

## Faculty Senate Meeting Minutes

**Monday September 10, 2018**

3:30-5:00 pm – Clinton Hall 126

**Senators Present:** Babnich, Bailey, Barut, Bolin, Bray, Brown, Bukonda, Carlson, Castro, Celestin, Clawson, Decker, Dowling, English, Granada, Hakansson, Hill, Hull, Jameson, Jarman, Jeffres, Lockard, Markova, Moody, Moore-Jensan, Muthitacharoen, Nicks, Price, Pulaski, Schwartz, Showstack, Small, Smith, Smith-Campbell, Sternfeld-Dunn, Suzuki, Tamtam, Yildirim, Zewde.

**Excused:** Ahmed, Bryant, Walker.

### Summary of Action

| Agenda Item                              | Notes/Discussion/Process  | Outcome/Action /Completed |
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| <b>Calling the Meeting to Order</b>      | 3:31 pm   |                           |
| <b>Informal Statements and Proposals</b> | None  |                           |
| <b>Approval of Minutes</b>               | <a href="#">Aug. 27<sup>th</sup></a>  | MCS                       |
| <b>President's Report</b>                | <ol style="list-style-type: none"> <li>1) WSU Today daily e-mail formatting concerns – Joe Kleinsasser explained that the new format is a result of the web site changes and they are working on improving the format.</li> <li>2) Conference call for KS Council of Faculty Senate Presidents – will discuss KBOR expedited program approval process.</li> <li>3) New National Council of Faculty Senate Presidents – Jeff Jarman will attend a meeting for this at the end of October.</li> <li>4) Received three new HR policies and these will be sent to the faculty affairs committee.</li> <li>5) Planned joint faculty senate meeting for October 29. Elizabeth King and President Bardo (tentative) will present.</li> </ol> |                           |
| <b>Committee Reports</b>                 |   |                           |
| Faculty Support                          | Mehmet Barut stressed importance of following due dates for faculty research and teaching awards nominations. The committee also passed a motion that candidates may not compete for multiple awards in the same year - can only compete in one category. Discussion  |                           |

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|                                  | centered on importance of providing feedback to nominees about the progress of their application. It was pointed out that these awards are made to nominees, not to applicants.  |  |
| Rules: Jeff Jarman               | <p>Still seeking nominations for EMPTY COMMITTEE SEATS THAT NEED TO BE FILLED. Nominees can be sent to Jarman or Smith-Campbell. Feel free to self-nominate!</p> <p>Important Faculty AD HOC COMMITTEES:</p> <p>A. <b>Chair policy-review</b> current appointments/election of chairpersons (Directors/Heads). Current policy is not being followed – need to assess for possible changes – seeing broad representation from tenured and non-tenured track faculty, Chairperson and college representatives.</p> <p>B. <b>Faculty Workload (reward) committee</b> (Semi urgent – KBOR requesting tentative plan this semester). Seeking wide representation – recommendations from this committee has the potential to impact all faculty workloads, including tenure and non-tenured faculty.</p> <p>C. <a href="#">Standing Committees by Division</a></p> <ol style="list-style-type: none"> <li>1. University Admissions and Exceptions Committee: <b>Business</b>.</li> <li>2. Court of Academic Appeals: <b>Applied Studies</b>.</li> <li>3. Planning &amp; Budget – needs to be a <b>Standing Faculty Senator: Applied Studies and LAS Social Sciences</b>.</li> <li>4. Faculty Support: <b>Health Professions - One-year term</b>.</li> <li>5. Library and Faculty Affairs: <b>Business</b>.</li> </ol> <p><b>NEW COMMITTEES</b> with faculty members needed:</p> <ol style="list-style-type: none"> <li>A. Interdisciplinary Program committee.</li> <li>B. Academic Integrity committee. Will review sanctions when a student disagrees with outcome.</li> <li>C. President’s Innovation Advisory Council.</li> </ol> <ul style="list-style-type: none"> <li>• Also looking for volunteers to serve on President’s facilities search committee to replace the head of facilities.</li> </ul> |  |
| <b>Old Business</b>              |  |  |
| KBOR Faculty Reward/Workload     | Faculty Workload (reward) committee being developed  |  |
| Academic Integrity               | Faculty Information Sessions under development   |  |
| <b>New Business</b>              |  |  |
| 2019 Benefits & Enrollment Info. | Jamie Olmsted, Director of Total Rewards, Human Resources – open enrollment during entire month of October. For the future, all years will be active enrollment periods, meaning you must log on and make choices to avoid going to default options. All   |  |

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|  | <p>employees, except for those who waived coverage, will need to log on and choose plans or they will be assigned to “plan N.” HR will begin making regular announcements in the upcoming days. In addition to on campus information meetings there will also be daily on-line seminars. Q: can you offer information sessions at later hours? A: We have afternoon sessions for physical plant employees. Comment: Prepared examples would also be helpful. Q: will there be a selection for those who wish to simply continue their current coverage? A: Don’t know at this point. Q: How much has insurance increased? A: any coverage that doesn’t include a spouse will increase by 3.3%. If you have a spouse who is covered – costs will go up 16%. Olmsted pointed out that dental coverage is now stand alone and no longer requires simultaneous coverage by a health plan.</p>  |  |
| <p>Accessibility &amp; Textbook Selection Guidelines Committee</p> | <p>Chair John Jones and Committee members – Accessibility update. <a href="#">Slides</a> are available on the accessibility pages under resources and can be accessed at <a href="http://bit.ly/wsuAccessFS18">bit.ly/wsuAccessFS18</a> National Federation of the Blind and WSU established an agreement in 2016 to address accessibility issues on campus. WSU committee wrote accessibility policy in 2017. Senate ratified a statement on accessibility in spring 2018. Target date for campus-wide compliance is July 29, 2020 – all instructional material will be accessible. This includes all required content and optional, face-to-face and online. Important to distinguish between accommodation and accessibility. Accessibility means we should be pro-active in getting content to an acceptable level of accessibility for wider populations and not necessarily specific individuals. Online training has been revised. Blackboard ally has been implemented and text size guidelines are posted in classrooms. John provided some suggested charges/topics for a standing Faculty Senate Accessibility Committee.</p> |  |
| <p>Senate Deliberation: Thought Questions</p>                      | <ol style="list-style-type: none"> <li>1. Moving Accessibility from an Ad Hoc to a standing committee? Pros: A standing committee could help identify needs for necessary resources and how the university could meet these needs. Provides a go-to place to take our issues, would be appropriate for bookstore to be a part of this. Also would broaden the scope of accessibility for many disabilities since we have mostly been focused on visual impairment. – straw vote showed a majority in favor of a standing committee. Representation should include people who teach the different types of classes (lecture, hands-on, labs, studios etc.), not simply people from different colleges. Completing the annual training is now required. It was stated that this training should be viewed as an opportunity in aiding our ability to be accessible by 2020.</li> <li>2. What has been working for faculty related to Academic Accessibility and Accommodations? (i.e. online mandatory training program?) Senators stated that resources for MRC and disabilities services need to be increased.</li> </ol>                | <p><b>A straw vote showed a majority in favor of a standing committee.</b></p> |

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|              | 3. What recommendations do you have that might help faculty related to Academic Accessibility and Accommodations issues? (i.e. online mandatory training program) |  |
| As May Arise | None  |  |

Meeting Adjourned: 4:46 pm

**Next Senate Meeting Sept. 24<sup>th</sup>**, 3:30-5:00 pm, Clinton Hall Room 126

FYI – Save the date: Oct. 18<sup>th</sup>, 3:00-5:00 pm; Town Hall meeting related to updating Strategic Plan – organized by Academic Affairs office.