

Applied Learning Funds Allocation Process

Key Considerations:

- **Alignment with Strategic Plan:** Proposal directly supports the university's priority of increasing relevant applied learning experiences.
- **Curricular Need:** Priority given to programs with a history of underfunded or unpaid applied learning opportunities.
- **Academic Program Connection:** Proposal demonstrate a clear link between the proposed work experience and the specific academic program.
- **Data Collection:** Priority given to proposals that facilitate data collection for program evaluation.

Application Requirements:

- Dean or Division leader approval
- Project summary
- Worksite partners
- Budget request
- Project Timeline
- Enrollment

Data Collection:

- Zero Credit Applied Learning course

Proposal evaluation criteria:

- The applied learning funding rubric outlines the criteria that will be used to evaluate each application.

Selection Process:

A committee will review applications using the applied learning funding rubric [see below].

Proposals will be evaluated based on the following priorities:

- Evidence of a curricular area with a history of underfunded or unpaid applied learning opportunities.
- Clear demonstration of the connection between the work experience and the academic program.
- Projects that have the potential for data collection to evaluate program effectiveness.

Timeline:

- Announcement in WSU Today next week

Evaluation Rubric:

Criteria	Description	Exemplary (4)	Proficient (3)	Developing (2)	Needs Improvement (1)	Weight
Curricular Areas in Need	Demonstrates the need for funding in historically underfunded or unpaid applied learning opportunities.	Provides compelling evidence of historical underfunding or unpaid opportunities in a specific curricular area.	Provides adequate evidence of historical underfunding or unpaid opportunities.	Provides limited evidence of historical underfunding or unpaid opportunities.	Provides little to no evidence of historical underfunding or unpaid opportunities.	30%
Academic Program Connection	Shows the connection between the proposed work experience and a specific academic program.	Demonstrates a strong, direct connection with thorough alignment between the work experience and the academic program.	Demonstrates a clear connection with good alignment between the work experience and the academic program.	Demonstrates some connection with partial alignment between the work experience and the academic program.	Demonstrates minimal connection or lacks clear alignment between the work experience and the academic program.	25%
Learning Objectives, Outcomes & Data Collection	Defines learning objectives, expected outcomes, and data collection methods for students, including majors and school levels.	Clearly outlines specific, measurable learning objectives, outcomes, and data collection methods that are strongly aligned with students' academic progression.	Outlines learning objectives, outcomes, and data collection methods that are mostly clear and aligned with students' academic progression.	Provides some learning objectives, outcomes, and data collection methods, though they may lack clarity or alignment with students' academic progression.	Lacks clear learning objectives, outcomes, and data collection methods, with little alignment to students' academic progression.	25%
Worksite Partners, Faculty Oversight & Timeline	Identifies worksite partners, explains the faculty oversight plan, and provides a detailed timeline for proposal development, student recruitment, program implementation, and evaluation.	Identifies strong partnerships with a comprehensive faculty oversight plan and presents a well-structured, realistic timeline.	Identifies good partnerships with a clear faculty oversight plan and presents a clear timeline with minor gaps.	Identifies limited partnerships with an adequate faculty oversight plan and presents a timeline with some gaps, lacking detail in certain areas,	Provides insufficient partnership details or lacks a clear faculty oversight plan, and presents a vague or unrealistic timeline, lacking clarity and detail in most areas.	20%