

## PRACTICE ROOM AGREEMENT

### Terms and Conditions:

- Practice rooms are available to any Wichita State University current student and are open during office/building hours on a first come first served basis.
  - No smoking, eating, or drinking (water with lid permitted) in the practice rooms .
  - Report any problems with rooms or instruments to the Music Office, Room C1278 .
  - Rooms are to be used solely for practicing music; no teaching or any objectionable/illegal activity is allowed.
  - I understand that the key(s) issued to me are the property of Wichita State University and are for my sole and personal use, not to be lent to anyone and not reproduced.
  - I understand my responsibility for the security of the keys and rooms they unlock.
  - I understand the SOM is not responsible for unattended personal belongings .
  - Insurance for valuables, in particular for musical instruments, is my responsibility .
  - I understand my student account will be charged \$50 deposit for the key. When the key is returned on or before May 14, 2020 to the Administrative Officer, a credit of \$25 will be returned to the student's account. In the event the keys are lost or stolen, the deposit will be forfeit.
- \*If you don't return the key you may keep the key to use the practice rooms over the summer and forfeit the refund

**I have read and agree with the practice room agreement.**

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Signature

Date

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Name:

Address:

City:

State:

Zip:

Phone:

Email:

Major:

MyWSU ID:

**OFFICE DETAIL**

Date Key Issued: \_\_\_\_\_

Date Returned: \_\_\_\_\_

Key#: \_\_\_\_\_

Issued by: \_\_\_\_\_

Date TSAMASS Entered: \_\_\_\_\_

Date TSAMASS Returned Entered: \_\_\_\_\_