

LAS Advising Center Advising Syllabus

What is Academic Advising at WSU?

Academic advising is an ongoing educational partnership dedicated to student academic success. Wichita State University supports diverse and equitable educational experiences, encourages students to become self-directed learners, knowledgeable decision makers, professionals recognized for excellence, and global citizens who will pursue lifelong intellectual, cultural, and professional development. Both the students and the advisers have clear responsibilities for ensuring the academic partnership is successful.

Student Responsibilities

- ➔ **Schedule regular advising appointments** with us each semester as needed
- ➔ **Be prepared for your appointments** by keeping an advising notebook, preparing questions, and a schedule in advance (use the advising worksheet to organize and prepare)
- ➔ **Be responsible** for major and career exploration, your goals, academic planning, and keeping your personal records
- ➔ **Learn** and know where to find information relating to your general education, major, college requirements, and university policies and procedures.
- ➔ **Follow-through** on advisor referrals

Advisor Responsibilities

- ➔ **Accessible** for meeting with you via appointments, phone, e-mail, and beyond
- ➔ **Communicate** degree requirements, university policies and procedures.
- ➔ **Support** academic goals setting and academic planning consistent with student goals, abilities and aspirations
- ➔ **Cultivate** student decision making and accountability regarding your academic progress
- ➔ **Refer** students to campus resources

Registration Timeline

Summer and Fall Classes	<ul style="list-style-type: none">➔ Schedule advising appointment in March➔ Registration opens mid-April
Spring Classes	<ul style="list-style-type: none">➔ Schedule advising appointment in October➔ Registration opens mid-November

Specific semester dates: www.wichita.edu/academiccalendar

Who is my advisor?

The LASAC does not assign academic advisors. Each person is unique with their personality, needs, and goals. The LASAC has a diverse group of advisors and students are encouraged to meet with different advisors to find the best fit for their distinctive personality and goals.

How to schedule...

- ➔ Call (316) 978-4757
- ➔ Stop by 115 Grace Wilkie Hall

Busy schedule?

- ➔ We have appointments after 5:00 p.m. available upon request
- ➔ Phone appointments are also available upon request (Note: in-person appointments tend to be the most productive)

Office Hours:

- ➔ Monday-Friday 8 am-5 pm
- ➔ Monday-Tuesday 5 pm-6 pm by appointment