

Fairmount College of Liberal Arts and Sciences

Faculty Professional Development Grants

Funds will be made available to tenured or tenure-track faculty members in the Fairmount College of Liberal Arts and Sciences to provide limited support for activities which advance their research and scholarly efforts. Normally, awards will be limited to \$1500, although larger awards may be considered. Applications will be considered on a rolling basis. At the conclusion of the grant period, a brief report will be submitted to the dean.

The following conditions will apply for applications:

- 1 – Faculty who currently have access to a university-funded startup package are not eligible.
- 2 – Faculty must have applied for funding of the project through at least one of the ORTT-funded internal grants (URCA, ARCS, MURPA). The Professional Development Grant may supplement the ORTT grant, if both are awarded, so long as the application indicates how each will separately contribute to the project.
- 3 – Faculty may not receive an award more than once every three years.
- 4 – Faculty may not receive an award more than twice at a given faculty rank.
- 5 – Funds must be spent within twelve months of grant being approved.
- 6 – Grant may not be used to fund travel to professional conferences or to pay faculty member salary. Travel for research purposes and payment of student stipends are acceptable.
- 7 – Purchase of durable items (e.g., laptop computers) will not generally be approved unless justification is provided that the purchase of the item is necessary and primarily for the completion of the indicated project.
- 8 – Faculty must provide rationale for how the award would accomplish one or more of the following:
 - Increase their competitiveness for an external grant award
 - Help build their case for promotion or PIR
 - Assist in developing a new research project or expanding an existing research project which benefits the department and/or college

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Faculty Professional Development Grants Application

Name _____ **myWSUID** _____

Department _____

Project Title _____

Amount Requested _____

Have you applied for an ORTT award (URCA, ARCS, MURPA) for this project? Y N

- Date of application? _____

- Status of application: Funded Not funded Pending

Have you received an LAS Faculty Professional Development Grant previously? Y N

- Date of previous grant _____

- Attach a brief description of the results of the previous grant, including papers/presentations, external funding, personal advancement (promotion, PIR, etc.)

Attach:

1) A brief description of the project and how the award will contribute to advancement of your career. Include a discussion of any expected outcomes. (2 pages maximum)

2) Budget and budget justification (1 page maximum)

Signature _____ **Date** _____

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Department Support

(to be completed by department chair or, if applicant is department chair, by a senior colleague in the department)

Briefly comment on how the proposed project will advance the applicant's research and career and the departmental and college priorities.

Signature _____ **Date** _____