libraries guidelines for NTT promotion.
8. Report to the full Faculty Senate for review issues of concern in policies and promotion guidelines.

Will need to revise 4.29 I.C.5

~~“The review committee at the University level is composed of the same members as the Faculty Senate Tenure and Promotion Committee, with the exception that the two at-large tenured members will be replaced by two at-large non-tenure track faculty. No person may serve on the University-level review committee in a year in which he or she is considered for tenure or promotion.”~~

“The review committee at the University level is the NTT Promotion Committee, whose general charge is established in the Faculty Senate rules. No person may serve on the University-level review committee in a year in which he or she is considered for tenure or promotion.”