



**WSU POLICY APPROVAL
COVER PAGE**

DATE POLICY REQUEST TO PET:	March 25, 2025			
IS THIS A NEW POLICY OR CHANGE TO AN EXISTING POLICY?	NEW		EXISTING	X
CURRENT POLICY TITLE:	11.12 / Use of University Campus for Free Expression Activities			
REVISED POLICY TITLE:	11.12 / Use of University Campus for Free Expression Activities			
LAST REVISED DATE OF POLICY:	December 5, 2023			
INITIATING AUTHORITY:	Division of Student Affairs and Division of Administration, Finance and Operations			
SUMMARY OF POLICY OR POLICY CHANGE:				
This policy is being revised to provide more clarity as to the requirements for engaging in expressive activity on University Premises, including adding definitions and more detail in the process for providing notice of an expressive activity, as well as the requirements for having such an event. In addition, the policy is being updated to conform with the University's standard policy format.				
REASON OR NEED FOR POLICY / SUMMARY OF CHANGES MADE TO EXISTING POLICY:				
Over the past couple of years, the process and requirements for having an expressive activity on campus has improved and it was necessary to update the policy to clarify and formalize these improvements, including having all notices submitted to the same department and in the same manner.				
APPLICABLE LAWS OR REGULATORY OR POLICY AUTHORITY:				
United States Constitution, Amendment 1				
OTHER RELEVANT WSU POLICIES:				
KBOR Statement on Free Expression Kansas Board of Regents Policy Manual, Ch.II.E.16 Use of Campus Grounds and Facilities Kansas Board of Regents Policy Manual, Ch.II.F.2 Interference with Conduct of Institution WSU Policy 3.17 / Political and Lobbying Activities by Employees WSU Policy 11.10 / Poster/Flyer Policy for University Grounds and Facilities WSU Policy 11.15 / On-Campus Sales or Commercial Activities by Outside Businesses WSU Policy 11.22 / Political Activities and Campus Facilities				
THE FOLLOWING UNIVERSITY STAKEHOLDERS WERE INCLUDED IN THE REVIEW AND APPROVAL OF THIS POLICY DRAFT / REVISION:				
	Office of the General Counsel – Stacia Boden and Joe Dempewolf, Daniel Hilliard			
	Student Affairs – Teri Hall and Gabriel Fonseca			

	RSC Events Services – Maria Ciski
	University Event and Meeting Services – James Brewster
	Workforce Professional and Community Education – Kimberly Moore
	UPD – Guy Schroeder
	Strategic Communications – Shelly Coleman-Martins
	Human Resources – Lana Anthis, Julisa Khan, Diana Austin, Nathan Johnson
	Faculty Senate – Mathew Muether [PENDING]
	Staff Senate – Kennedy Rogers [PENDING]
	University Deans [PENDING]
OTHER NOTES FOR CONSIDERATION:	
N/A	
OWNER OF POLICY REQUEST FOR QUESTIONS:	Stacia Boden and Teri Hall

11.12 / USE OF UNIVERSITY CAMPUS FOR FREE EXPRESSION ACTIVITIES

I. INITIATING AUTHORITY

- A. Division of Student Affairs and Division of Administration, Finance and Operations serve as the initiating authorities for this policy.

II. PURPOSE

- A. The University is committed to supporting the rights of individuals and groups to engage in Expressive Activities on University Premises. The purpose of this policy is to articulate and clarify this long-standing commitment in a manner that furthers both freedom of expression and the University's mission of teaching, research, and public service.

III. POLICY

- A. **Expressive Activities Permitted.** Individuals and groups are permitted to engage in Expressive Activities on University Premises, subject to reasonable restrictions as set forth in this policy and the Kansas Board of Regents Policy Manual Chapter II, Sections E.16 and F.2.
- B. **Content Neutral.** All scheduling, oversight, and enforcement related to Expressive Activities on University Premises will be carried out in a content-neutral manner. Expression cannot and should not be suppressed because some or even most members of the University Community consider the expression to be offensive, unwise, immoral, or wrong. It is for the individual members of the University Community, not for the University as an institution, to make those decisions for themselves.
- C. **Reasonable Restrictions.** The University may impose reasonable time, place, and manner restrictions to prevent disruption or interference with the operations and functions of the institution, damage to property, or threats to the health or safety of the University Community, including the following:
 - 1. **Time.** By setting reasonable restrictions on the time for an Expressive Activity, the University is able to assist the organizers of Expressive Activities in holding an event that does not conflict with other University events, pose a threat to the safety of the event participants or the University Community, and does not disrupt the normal functioning of the University.
 - a) **Scheduled Expressive Activity.** Unless otherwise permitted under this policy or by law, organizers should provide advance notice of their intent to hold an Expressive Activity on University Premises in accordance with the Administrative Procedures in this policy. A

copy of the approved notification of intent should be made available for inspection upon request by University officials.

- b) **Duration.** Expressive Activity shall be restricted to 7:00 a.m. to 7:00 p.m., seven days a week. Expressive Activity may further be limited to a reasonable period of time, based on the type of event and the resources required to manage it, and it may be relocated or reasonably restricted, as provided by this policy.

2. **Place.**

- a) Expressive Activities will be limited to outdoor venues absent extenuating circumstances or advance approval by the University.
- b) Expressive Activities may not block building access, including doorways and entryways, designated emergency driveways, corridors, parking areas, and cannot hinder vehicular and pedestrian travel, or other traffic.
- c) Expressive activities that are spontaneous or unscheduled should not disrupt other scheduled events and should not occupy Designated Activity Areas otherwise occupied by an event or other free expression activity.
- d) A request to reserve a time and day for an Expressive Activity must include a request for the desired Designated Activity Area where the activity will occur. Alternative Designated Activity Areas may be assigned for the proposed activity by the University Event and Meeting Services office. Consideration will be given to the number of anticipated participants, the type of activity, the anticipated time and duration of the activity, and proximity to other University-sponsored events and educational activities to avoid disruption.

3. **Manner of Use.** University Premises may be used for Expressive Activity Events in accordance with this policy, subject to the following conditions:

- a) **Compliance with Policies and Laws.** All events, activities, individuals, and groups must remain in compliance with all applicable University and Kansas Board of Regents policies, procedures, regulations, and requirements, and all governing federal, state and local laws, including traffic laws and noise ordinances.
- b) **Unprotected Speech or Conduct.** Conduct or speech that inflicts or threatens harm, causes a breach of the peace, consists of fighting words, incites individual(s) to commit a crime or cause panic, is

defamatory, or rises to the level of obscenity, is not protected Expressive Activity and is not permitted on University Premises.

- c) **Safety, Threats and Harassment.** Expressive Activity must not create safety hazards or pose unreasonable safety risks to the University Community. The University may restrict Expressive Activities to ensure the safety of individuals, to prevent true threats or harassment, and to protect property. Speakers, including individuals engaged in Expressive Activity protesting, shall not be subject to harassment. At the same time, members of the University Community shall have the right to peacefully protest any such activity.
- d) **Disruption, Interference, and Access.** All members of the University Community are entitled to conduct their lawful business at the University without interference or disruption. Expressive Activity is permitted so long as it remains orderly and peaceful and does not interfere with the operational, administrative, or educational activities inside or outside any University building or otherwise prevent the University from fulfilling its mission. Specifically, Expressive Activity must not disrupt classes, block access to University buildings, offices, or classrooms; the free flow of pedestrians and traffic; or otherwise infringe upon normal operations and functions.
- e) **Material Distribution.** Participants of an Expressive Activity are permitted to distribute petitions, circulars, leaflets, newspapers, and other non-commercial printed material on University Premises. Participants of an Expressive Activity may not force materials on others or otherwise engage in aggressive conduct in the distribution of materials such that a reasonable person would feel harassed or forced to accept such materials. Any such materials which are discarded or dropped in or around the activity area(s) by those distributing the materials, other than in an appropriate receptacle, must be retrieved and removed or properly discarded by those persons distributing the material prior to their departure from the Designated Activity Area(s). Leaving materials unattended on a surface to be picked up is considered littering, not distribution. Additional requirements on the distribution of flyers are laid out in [11.10 / Poster/Flyer Policy for University Grounds and Facilities](#).
- f) **Clean Up and Damage.** To avoid excessive campus littering and the creation of additional work for University employees, individuals and groups are expected to keep utilized areas clean and return them to the same condition as before the event. Reasonable charges may be assessed against the sponsoring group or individual

for the costs to repair damaged property or for clean-up that is deemed to be in excess of customary campus clean-up for campus events.

- g) **Construction.** Construction of any permanent or semi-permanent structures is not permitted without prior approval of the University.
- h) **Camping.** Camping or lodging is not permitted on University Premises, except in designated facilities. This includes, but is not limited to, overnight camps.
- i) **Noise Level.** The noise level of Expressive Activity must not disrupt the normal functioning of the University and must remain in compliance with local noise ordinances. The following restrictions apply to the noise level of Expressive Activity: Noise is not permitted during academic hours in areas that could disturb classes or University businesses; Noise level that is amplified is not permitted after 7pm, 7 days a week. These restrictions do not apply to Approved University Events. RSOs may be exempt from some or all of these restrictions when the RSO is hosting an Approved University Event as provided by the RSO Handbook.
- j) **Commercial Solicitation.** Commercial solicitation, including advertisements, solicitations or testimonials for goods or services offered for sale; and distribution of leaflets, flyers, handbills and/or circulars advertising commercial goods or services is not protected Expressive Activity and is generally prohibited on University Premises under [Policy 11.15 / On-Campus Sales or Commercial Activities by Outside Businesses](#).

D. Political Activity

- 1. Pursuant to the Kansas Board of Regents policies, additional restrictions shall be imposed on Political Activity on campus. Restrictions on Political Activity can be found in WSU Policies [11.22 /Political Activities and Campus Facilities](#) and [3.17 / Political and Lobbying Activities by Employees](#), and in [Kansas Board of Regents Policy Manual Chapter II, Section E.16 Use of Campus Grounds and Facilities](#). Political conduct, such as political party appearances, campaigning, electioneering or fundraising, can only occur on campus facilities and grounds as set forth in these policies.

- E. **Security.** The University reserves the right to mandate security when deemed appropriate by the University Police Department to uphold the rights and/or to protect the safety of speakers and members of the University Community. All requests for the employment of law enforcement officers to provide security and/or crowd control for Expressive Events held on University Premises must follow the

procedures outlined by [18.01 / Campus-Wide Law Enforcement](#), and be coordinated through the University Chief of Police or their designee. The employment of armed or unarmed security officers to work on University Premises must be approved by the University Chief of Police.

F. Compliance, Enforcement, and Safety

1. Failure to comply with any University or Kansas Board of Regents policies, procedures, regulations, requirements, local ordinances, state or federal laws may be considered a violation. A violation may result in University sanctions or discipline imposed on the sponsor, individual, or group.
2. The University may suspend, cancel, restrict or prohibit any activity or event if it is determined, after consideration of the circumstances, that the activity or event creates or will create an imminent threat of danger to persons or property or will impede the University's orderly operation.
3. The enforcement of this policy and decisions to suspend, cancel, restrict, or prohibit any activity or event are designated to the Vice President for Student Affairs or University Chief of Police, or designees of each.

IV. DEFINITIONS

A. For the purpose of this policy only, the following definitions shall apply:

1. **Approved University Event:** An event, other than academic classes scheduled as part of the curriculum, which is held in a University building or outdoor space on the University campus, including University sponsored athletic events, concerts, and other events or celebrations. A University event must be sponsored or approved by an officially recognized University department or organization and align with the University's mission, (i.e., the creation, preservation, and dissemination of knowledge).
2. **Business Day:** Every official workday of the week. These are the days between and including Monday through Friday, and do not include public holidays, days where the University is officially closed, and weekends.
3. **Designated Activity Area(s):** A Designated Activity Area is an on-campus space that may be reserved for holding events for Expressive Activity(ies) or University Events by RSOs, students, faculty, staff, and other individuals or groups.
4. **Expressive Activity(ies):** Non-commercial expression that is protected by the First Amendment to the United States Constitution, which may include peaceful assembly, speeches, marches, protests, picketing, leafletting, and similar expressive communications and activities.

5. **Political Activity:** Any expression, event, or activity whose major purpose is to (1) support or oppose any candidate for federal, state, or local office, or (2) support or oppose a position on a political issue (this may include candidate debates).
6. **Recognized Student Organization (RSO):** Any student-led organization that has been approved and is recognized pursuant to the RSO Handbook.
7. **University:** Wichita State University, and University Controlled Affiliated Organizations (e.g., Wichita State University Intercollegiate Athletic Association, Inc., Wichita State University Union Corporation, Wichita State University Innovation Alliance, Inc., and WSIA Investments Corporation) and Non-Controlled Affiliate Organizations (e.g., Wichita State University Foundation and Alumni Engagement).
8. **University Community:** Students, administrators, faculty and staff of the University and guests invited to the University by the University's students, administrators, faculty, or staff.
9. **University Premises:** University Premises includes University owned land, buildings and vehicles; buildings and land leased by the University from an affiliated corporation or a third party; and any other property controlled by the University that is set forth by agreement that the University may restrict access. University Premises may change from time to time, but they are designated annually in the University's [Annual Security Report](#) and on its website [here](#).

V. ADMINISTRATIVE PROCEDURE

- A. **Seventy-Two Hours' Notice.** Except where advance notice is impossible or unreasonable, a notification of intent to hold an Expressive Activity on University Premises should be submitted at least three (3) Business Days before the start of the event.
- B. **Scheduling an Expressive Activity.**
 1. **Submission of Notice.** A notification of intent to hold an Expressive Activity should be submitted to the University Event and Meeting Services office (UEMS) through an online submission of the [Notification of Intent for Campus Expressive Activities](#) form. UEMS will review the request pursuant to this policy. Questions regarding scheduling an Expressive Activity may be directed to UEMS by emailing myevent@wichita.edu or calling (316) 978-6915.
 2. **Duration.** In no event shall an Expressive Activity be scheduled for more than five (5) consecutive days without the submission of a new notification

of intent form. Expressive Activity locations will be available on a first-come basis and will be assigned by the University Event and Meeting Services office. Considerations will be taken regarding the information provided on the notification of intent form. University Event and Meeting Services will respond within a reasonable time period (every effort will be made to respond within 24 hours of receiving a reservation request).

C. Appeal of Decisions.

1. If an Expressive Activity is denied space for its function, is limited in its scope, or is not permitted to be held, the sponsoring group or individual of the event may appeal to the Senior Executive Vice President and Provost (or designee). In the event the Senior Executive Vice President and Provost was involved in the initial decision, the Senior Vice President Administration Finance and Operations shall consider the appeal.
2. If the decision is upheld on appeal by the Senior Executive Vice President and Provost; then the sponsoring group or individuals of the Expressive Activity may subsequently appeal to the Vice President Strategic Communications and Marketing (or their designee). In the event the Senior Executive Vice President and Provost was involved in the initial decision, and the appeal was decided and upheld by the Senior Vice President Administration Finance and Operations, then the sponsoring group or individual of the event may subsequently appeal to the Vice President Strategic Communications and Marketing (or their designee).

- D. Complaints of Discrimination.** Nothing in this policy will be construed to limit the right of anyone to file a complaint with the Office of Civil Rights, Title IX & ADA Compliance (CTAC) on the basis of discrimination, harassment or retaliation based on age (40 years or older), ancestry, color, disability, ethnicity, gender expression, gender identity, genetic information, marital status, national origin, political affiliation, pregnancy, race, religion, sex, sexual orientation, or status as a veteran. Complaints may be submitted [via a report](#) or by emailing ctac@wichita.edu.

VI. APPLICABLE LAWS AND ADDITIONAL RESOURCES

- A. United States Constitution, Amendment 1
- B. [KBOR Statement on Free Expression](#)
- C. [Kansas Board of Regents Policy Manual, Ch.II.E.16 Use of Campus Grounds and Facilities](#)
- D. [Kansas Board of Regents Policy Manual, Ch.II.F.2 Interference with Conduct of Institution](#)

- E. [WSU Policy 3.17 / Political and Lobbying Activities by Employees](#)
- F. [WSU Policy 11.10 / Poster/Flyer Policy for University Grounds and Facilities](#)
- G. [WSU Policy 11.15 / On-Campus Sales or Commercial Activities by Outside Businesses](#)
- H. [WSU Policy 11.22 / Political Activities and Campus Facilities](#)

VII. REVISION DATES

- A. August 7, 2020
- B. April 25, 2023
- C. December 5, 2023 (maintenance updates only)

11.12 / USE OF UNIVERSITY CAMPUS FOR FREE EXPRESSION ACTIVITIES

I. INITIATING AUTHORITY

~~Dr. Teri Hall, Vice President for Division of~~ Student Affairs

- A. ~~Werner Golling, Vice President for Finance and~~ and Division of Administration, Finance and Operations serve as the initiating authorities for this policy.

II. PURPOSE

- A. ~~Wichita State The University (University) recognizes and supports~~ is committed to supporting the rights of individuals and groups to engage in ~~campus expressive activities, either within University facilities or at outdoor University venues/grounds. This includes discussion and expression of various views communicated through, but not limited to, oral, written, and/or electronic means of communication.~~ Expressive Activities on University Premises. The purpose of this policy is to articulate, and clarify, ~~and underscore~~ this long-standing commitment in a manner that furthers both freedom of expression and the ~~University's~~ University's mission of teaching, research, and public service. ~~This policy shall be interpreted to support such activities while simultaneously balancing the rights of students, employees, and visitors who make up the University community.~~

III. POLICY STATEMENT

~~A. Campus~~ Expressive Activities

- A. ~~Discussion~~ Permitted. Individuals and ~~expression of all views~~ groups are permitted ~~within the~~ to engage in Expressive Activities on University ~~Premises~~, subject to ~~the~~ reasonable restrictions as set forth in this policy and the Kansas Board of Regents Policy Manual Chapter II, ~~Section F.2,~~ Sections E.16 and F.2.

- B. Content Neutral. All scheduling, oversight, and enforcement related to Expressive Activities on University ~~Policy~~ Premises will be carried out in a content-neutral manner. Expression cannot and should not be suppressed because some or even most members of the University Community consider the expression to be offensive, unwise, immoral, or wrong. It is for the individual members of the University Community, not for the University as an institution, to make those decisions for themselves.

- C. Reasonable Restrictions. The University may impose reasonable time, place, and manner restrictions to prevent disruption or interference with the operations and functions of the institution, damage to property, or threats to the health or safety of the University Community, including the following:

1. **Time.** By setting reasonable restrictions on the time for an Expressive Activity, the University is able to assist the organizers of Expressive Activities in holding an event that does not conflict with other University events, pose a threat to the safety of the event participants or the University Community, and does not disrupt the normal functioning of the University.
 - a) **Scheduled Expressive Activity.** Unless otherwise permitted under this policy or by law, organizers should provide advance notice of their intent to hold an Expressive Activity on University Premises in accordance with the Administrative Procedures in this policy. A copy of the approved notification of intent should be made available for inspection upon request by University officials.
 - b) **Duration.** Expressive Activity shall be restricted to 7:00 a.m. to 7:00 p.m., seven days a week. Expressive Activity may further be limited to a reasonable period of time, based on the type of event and the resources required to manage it, and it may be relocated or reasonably restricted, as provided by this policy.
2. **Place.**
 - a) Expressive Activities will be limited to outdoor venues absent extenuating circumstances or advance approval by the University.
 - b) Expressive Activities may not block building access, including doorways and entryways, designated emergency driveways, corridors, parking areas, and cannot hinder vehicular and pedestrian travel, or other traffic.
 - c) Expressive activities that are spontaneous or unscheduled should not disrupt other scheduled events and should not occupy Designated Activity Areas otherwise occupied by an event or other free expression activity.
 - d) A request to reserve a time and day for an Expressive Activity must include a request for the desired Designated Activity Area where the activity will occur. Alternative Designated Activity Areas may be assigned for the proposed activity by the University Event and Meeting Services office. Consideration will be given to the number of anticipated participants, the type of activity, the anticipated time and duration of the activity, and proximity to other University-sponsored events and educational activities to avoid disruption.
3. **Manner of Use.** University Premises may be used for Expressive Activity Events in accordance with this policy, subject to the following conditions:

- a) **Compliance with Policies and Laws.** All events, activities, individuals, and groups must remain in compliance with all applicable University and Kansas Board of Regents policies, procedures, regulations, and requirements ~~for the maintenance of order and the prevention of interference with the conduct of the University. Support of any, and all governing federal, state and local laws, including traffic laws and noise ordinances.~~
- b) **Unprotected Speech or Conduct.** Conduct or speech that inflicts or threatens harm, causes a breach of the peace, consists of fighting words, incites individual(s) to commit a crime or cause ~~by orderly and peaceful means~~ panic, is defamatory, or rises to the level of obscenity, is not protected Expressive Activity and is not permitted so long as it does not disrupt the operations of on University Premises.
- c) **Safety, Threats and Harassment.** Expressive Activity must not create safety hazards or pose unreasonable safety risks to the institution, damage property, or otherwise threaten University Community. The University may restrict Expressive Activities to ensure the health or safety of others. All individuals, to prevent true threats or harassment, and to protect property. Speakers, including individuals engaged in Expressive Activity protesting, shall not be subject to harassment. At the same time, members of the University Community shall have the right to peacefully protest any such activity.
- a)d) **Disruption, Interference, and Access.** All members of the University Community are entitled to conduct their lawful business at the University without interference or disruption. ~~However, University buildings, facilities, and grounds are not available for unrestricted use by individuals and groups for purposes of constitutionally protected speech, assembly or expression. The University's regulations, procedures, and requirements are intended to preserve~~ Expressive Activity is permitted so long as it remains orderly and peaceful and does not interfere with the operational, administrative, or educational activities inside or outside any University building or otherwise prevent the University from fulfilling its mission, its normal functions, and the use of its buildings, facilities, and grounds. Specifically, Expressive Activity must not disrupt classes, block access to University buildings, offices, or classrooms; the free flow of pedestrians and traffic; or otherwise infringe upon normal operations and functions.

2. ~~The right of orderly and peaceful protest within the University community must be preserved. However, any rally, protest, or demonstration will be~~

~~limited to outdoor venues absent extenuating circumstances or advance approval by the University and will not disrupt classes, block access to University buildings, offices, or classrooms, or otherwise infringe upon normal operations and functions. The University retains the right to assure the safety of individuals, to prevent true threats or harassment, to protect property, and to ensure the continuity of the educational process including the maintenance of entrance to and egress from all University buildings and offices, the ability to conduct regular class meetings, and other University functions. The University may reasonably regulate the time, place, or manner of expression to accomplish these goals. All events, activities, individuals, and groups are subject to the procedures, regulations, and requirements of the University, Kansas Board of Regents, local ordinances, state and federal law.~~

~~IV. — POLITICAL ACTIVITY~~

- ~~e) **Material Distribution.** Participants of an Expressive Activity are permitted to distribute petitions, circulars, leaflets, newspapers, and other non-commercial printed material on University Premises. Participants of an Expressive Activity may not force materials on others or otherwise engage in aggressive conduct in the distribution of materials such that a reasonable person would feel harassed or forced to accept such materials. Any such materials which are discarded or dropped in or around the activity area(s) by those distributing the materials, other than in an appropriate receptacle, must be retrieved and removed or properly discarded by those persons distributing the material prior to their departure from the Designated Activity Area(s). Leaving materials unattended on a surface to be picked up is considered littering, not distribution. Additional requirements on the distribution of flyers are laid out in 11.10 / Poster/Flyer Policy for University Grounds and Facilities.~~
- ~~f) **Clean Up and Damage.** To avoid excessive campus littering and the creation of additional work for University employees, individuals and groups are expected to keep utilized areas clean and return them to the same condition as before the event. Reasonable charges may be assessed against the sponsoring group or individual for the costs to repair damaged property or for clean-up that is deemed to be in excess of customary campus clean-up for campus events.~~
- ~~g) **Construction.** Construction of any permanent or semi-permanent structures is not permitted without prior approval of the University.~~

- h) **Camping.** Camping or lodging is not permitted on University Premises, except in designated facilities. This includes, but is not limited to, overnight camps.
- i) **Noise Level.** The noise level of Expressive Activity must not disrupt the normal functioning of the University and must remain in compliance with local noise ordinances. The following restrictions apply to the noise level of Expressive Activity: Noise is not permitted during academic hours in areas that could disturb classes or University businesses; Noise level that is amplified is not permitted after 7pm, 7 days a week. These restrictions do not apply to Approved University Events. RSOs may be exempt from some or all of these restrictions when the RSO is hosting an Approved University Event as provided by the RSO Handbook.
- j) **Commercial Solicitation.** Commercial solicitation, including advertisements, solicitations or testimonials for goods or services offered for sale; and distribution of leaflets, flyers, handbills and/or circulars advertising commercial goods or services is not protected Expressive Activity and is generally prohibited on University Premises under Policy 11.15 / On-Campus Sales or Commercial Activities by Outside Businesses.

D. Political Activity

1. Pursuant to the Kansas Board of Regents policies, additional restrictions shall be imposed on Political Activity on campus. Those restrictions Restrictions on Political Activity can be found at WSU Policy 11.22 (Political Activities and Campus Facilities), and at Kansas Board of Regents Policy Manual Chapter II, Section E.16 Use of Campus Facilities. In compliance with these policies, campus facilities and grounds shall not be made available for in WSU Policies 11.22 /Political Activities and Campus Facilities and 3.17 / Political and Lobbying Activities by Employees, and in Kansas Board of Regents Policy Manual Chapter II, Section E.16 Use of Campus Grounds and Facilities. Political conduct, such political party appearances, campaigning, electioneering or fundraising events for any candidate for political office, party committee or political committee, can only occur on campus facilities and grounds as set forth in these policies.

- E. **Security.** The University reserves the right to mandate security when deemed appropriate by the University Police Department to uphold the rights and/or to protect the safety of speakers and members of the University Community. All requests for the employment of law enforcement officers to provide security and/or crowd control for Expressive Events held on University Premises must follow the procedures outlined by 18.01 / Campus-Wide Law Enforcement, and be

coordinated through the University Chief of Police or their designee. The employment of armed or unarmed security officers to work on University Premises must be approved by the University Chief of Police.

F. Compliance, Enforcement, and Safety

1. Failure to comply with any University or Kansas Board of Regents policies, procedures, regulations, requirements, local ordinances, state or federal laws may be considered a violation. A violation may result in University sanctions or discipline imposed on the sponsor, individual, or group.
2. The University may suspend, cancel, restrict or prohibit any activity or event if it is determined, after consideration of the circumstances, that the activity or event creates or will create an imminent threat of danger to persons or property or will impede the University's orderly operation.
3. The enforcement of this policy and decisions to suspend, cancel, restrict, or prohibit any activity or event are designated to the Vice President for Student Affairs or University Chief of Police, or designees of each.

IV. DEFINITIONS

A. For ~~purpose~~the purpose of this policy only ~~and to assist in determining whether or~~, the following definitions shall apply:

1. **Approved University Event:** An event, other than academic classes scheduled as part of the curriculum, which is held in a University building or outdoor space on the University campus, including University sponsored athletic events, concerts, and other events or celebrations. A University event must be sponsored or approved by an officially recognized University department or organization and align with the University's mission, (i.e., the creation, preservation, and dissemination of knowledge).
2. **Business Day:** Every official workday of the week. These are the days between and including Monday through Friday, and ~~do not such activity could be deemed "include~~ public holidays, days where the University is officially closed, and weekends.
3. **Designated Activity Area(s):** A Designated Activity Area is an on-campus space that may be reserved for holding events for Expressive Activity(ies) or University Events by RSOs, students, faculty, staff, and other individuals or groups.
4. **Expressive Activity(ies):** Non-commercial expression that is protected by the First Amendment to the United States Constitution, which may include

peaceful assembly, speeches, marches, protests, picketing, leafletting, and similar expressive communications and activities.

2.5. **Political Activity,**" ~~Political Activity includes any:~~ Any expression, event, or activity whose major purpose is to (1) support or oppose any candidate for federal, state, or local office, or (2) support or oppose a position on a political issue (this may include candidate debates).

6. **Recognized Student Organization (RSO):** Any student-led organization that has been approved and is recognized pursuant to the RSO Handbook.

7. **University:** Wichita State University, and University Controlled Affiliated Organizations (e.g., Wichita State University Intercollegiate Athletic Association, Inc., Wichita State University Union Corporation, Wichita State University Innovation Alliance, Inc., and WSIA Investments Corporation) and Non-Controlled Affiliate Organizations (e.g., Wichita State University Foundation and Alumni Engagement).

8. **University Community:** Students, administrators, faculty and staff of the University and guests invited to the University by the University's students, administrators, faculty, or staff.

9. **University Premises:** University Premises includes University owned land, buildings and vehicles; buildings and land leased by the University from an affiliated corporation or a third party; and any other property controlled by the University that is set forth by agreement that the University may restrict access. University Premises may change from time to time, but they are designated annually in the University's Annual Security Report and on its website [here](#).

V. ADMINISTRATIVE PROCEDURE

A. **Seventy-Two Hours' Notice.** Except where ~~such~~ advance notice is impossible or unreasonable, a ~~request-notification of intent~~ to hold a ~~Campus~~ Expressive Activity on University Premises should be submitted at least ~~72 hours-three (3) Business Days~~ before the start of the event.

B. **Scheduling an Expressive Activity.**

1. **Submission of Notice.** A notification of intent to ~~ensure its successful execution. Appropriate advance notice permits the University to engage with the individual, group, or entity to help ensure the event is effective, to ensure participants' safety, and to assist organizers in seeing that the event does not disrupt the normal functioning of the University.~~ hold an Expressive Activity should be submitted to the University Event and Meeting Services office (UEMS) through an online submission of the

Notification of Intent for Campus Expressive Activities form. UEMS will review the request pursuant to this policy. Questions regarding scheduling an Expressive Activity may be directed to UEMS by emailing myevent@wichita.edu or calling (316) 978-6915.

~~B. A Campus Expressive Activity should be registered with University Event Services by emailing myevent@wichita.edu or calling (316) 978-3258 no later than seventy-two (72) hours prior to the Event, and by providing a Notification of Intent to be on University property. They can do so by filling out the Notification of Intent Form.~~

~~C. Subject to the time, place and manner restrictions set forth in this policy, Campus Expressive Activities will not be reviewed, denied, or approved due to the content of the proposed activity. Expression cannot nor should not be suppressed because the ideas put forth are thought by some or even by most members of the University community to be offensive, unwise, immoral, or wrong headed. It is for the individual members~~**Duration.** In no event shall an Expressive Activity be scheduled for more than five (5) consecutive days without the submission of the University community, not for the University as an institution, to make those judgments for themselves.

~~D. Public Areas~~a new notification of intent form. Expressive Activity locations will be available on a first-come basis and will be assigned by the University Event and Meeting Services Office after considering office. Considerations will be taken regarding the information provided by~~on the Sponsor in the Notification~~notification of Intent.

~~E. The Activity must not create safety hazards or pose unreasonable safety risks to intent form. University students, employees, or visitors.~~

~~1.2. The Activity may not interfere with the operational, administrative, or educational activities inside or outside any University building or otherwise prevent the University from fulfilling its mission. The University may terminate, cancel, restrict or prohibit any Activity if it is determined, after consideration of the circumstances, that the event creates or~~**Event and Meeting Services** will create an imminent threat~~respond within a reasonable time period (every effort will be made to respond within 24 hours of danger to persons or property or will impede the University's orderly operation~~receiving a reservation request).

C. Appeal of Decisions.

~~2.1. If a Campus~~**an** Expressive Activity is denied space for its function, is limited in its scope, or is not permitted to be held, the ~~Sponsors~~sponsoring group or individual of the event may appeal to the ~~Vice President for Student Affairs (or designee).~~ If the appeal is denied, the Sponsor may request a final review of the decision by the Senior Executive Vice President and Provost (or

~~designee) whose decision is final. In the event the Senior Executive Vice President and Provost was involved in the initial decision, the Senior Vice President Administration Finance and Operations shall consider the appeal.~~

- ~~2. However, nothing~~If the decision is upheld on appeal by the Senior Executive Vice President and Provost; then the sponsoring group or individuals of the Expressive Activity may subsequently appeal to the Vice President Strategic Communications and Marketing (or their designee). In the event the Senior Executive Vice President and Provost was involved in the initial decision, and the appeal was decided and upheld by the Senior Vice President Administration Finance and Operations, then the sponsoring group or individual of the event may subsequently appeal to the Vice President Strategic Communications and Marketing (or their designee).

F.D. Complaints of Discrimination. Nothing in this policy will be construed to limit the right of anyone to file a complaint with the Office of Civil Rights, Title IX & ADA Compliance (CTAC) on the basis of discrimination, harassment or retaliation based on age (40 years or older), ancestry, color, disability, ethnicity, gender expression, gender identity, genetic information, marital status, national origin, political affiliation, pregnancy, race, religion, sex, sexual orientation, or status as a veteran. Complaints may be submitted via a report or by emailing ctac@wichita.edu.

~~G. To avoid excessive campus littering and the creation of additional work for University employees, individuals and groups are expected to keep utilized areas clean and return them to the same condition as before the Event. Reasonable charges may be assessed against the Sponsor for the costs to repair damaged property or for clean up that is deemed to be in excess of customary campus clean-up for campus events.~~

~~H. Failure to comply with any University or Kansas Board of Regents policies, procedures, regulations, requirements, local ordinances, state or federal laws may be considered a violation. A violation may result in University sanctions or discipline imposed on the Sponsor, individual, or group.~~

VI. APPLICABLE LAWS AND ADDITIONAL RESOURCES

- A. ~~U.S.~~United States Constitution, Amendment 1
- B. ~~Kansas Board of Regents Policy Manual, Ch.H.E.16 Use of Campus Facilities~~
- C. ~~WSU Policy 11.22 / Political Activities and Campus Facilities~~

- B. KBOR Statement on Free Expression
- C. Kansas Board of Regents Policy Manual, Ch.II.E.16 Use of Campus Grounds and Facilities
- D. Kansas Board of Regents Policy Manual, Ch.II.F.2 Interference with Conduct of Institution
- E. WSU Policy 3.17 / Political and Lobbying Activities by Employees
- F. WSU Policy 11.10 / Poster/Flyer Policy for University Grounds and Facilities
- G. WSU Policy 11.15 / On-Campus Sales or Commercial Activities by Outside Businesses
- H. WSU Policy 11.22 / Political Activities and Campus Facilities

VII. REVISION DATES

- A. August 7, 2020
- B. April 25, 2023
- ~~C.~~ December 5, 2023 (maintenance updates only)
- ~~D.C.~~