



GRADUATE MANAGEMENT ASSISTANT (FELLOW) 2020-2021

City of Fort Collins, CO

The City of Fort Collins, CO is accepting applications for the position of Graduate Management Assistant. This position provides future municipal leaders an opportunity to catapult their careers and learn from seasoned professionals in a community consistently rated as one of the best places to live in the country. Come find out the “secret sauce” of Fort Collins in a position that is equal parts work and fun. The Management Assistant will have the opportunity to learn about the inner-workings of a full-service city, make a difference in day-to-day projects, engage regularly with city leaders, and contribute to the organization at the executive leadership level.

The City of Fort Collins is nationally renowned for:

- A strong tradition of community engagement
- Having world-class staff across the organization
- Commitment to social, economic, and environmental sustainability
- Being America’s most satisfied City according to Time Magazine
- Winning the Malcolm Baldrige National Quality Award

The Graduate Management Assistant program has contributed to the development of local government leaders. Past Graduate Management Assistants have gone on to become City Managers, Assistant Town Administrators and Assistants to City Managers. Each Graduate Management Assistant learned leadership, honed communication skills, participated on multidisciplinary teams and contributed meaningful (resume-building) work.

The Management Assistant will be involved in research, analytical work, and managing special projects. This position represents a one-year fellowship. Applicants must have completed or substantially completed coursework toward a Master of Public Administration or closely related degree by June 2020. Salary: \$42,000 per year with excellent benefits.

For more information and to apply visit <https://www.fcgov.com/citymanager/fellowship> by February 17th, 2020.