

11.10 / POSTER/FLYER POLICY FOR UNIVERSITY GROUNDS AND FACILITIES

Overview of Policy Updates as of 2/21/2025

Section	CURRENT	Section	NEW
N/A	UNIVERSITY SPONSORED POSTINGS: SILENT	III.B.3	UNIVERSITY SPONSORED POSTINGS: [Newly defined category of postings to recognize University marketing efforts and college/department-sponsored event postings.] Not subject to posting time limitations. Includes postings by the University's Care Team, Shocker Support Locker Program, and Ulrich Museum of Art.
A.2	NON-UNIVERSITY POSTINGS: Limited to 13 concrete kiosks and bulletin board on 1 st floor of RSC.	III.B.4	NON-UNIVERSITY POSTINGS: Limited to Public Use Bulletin Boards, and Outdoor Kiosks.
A.1-A.2, A.4, A.9- A.11	POSTERS/FLYERS: <ul style="list-style-type: none"> • Use masking tape or thumb tacks to attach to surfaces. • Post on Department and public bulletin boards and on the first floor of RSC. • No materials that damage surfaces. • Not permitted on exterior or interior surfaces. • Shall not exceed 18" x 24". • Must be dated and contain appropriate content. 	III. B. 1, III.C.1-3, III.F.1-3	POSTERS: <ul style="list-style-type: none"> • Must be posted on designated Classroom, Departmental, or Public Use Bulletin Boards and Outdoor Kiosks. • Directional and University Informational Postings may be posted by University personnel on classroom doors and office doors. • 22" x 22" or smaller. FLYERS: <ul style="list-style-type: none"> • May be distributed by hand or by posting on designated bulletin boards. • Distribution must not disrupt foot traffic or block entrances. • Distribution not permitted in areas devoted to study or enclosed public events. If affixed to something, a flyer becomes a Poster.
A.3	BANNERS: Limited to RSC Balcony by reservation. Temporary in nature.	III.D.1-4	BANNERS: University Community may hang banners or external groups if approved by RSC or UEMS, or Athletics, if applicable. May not be attached to facilities, unless approved. May not be hung on windows or doors. Must be removed one week after the banner is posted.
A.5, A7	YARD SIGNS: May be used only for student elections.	III.E. 1-5	YARD SIGNS: May be used for directional purposes and student election campaigns. Must be sponsored by University department or organization, or by approval of RSC, UEMS or Athletics if on Athletics facility. Cannot cause damage to facilities.
A.6	CHALKING: Not Permitted on University facilities.	G.1-6	CHALKING: Permitted for members of the University Community. On paved, uncovered campus sidewalks where rain may wash away. Chalking is prohibited on facilities. Commercial Chalking prohibited. May not violate law. Subject to routine removal.
A.5.a, A.5.c	STUDENT ELECTIONS: Posting must follow SGA policies. Post on departmental/college boards. Remove within 3 days.	III.B.1.e	STUDENT ELECTIONS: Postings must follow SGA policies. May be posted on Classroom, Public Use, and Departmental Bulletin Boards and Outdoor Kiosks.
N/A	GENERAL POSTING REQUIREMENTS AND RESTRICTIONS: SILENT	III.B.	GENERAL POSTING REQUIREMENTS AND RESTRICTIONS: Postings cannot be attached to any surfaces other than Designated Areas, cause damage, must contain identifying information, be dated, must not violate the law, be removed within 3 days of the event date, and postings cannot be duplicative or contain advertisements for alcohol. Postings by Third Parties shall be subject to relevant Use Agreements or Leases.

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1.A.11	REMOVAL: Posters/flyers not posted in accordance with this policy will be removed by University employees.	III.B.5	REMOVAL: Postings that cause damage, violate this policy or the law may be removed by the President, Vice President, Director of Athletics, Office of the General Counsel, STRAT Comms, Facilities Services and Facilities Planning, UPD, RSC, UEMS, and Student Engagement and Belonging, or their designee(s). Consequences of violating this policy may include but are not limited to: removal of the violating posting, prohibiting posting in the future, or charging the violating organization for repairs caused by damage as assessed by Facilities or the impacted department.
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*Blue shaded cells represent additional provisions added to policy.