



WICHITA STATE  
UNIVERSITY  
COLLEGE OF FINE ARTS  
School of Music

## LOCKER RENTAL AGREEMENT

### Locker Policies:

The use of any locker that is not approved by WSU management is in violation and subject to a forced opening and removal of items to make space available for approved use. The School of Music is not liable for loss of any items in lockers. The School of Music is not liable for disposal of any items found in lockers not in compliance. The student will remove all their personal items and lock from the locker by Thursday, May 14, 2020.

**If you do not agree with the above policies, please do not register and use a locker.**

**I have read and agree with the locker procedures and policies.** (See reverse side for agreement.)

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Signature

Date

Your name:

Your current address:

Your permanent address:

Phone number:

Email:

Major:

MyWSU ID:

Instrument(s):

Are you taking methods this year?    Yes          No          Semester:    Fall          Spring

Will you be using the locker for both Fall and Spring semester?    Yes          No

\*If yes you'll be charged \$15 for both semesters.

**Locker Number:** \_\_\_\_\_ **Lock Combination #:** \_\_\_\_\_

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TSAMASS KMLR Date: \_\_\_\_\_

## RENTAL LOCKERS

### Purpose

Rental lockers and locks are owned by Wichita State University. Students renting lockers are expected to follow the locker rules or their locker privileges will be revoked without a refund.

### Procedures

**Rental Contracts** - Students will sign an agreement that outlines the guidelines for the use of rental lockers as follows:

- The lockers are first come, first served for current enrolled School of Music WSU students.
- The School of Music is not responsible for damage or loss of items stored in lockers.
- Once a locker(s) is rented, the locker rental fee(s) are non-refundable.
- Do not store food in lockers.
- Do not store flammable materials (e.g. solvents, dangerous chemicals, explosives) in lockers. No illegal or controlled substances such as drugs or alcohol may be stored in rental lockers.
- As per the Weapons Policy 11.19. Each individual who lawfully possesses a handgun on campus shall be wholly and solely responsible for carrying, storing and using that handgun in a safe manner and in accordance with the law, Board policy and University policy. "Approved storage device" should (a) be of a sufficient size to fully enclose the handgun while secured in an approved holster, (b) constructed of sturdy materials that are nonflammable, (c) have a combination, digital or other secure locking device that can only be unlocked by the individual using the storage device but devices secured exclusively with a key lock are prohibited, and (d) constructed specifically for the storage of a handgun and/or ammunition.
- A deposit of \$15.00 is required per locker, charged to the students account.
- If a locker needs to be opened, the staff member who will be opening the locker will require the following information in order to open a locker: A picture ID (Shocker ID or drivers license), a description of items contained in the locker, name, and contact information.
- Locks not returned will be charged \$15.00.
- Any damage to the locker by a student could result in damage assessment in order to replace the locker, lock or for other repairs. An administrative fee of \$50 will be assessed to the student's account in addition to the replacement costs.
- Failure to clear out belongings by the "end date" of the agreement will result in confiscation of those belongings for a period of one week. If belongings are not claimed in that time period, the items will be disposed.
- Students will supply a current address, permanent address, and phone numbers for both residences. This information will allow them to be contacted in the case of an emergency pertaining to their locker.
- The signed agreement will include the date by which lockers must be cleaned each semester.

**Opening Lockers** - WSU and the School of Music reserve the right to open a locker in an emergency situation or instances where locker procedures are being abused. An attempt to contact the student before opening the locker will be made, time permitting.