

Fairmount College of Liberal Arts and Sciences Chairs and Directors Academic Calendar, 2017-2018

AUGUST

- 15 University orientation for new faculty
- 18 Faculty and Staff Kickoff with President Bardo, 3-4:30 p.m. Shirley Beggs Ballroom, RSC
- 21 First day of classes
- 24 Chairs and Directors meeting, 3 p.m., 200 LH
- 28 College Council meeting, 3 p.m., 200 LH

SEPTEMBER

- 1 2018-2019 Fairmount College Scholarship/Fellowship Application available
- 4 LABOR DAY
- 7 LAS Faculty Assembly, 3 p.m., 209 HH
- 8 T/P/PIR primary and secondary dossiers due to chair's/director's office
- 8 Deadline for chair/director to notify eligible faculty T/P/PIR files are available for review
- 8 Yearly concurrent enrollment assessment reports for all participating departments due to Carey Glenn, coordinator of concurrent enrollment.
- 21 Chairs and Directors meeting, 3 p.m., 200 LH
- 22 Deadline for inclusion of letters from external reviewers in T/P files
- 22 Sabbatical leave requests for 2018-2019 due to Dean's Office for review by college Faculty Support and Fellowship Awards Committee.
- 25 College Council meeting, 3 p.m., 200 LH
- 29 MURPA and URCA proposals due to Dean's Office*

OCTOBER

- 6 Deadline for departments to vote on T/P/PIR candidates
- 6 Deadline to submit curriculum change forms to Dean's Office for 2018-2019 catalog
- 13 Deadline for departments to notify dean of T/P/PIR recommendations
- 13 Deadline for department chair/academic supervisor to complete post-tenure review with faculty members
- 16-17 FALL BREAK
- 20 Deadline for T/P/PIR candidates to sign department coversheets in Dean's Office
- 26 Chairs and Directors meeting, 3 p.m., 200 LH
- 27 Deadline for T/P/PIR candidates to file with dean any appeals or rebuttals to department level recommendations
- 27 Deadline for curriculum change forms to be through all college processes and received by the Provost's Office
- 30 College Council meeting, 3 p.m., 200 LH

NOVEMBER

- 1 Priority deadline for freshman 2018-2019 scholarship applications
- 1 All social sciences and humanities departments and Intensive English begin self-studies scheduled for 2018 program review
- 16 Chairs and Directors meeting, 3 p.m., 200 LH
- 17 Deadline for college T/P/PIR committee to give recommendations to dean
- 17 Deadline for department chair/academic supervisor to communicate with the dean about any post-tenure review outcomes resulting with faculty member(s) not meeting expectations
- 20 College Council meeting, 3 p.m., 200 LH
- 23-24 THANKSGIVING BREAK

DECEMBER

- 1 Deadline for departments to submit 2018-2019 freshman scholarship award recommendations to the Dean's Office
- 1 Deadline for dean to notify T/P/PIR candidates of college committee's and dean's recommendations
- 7 Last day of classes
- 8 STUDY DAY
- 8 Deadline for T/P/PIR candidates to sign college coversheets in Dean's Office
- 9 FINALS BEGIN
- 14 Deadline for appeals or rebuttals of college level recommendations to Office of Academic Affairs
- 15 Deadline to add materials to T/P/PIR secondary file
- 17 Commencement, 2:30 p.m., Charles Koch Arena
- 19 Final grades due
- 22 HOLIDAY SHUTDOWN BEGINS

*Dean Matson needs one week or longer to review sabbatical leave applications, internal grants proposals (e.g., URCA, MURPA, ARCS, Flossie West) and faculty award nominations before they are sent to Dr. Vizzini's or Dr. Tomblin's office.

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JANUARY

- 2 CAMPUS REOPENS
- 15 MARTIN LUTHER KING JR. HOLIDAY
- 16 Classes begin
- 25 Chairs and Directors meeting, 3 p.m., 200 LH
- 26 University T/P/PIR committee gives recommendations to Office of Academic Affairs and notifies candidates and chairs of recommendations and rights to appeal or rebut university level recommendations
- 26 All college social, 3:30-6 p.m.
- 26 ARCS proposals due to Dean's Office*
- 29 College Council meeting, 3 p.m., 200 LH

FEBRUARY

- 1 Nominations for John R. Barrier Distinguished Teaching Award in the Humanities and Social Sciences due to Dean's Office
- 1 Final deadline for Fairmount College 2018-2019 Scholarship/Fellowship applications
- 2 Deadline to submit T/P/PIR appeals and rebuttals of university committee recommendations to Office of Academic Affairs
- 2 Evaluations for 1st year probationary faculty and provisional unclassified professionals due to dean
- 16 Evaluations for untenured faculty, tenured faculty and all UPs due to dean
- 16 Office of Academic Affairs notifies candidates and president of independent T/P/PIR Recommendations
- 22 Chairs and Directors meeting, 3 p.m., 200 LH
- 23 Flossie E. West (cancer research) proposals due to Dean's Office*
- 26 College Council meeting, 3 p.m., 200 LH

MARCH

- 2 Deadline for T/P/PIR candidates to file appeals, rebuttals or petitions to President Bardo
- 15 Chairs and Directors meeting, 3 p.m., 200 LH
- 16 Deadline for departments to submit 2018-2019 scholarship and fellowship recommendations to the Dean's Office
- 19 SPRING BREAK BEGINS
- 26 College Council meeting, 3 p.m., 200 LH
- 30 URCA proposals due to Dean's Office*

APRIL

- 1 KBOR 8-year self-study from LAS interdisciplinary, BGS, MALS, field majors, School of Social Work, Forensic Science, Criminal Justice and Hugo Wall School of Public Affairs due to dean and/or graduate dean
- 6 Dean notifies 2018-2019 candidates for mandatory tenure and post-tenure review
- 6 President announces T/P/PIR decisions to candidates
- 20 Deadline to notify chair and dean of application for tenure, promotion, PIR, or early tenure. Where relevant, include names, snail mail and email addresses of potential external evaluators.
- 20 Tenure and Promotion workshop, all candidates, 1-3 p.m.
- 26 Chairs and Directors meeting, 3 p.m., 200 LH
- 27 GRASP symposium
- 30 College Council meeting, 3 p.m., 200 LH

MAY

- 1 Late spring 2018/summer 2018 scholarship recommendations due to Dean's Office
- 3 LAS Faculty Assembly, 3 p.m.
- 3 Last day of classes
- 4 Study Day
- 5 FINALS BEGIN
- 11 Deadline for submitting T and P external review packets to Dean's Office
- 12 Commencement, 3 p.m., Charles Koch Arena
- 15 Final grades due
- 28 MEMORIAL DAY

JUNE

- 4 First day of 8-week term

JULY

- 2 First day of second 4-week session
- 4 INDEPENDENCE DAY
- 27 Summer session ends

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