



SCHOOL OF MUSIC

***GRADUATE
HANDBOOK***

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WICHITA STATE
UNIVERSITY

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DEGREES OFFERED

Master of Music (M.M.)

- | | |
|------------------------------|---|
| í Composition | í Performance, Opera |
| í History/Literature | í Performance, Voice |
| í Conducting | í Performance, Organ |
| í Piano Accompanying | í Performance, Piano |
| í Piano Pedagogy | í Performance, String, Wind, Percussion |
| í Performance, Chamber Music | |

Master of Music Education (M.M.E.)

- | | |
|-------------------------|------------------------------------|
| í Choral Emphasis | í Special Education Emphasis |
| í Elementary Emphasis | í Voice Emphasis |
| í Instrumental Emphasis | í Instrumental Conducting Emphasis |

Master of Arts (M.A.)

- í Arts Leadership and Management

CERTIFICATES OFFERED

Professional Studies in Music Performance

- | | |
|-----------------|-------------------|
| í Chamber Music | í Organ |
| í Conducting | í Strings |
| í Jazz | í Voice/Opera |
| í Keyboard | í Wind/Percussion |

The Professional Studies in Music Performance Certificate is a special one-year, 18-credit-hour, graduate level, nondegree course of study that addresses the needs of individuals preparing for performance careers. In this program, ongoing development of technique and musicianship is accomplished in a nondegree context, with emphasis placed on private lessons, practice, ensemble participation, and preparation for professional auditions or competitions.

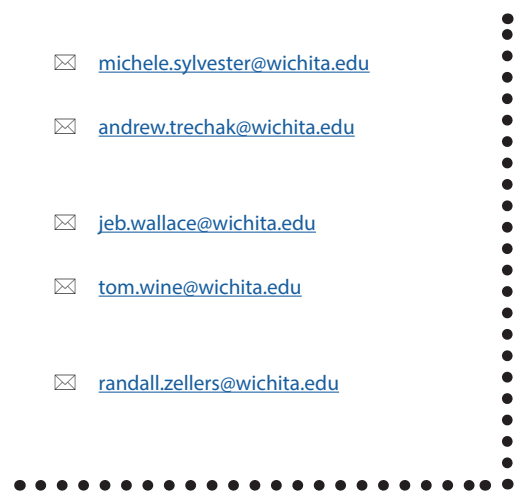
SUMMER PROGRAMS OFFERED

- [Kodály Certification](#)
- [M.M.E. in Three Summers](#)

FACULTY DIRECTORY

Prof. Andréa Banke Assistant Professor of Theory	☎ (316) 978-6606	✉ andrea.banke@wichita.edu
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Prof. Michele Sylvester Instructor of Voice	☎ (316) 978-6220	✉ michele.sylvester@wichita.edu
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Dr. Jeb Wallace Assistant Professor of Horn	☎ (316) 978-6590	✉ jeb.wallace@wichita.edu
Dr. Tom Wine Area Director of Music Education Professor of Choral Music	☎ (316) 978-6125	✉ tom.wine@wichita.edu
Prof. Randall Zellers Instructor of Theory		✉ randall.zellers@wichita.edu



ADMISSIONS AND APPLICATION CHECKLIST

1 Determine if you will be [Degree-Bound or Non-Degree Bound](#).

1 Know the deadlines!

- Deadline for Fall application - July 15
- Deadline for Spring application - December 1
- Deadline for Summer application - May 1

1 [Gather your documents](#) - the application cannot be submitted without the following items!:

- Unofficial transcripts and degree certification (if degree is not posed on transcript).
- 3 letters of recommendation
- GRE scores are not required

1 Complete your [Online Application](#). This process includes four steps:

- Create an account
- Begin the online application form
- Upload transcripts, supporting materials, and supplemental items as required
- Pay the application fee — application cannot be submitted without payment! The application fee is non-refundable and non-transferrable.

1 Contact the studio teacher or area director to schedule an audition or interview. Information about the audition or application requirements for specific areas can be found [here](#).

1 Check your application status. Initial review and admission recommendations are completed by the program to which you applied.

1 If offered admission

- Students offered admission based on uploaded documents will need to submit official materials to finalize admission, as indicated below:
 - » Have official transcripts sent to our office, OR bring them with you when you come to the university.
 - » Have official test scores sent directly to our office.

Unofficial transcripts must be obtained from each institution you have attended before submitting your Graduate application. You will need to order a secure PDF or have a paper copy sent directly to yourself. Both of these are considered unofficial because they are sent directly to you, rather than directly from the institution to our office. For WSU students, you will need to obtain unofficial transcripts as well. You can access your transcript through the myWSU portal or obtain an unofficial paper copy from your undergraduate advising office to be scanned and uploaded.

You can check the status of your application at any time online by following [this link](#) and clicking, "manage your account." Your checklist within your application page will reflect ONLY documents you submitted.

Check your email - we may contact you with questions about your application. If we request anything additional, you will be able to upload it directly to your student activity page within the application portal. Your official decision notification will be sent through the application portal!

INTERNATIONAL ADMISSIONS

Know the deadlines! For international students applying from outside the US, the deadlines are as follows:

- ↑ Deadline for Fall application: May 1
- ↑ Deadline for Spring application: September 1

International applicants are also required to submit:

↑ [English Proficiency scores](#)

- Minimum accepted scores are as follows:
 - » TOEFL (iBT) – 79
 - » TOEFL (PBT) - 550
 - » IELTS – 6.5 overall band score
 - » PTE Academic - 58
- To be acceptable, the score must be sent to WSU directly from the testing agency and must be less than two years old.

↑ [Certification of Financial Support](#)

- ↑ Photocopy of Passport

Typically, international students who will require an F-1 visa cannot be considered for non-degree status (certificates) or online programs. International students who wish to remain in their country while studying may apply for online programs.

Due to the lack of entry level coursework offered during the Summer semesters, the Graduate School may automatically defer Summer applicants to the next Fall semester, unless the program specifically admits ONLY for Summer semester.

Alternately, students can apply to be admitted to the [Intensive English Language](#) program for assistance in achieving the necessary level of English proficiency. Students completing the Intensive English program at WSU may establish English proficiency by achieving a cumulative GPA of 3.00 in Levels 1 through 6, and a grade of "B+" or higher in Level 7.



ASSISTANTSHIPS

Assistantships provide cash stipends and may include tuition assessment at resident rates for graduate level course work. Students awarded a Graduate Teaching Assistantship may qualify for up to 100% waiver of their graduate tuition.

The actual dollar amount of an assistantship varies according to the type and length of the appointment, the number of hours worked each week, and the funding base within each program area. At Wichita State University, assistantships for twenty hours of work per week, for a semester appointment range from \$2900 - \$3956.

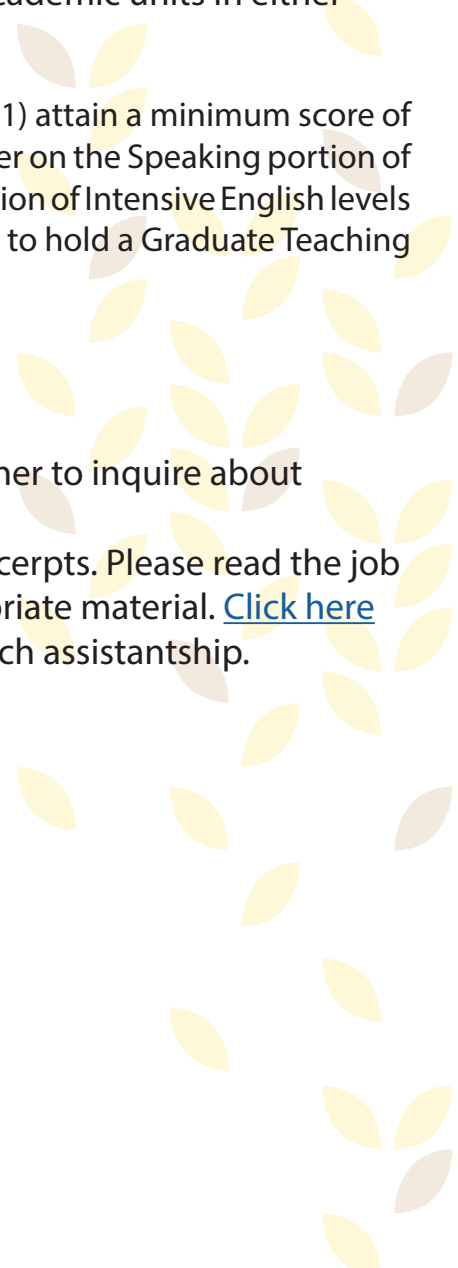
Responsibilities of Assistantships

- Í A Graduate Teaching Assistant (GTA) directs instruction or assists with instruction.
- Í A Graduate Staff Assistant (GSA) assists university service and academic units in either non-teaching or non-research activities.

Appointment as a GTA requires non-native speakers of English to either 1) attain a minimum score of 23 on the speaking portion of the iBT, or 2) achieve a score of 7.0 OR higher on the Speaking portion of the IELTS exam. Scores must be less than two years old. Currently, completion of Intensive English levels cannot be used to demonstrate the spoken English proficiency required to hold a Graduate Teaching Assistant position.

Applying for Assistantships

- Í To apply for an assistantship, contact the respective studio teacher to inquire about information and opportunities.
- Í Certain assistantships require specific audition materials and excerpts. Please read the job description carefully to make sure you audition with the appropriate material. [Click here](#) and scroll to the bottom of the page to view descriptions of each assistantship.



ADMITTED STUDENTS

Class Enrollment

You will work individually with your advisor to create a plan of study. Discussing this with your advisor early in your program would be helpful. The plan will eventually be on file after 12 hours of work (see “Plan of Study”).

Master of Music

YEAR 1				
FALL				
MUSC 852 Introduction to Bibliography & Research (3 cr.)	MUSC 830 Seminar in Music Theory (3 cr.)	Take one of these Year 1. ... Your spring course will be determined by this.	Lessons (4 cr.)	Ensemble(s)
SPRING				
MUSC 891 Seminar in Music History pre- 1750 (3 cr.) - offered alternating Spring semesters (prereq. is 852)	MUSC 892 Seminar in Music History post- 1750 (3 cr.) - offered alternating Spring semesters (prereq. is 852)	MUSC 832 Topics in Music Analysis (3 cr.) - offered Spring semesters (prereq. is MUSC 830)	Take one of these based on what you took in the Fall ...	Lessons (4 cr.); Ensemble(s)
• Only 6 credits of these are required •				
YEAR 2				
FALL				
MUSC 852 Introduction to Bibliography & Research (3 cr.)	MUSC 830 Seminar in Music Theory (3 cr.)	Take one of these Year 2. ... Your spring course will be determined by this.	Lessons (4 cr.)	Ensemble(s)
SPRING				
MUSC 891 Seminar in Music History pre- 1750 (3 cr.) - offered alternating Spring semesters (prereq. is 852)	MUSC 892 Seminar in Music History post- 1750 (3 cr.) - offered alternating Spring semesters (prereq. is 852)	MUSC 832 Topics in Music Analysis (3 cr.) - offered Spring semesters (prereq. is MUSC 830)	Take one of these based on what you took in the Fall ...	Lessons (4 cr.); Ensemble(s)
• Only 6 credits of these are required •				

Additional requirements include credit hours specific to a student’s given concentration (including applied lessons, large ensembles, and chamber ensembles), as well as elective credit hours. Enrollment in these should be decided upon through consultation with the student’s advisor.

Master of Music Education

MME programs range from 32 to 36 hours. Core requirements (15 cr. total) and terminal project options (outlined below, 2-6 cr. total) are the same for each emphasis area, unless specifically noted.

¶ MUSC 830 Seminar in Music Theory (3 cr.) - offered Fall semesters

¶ One of the following:

- MUSC 891 Seminar in Music History pre-1750 (3 cr.) - offered alternating Spring semesters
- MUSC 892 Seminar in Music History post-1750 (3 cr.) - offered alternating Spring semesters

¶ MUSE 853 Research Design and Methods (3 cr.)

¶ MUSE 855 Psychology of Music (3 cr.)

¶ MUSE 871 History and Philosophy of Music Education (3 cr.)

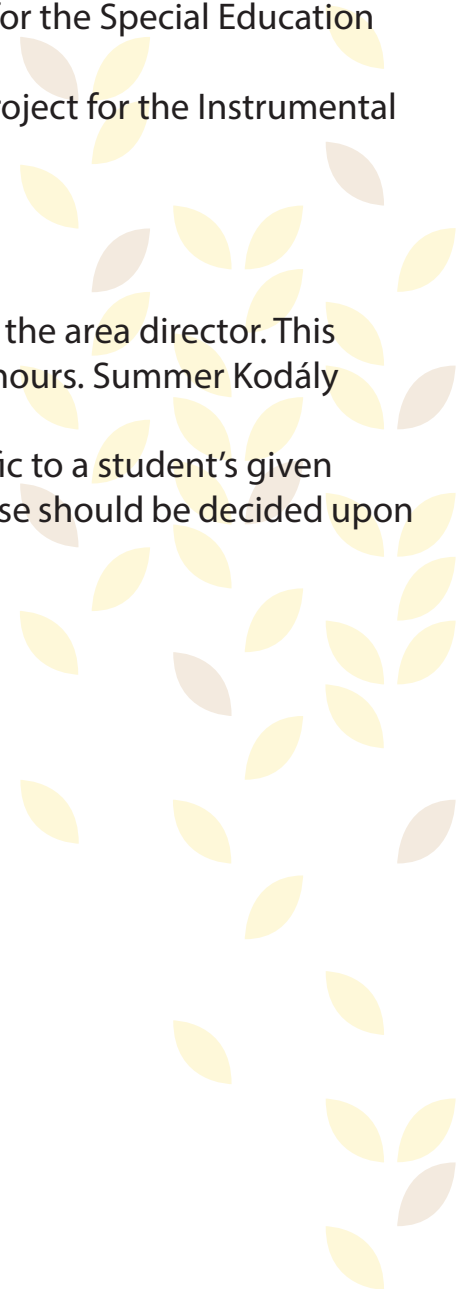
¶ TERMINAL PROJECT OPTIONS — select one of the following:

- MUSP 873 Graduate Recital 1 (not a terminal project option for the Special Education concentration)
- MUSE 844 Terminal Conducting Project (required terminal project for the Instrumental Conducting concentration)
- MUSE 875 & 876 Thesis Research and Thesis
- MUSE 854 Terminal Project in Music Education

¶ OTHER OPTION — Extra Hours (6 cr.)

- To be selected in consultation with advisor and approved by the area director. This excludes applied, ensemble, workshops and special project hours. Summer Kodály courses can be used for Extra Hours.

¶ Additional requirements include Field Study credit hours specific to a student's given concentration, as well as elective credit hours. Enrollment in these should be decided upon through consultation with the student's advisor.



Professional & Scholarly Integrity Training (PSIT)

All music graduate students must prove completion of the School of Music PSIT training program. This is a free online course. Proof of successful PSIT completion must be sent to the Music Graduate Coordinator before the Plan of Study (below) can be submitted, so **COMPLETE THIS TRAINING ASAP!**

- ! Instructions and links to the forms can be found [here](#).
- ! Create an account using your WSU ID as your username.
 - From the Main Menu, choose “Add a course or Update Learner Groups”
 - From question 2, choose “GRADUATE STUDENT BASIC RCR COURSE”
 - From question 6, answer “No”
 - From question 7, answer “Not at this time”
 - Complete the following modules:
 - » Authorship (RCR-Basic)
 - » Conflict of Interest (RCR-Basic)
 - » Data Management (RCR-Basic)
 - » Research Misconduct (RCR-Basic)
- ! Score results should be sent to the graduate coordinator.

Plan of Study Form

- ! The Plan of Study form should be submitted after the first 12 credit hours are completed. This is to be completed in consultation with the faculty advisor, then submitted to the Music Graduate Coordinator.
- ! The form can be found [here](#). Graduate Students are held to the catalog in the year their plan of study is submitted. (See Appendix for list of Major and Completion Codes)
- ! Please sign the form before submitting. Do not list credit hours that exceed the credit hour total required for the degree! (i.e. Do not list credit hours of lessons/ensembles that go above and beyond what is required for the degree)
- ! Each course needs to be listed individually! (i.e. Do not lump together lessons/ensembles)

Supervision and Evaluation of Graduate Assistants

- ! Semesterly evaluation of graduate assistants
- ! Due the last Tuesday in November or April
- ! Graduate Assistants cannot be rehired the following semester unless this evaluation is complete!
- ! Your faculty advisor will complete this form and it must be signed by you to be complete.
- ! If your faculty advisor has not started this process by finals week, [click here to download](#) the form and take to your faculty advisor.

FINAL PROJECTS & GRADUATION

Deadlines

to view exact dates and further details, [click here](#)

DEGREE COMPLETION SEMESTER	SPRING	SUMMER	FALL
Application for Degree/Exit Survey, Plan of Study/Revisions Must be submitted no later than:	mid-February	mid-June	mid-September
Request to Schedule Oral Defense Should be submitted no later than:	mid-April	early-July	mid-November
Oral Defense Held no later than:	early-May	mid-July	late-November
Graduation Requirements (to view all graduation requirements, click here) Notification of completion of all must be received by the Graduate School no later than:	early-May	late-July	early-December
University Commencement	mid-May	none	mid-December

Exceptions

Departures from the rules and regulations stated in the Graduate Catalog require the filing and approval of a [Request for Exception to Graduate School Regulations](#) form. Such requests must have the approvals indicated on the form and must state in a logical and coherent manner a rational basis for the requested exception.

- ¶ You can submit an exception request for ANY issue/reason. It may not be approved, but it will be reviewed.
- ¶ Common reasons to request an exception are:
 - Missed deadline (i.e. late add/drop of course)
 - Substitute courses
 - Financial (refund, etc.)
- ¶ Click the hyperlink above to download a copy of the form.

Application for Degree

- ¶ By the 20th day of classes (10th day for Summer semester) of the semester the student plans to graduate, the student must file the [Application for Degree](#), with Exit Survey and \$25 filing fee. **IF YOU MISS THIS DEADLINE YOU WILL HAVE TO WAIT ANOTHER SEMESTER TO GRADUATE!!**
- ¶ The application is done online: MyWSU • “My Classes” Tab • “Graduation Links”

Oral Exams/Terminal Projects

- ¶ Oral exam cannot take place until a student's Application for Degree has been submitted.
- ¶ The "Request to Schedule Oral Defense" form is only required for MME-Thesis Option and MM-Composition students (see following page). They are not required for oral exams.
- ¶ Each graduate oral exam consists of three faculty:
 - Chair (student's advisor)
 - Musicology/Theory area representative
 - Third committee member is decided upon by student and advisor
- ¶ Student is responsible for conferring with committee and scheduling oral exam time! Preferred times are 12:30-2:30 p.m. & 2:30-4:30 p.m., Monday through Friday.
- ¶ Student will schedule a conference room with Anne Marie Brown (annemarie.brown@wichita.edu).
- ¶ Student is responsible for communicating with his or her committee members about what to expect on the exam! The coordinator will not be responsible for distributing study guides, etc.
- ¶ The committee chair (student's advisor) will print the [Recommendation for Degree form](#) for signatures by each committee member.
- ¶ The completed Oral Defense form is sent to the Graduate School by the committee chair.
- ¶ Students are allowed to attempt the oral exam three times.

For MME-Thesis Option and MM-Composition students ONLY:

- ¶ Thesis projects follow University protocols. The [Request to Schedule Oral Defense form](#) should be filed and the candidate's manuscript should be provided to the committee members at least two weeks in advance of the oral examination date.
- ¶ The WSU guide for thesis preparation is [here](#).

Graduate Recital Checklist

- ¶ Have your applied teacher email Trang Bui, School of Music Advisor, at trang.bui@wichita.edu granting permission to enroll in the appropriate degree recital. Performance Facilities will be provided a list of students enrolled for degree recitals. Students not showing enrollment in the appropriate degree recital will not be allowed to schedule a recital.
- ¶ Confirm with your applied teacher possible dates for your recital and discuss committee members.
- ¶ Meet with Performance Facilities to schedule a recital date and dress rehearsal. The Performance Facilities Business Office is located in DFAC, Room C139 or 316-978-3587. Complete [this form](#) and take to your meeting.
 - Junior and Senior degree recital times are every Tuesday and Thursday from 1:30-2:30 p.m. in Wiedemann Recital Hall or Miller Concert Hall and Friday from 1:30-2:20 p.m. in Miller Concert Hall. A Graduate degree recital may be scheduled outside of these designated times based upon hall availability and as long as it is within the policies of the School of Music. The School of Music will pay the labor and facility costs of the degree

recital.

- ¶ Students are allowed up to four (4) hours of rehearsal time, if the hall is available. It is suggested that the rehearsals be split into two hour blocks of time if all four hours requested.
 - Only one rehearsal designated as a dress rehearsal will be staffed by stage personnel.
 - Any other rehearsals will require your faculty sponsor to check out a key from Performance Facilities and be present during these rehearsals.
- ¶ Complete Technical Worksheet in full, which you will receive when scheduling your recital.
 - This form must be returned to Performance Facilities no later than three (3) weeks prior to your dress rehearsal. Failure to return this form by due date could put your recital at risk of being cancelled.
 - If you elect to have an audio recording of your recital by a Performance Facilities professional, you are responsible for payment of the recording charge of \$85.00 plus tax (\$75.00 plus tax if paid one week before the recital). Costs will include all recording labor, fees, and one Master CD. Additional copies may be ordered at the cost of a standard CD copy. Recordings will not be released until payment has been made.
 - If you would like your recital videotaped, please contact the MRC.
- ¶ If you must reschedule your recital, you may do so one time without incurring an Administrative Fee of \$50.00. Subsequently, the \$50.00 fee will be assessed for each schedule change. This fee is payable by the student, prior to the final recital date. This fee will not be assessed for dress rehearsals, but rescheduling rehearsals is strongly discouraged.
- ¶ Performance Facilities must be advised of a recital cancellation no later than one week prior to the scheduled dress rehearsal. Failure to do so will result in a Cancellation Fee of \$75.00 billed directly to the student.
- ¶ Students are responsible for preparing and printing their own programs! Please have them to the Music office three days before the dress rehearsal. Recital program templates are available [here](#).
- ¶ If you require use of a Piano or Harpsichord, you must contact Anne Marie Brown (annemarie.brown@wichita.edu), who will coordinate the details with the Piano Technician.
- ¶ If you wish to use the Grand Marcussen Organ, you must be given permission from Lynne Davis, organ professor at 316-978-6218 or lynne.davis@wichita.edu. This is to ensure the safety and security of the instrument.



APPENDIX

Major and Completion Codes

(Major codes are listed first, beginning with the letter “G”; completion codes are the three or four letters following the major codes):

Master of Music (M.M.)

- ‡ G16B NMMP Recital/Comps Music Performance
- ‡ G16J NIC Recital/Comps Music - Instrumental Conducting
- ‡ G16K NPPP Presentation/Comps Music - Piano Pedagogy
- ‡ G16K NPPR Recital/Comps Music - Piano Pedagogy
- ‡ G16L NOP Recital/Comps Music - Opera Performance
- ‡ G16M NPAC Terminal Project/Recital Music - Piano Accompanying
- ‡ G16C THL Thesis Music History Literature
- ‡ G16N Chamber Music

Master of Music Education (M.M.E.)

(Kodály emphasis is contained within the Elementary Music program)

- | | |
|---|--|
| ‡ G16D NEMP Project/Comps Elementary Music | ‡ G16D NEME Extra Hours/Comps Elementary Music |
| ‡ G16D NEMR Recital/Comps Elementary Music | ‡ G16E NCME Extra Hours/Comps Choral Music |
| ‡ G16ENCMP Projects/Comps Choral Music | ‡ G16F NIME Extra Hours/Comps Instrumental Music |
| ‡ G16E NCMR Recital/Comps Choral Music | ‡ G16G NMSE Extra Hours/Comps Music in Special Education |
| ‡ G16F NIMP Project/Comps Instrumental Music | ‡ G16H NVME Extra Hours/Comps Voice |
| ‡ G16F NIMR Recital/Comps Instrumental Music | ‡ G16D TEM Thesis Elementary Music |
| ‡ G16F NIMS Research/Comps Instrumental Music | ‡ G16E TCM Thesis Choral Music |
| ‡ G16G NSEP Projects/Comps Music in Special Education | ‡ G16F TIM Thesis Instrumental Music |
| ‡ G16H NVMP Projects/Comps Voice | ‡ G16G TSE Thesis Music in Special Education |
| ‡ G16H NVMR Recital/Comps Voice | ‡ G16H TVM Thesis Voice |
| ‡ G16H NVMS Research/Comps Voice | ‡ G16O Instrumental Conducting |
| ‡ G16D NEMS Research/Comps Elementary Music | ‡ G16P Music Composition |
| ‡ G16E NCMS Research/Comps Choral Music | |
| ‡ G16G NSER Research/Comps Music in Special Education | |

No Degree - Non-Degree A

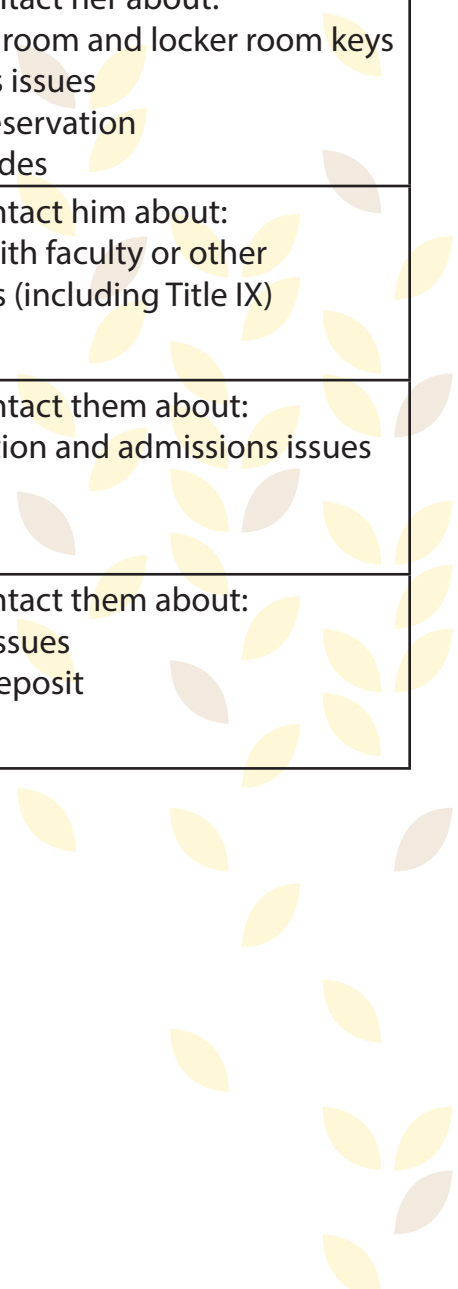
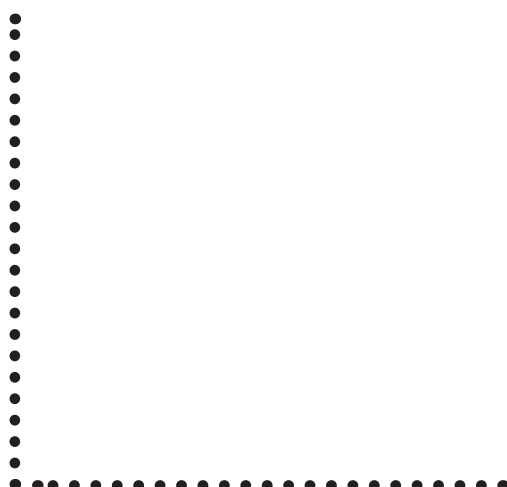
- ‡ G43B Music
- ‡ G43D Music Education

No Degree - Non-Degree B

- ‡ G63B Music
- ‡ G63D Music Education

Important People to Contact

<p>Meg Gray, Graduate Coordinator Duerksen Fine Arts Center B218 (316) 978-6433 meg.gray@wichita.edu</p>	<p>What to contact her about:</p> <ul style="list-style-type: none"> ! Deadlines ! Degree Plans ! Applications for Degree ! Oral Exams
<p>Sanya Wiles, College of Fine Arts Director of Student Services McKnight Art Center 318 (316) 978-7091 sanya.wiles@wichita.edu</p>	<p>What to contact her about:</p> <ul style="list-style-type: none"> ! Assistantships: hiring and contracts ! Registration issues
<p>Anne Marie Brown, School of Music Administrative Officer Duerksen Fine Arts Center C127 (316) 978-3500 annemarie.brown@wichita.edu</p>	<p>What to contact her about:</p> <ul style="list-style-type: none"> ! Practice room and locker room keys ! Facilities issues ! Room reservation ! Copy codes
<p>Timothy Shade, School of Music Director Duerksen Fine Arts Center C127 (316) 978-3500 annemarie.brown@wichita.edu</p>	<p>What to contact him about:</p> <ul style="list-style-type: none"> ! Issues with faculty or other students (including Title IX)
<p>Graduate School Jardine Hall 107 (316) 978-6243 wsugradschool@wichita.edu</p>	<p>What to contact them about:</p> <ul style="list-style-type: none"> ! Application and admissions issues
<p>Financial Operations Jardine Hall 201 (316) 978-3070 stephanie.cole@wichita.edu</p>	<p>What to contact them about:</p> <ul style="list-style-type: none"> ! Payroll issues ! Direct deposit



College of Fine Arts Laptop Policy

Beginning in the Fall of 2017, all Fine Arts majors are required to have a personal laptop computer. This requirement reflects the digital and technical nature of 21st-century work in the arts. Students should plan to bring their laptops to all Fine Arts classes, unless exempted by the specific instructor of a class. Whatever your major, having a laptop will make you a more productive student - anywhere can become a creative space, allowing for collaboration and creativity at a moment's notice.

Disabilities

If you have a physical, psychiatric/emotional, or learning disability that may impact on your ability to carry out assigned course work, I encourage you to contact the Office of Disability Services (DS). The office is located in Grace Wilkie, room 203, (316) 978-3309 (voice/tty) (316-854-3032 video-phone). DS will review your concerns and determine, with you, what academic accommodations are necessary and appropriate for you. All information and documentation of your disability is confidential and will not be released by DS without your written permission.

National Association of Music Schools Health Awareness

↑ http://nasm.arts-accredit.org/index.jsp?page=NASM-PAMA_Hearing_Health

↑ <http://nasm.arts-accredit.org/index.jsp?page=NASM-PAMA+Advisories+on+Neuromusculoskeletal+and+Vocal+Health>

Counseling & Prevention Services

WSU Counseling & Prevention Services (CAPS) provides quality mental health services to enrolled students by licensed providers and presents programs and trainings on topics promoting personal growth and optimal wellbeing. Services are by appointment, low cost and confidential. They are located in room 320 of Grace Wilkie Hall and will move to the new YMCA/Student Wellness Center in January. Their phone number is (316) 978-3440. CAPS is open during regular University business hours. If you have a mental health emergency while Counseling & Prevention Service is not open, please call 911 or COMCARE Crisis Services at (316) 660-7500 for 24 hour assistance.

Diversity and Inclusion

Wichita State University is committed to being an inclusive campus that reflects the evolving diversity of society. To further that goal, Wichita State University does not discriminate in its employment practices, educational programs or activities on the basis of age (40 years or older), ancestry, color, disability, gender, gender expression, gender identity, genetic information, marital status, national origin, political affiliation, pregnancy, race, religion, sex, sexual orientation, or status as a veteran. Retaliation against an individual filing or cooperating in a complaint process is also prohibited. Complaints or concerns related to alleged discrimination may be directed to the Office of Institutional Equity and Compliance, Wichita State University, 1845 Fairmount, Wichita, KS 67260, telephone 316-978-3187.

Intellectual Property

Wichita State University students are subject to Board of Regents and University policies (see http://webs.wichita.edu/inaudit/ch9_10.htm) regarding intellectual property rights. Any questions regarding these rights and any disputes that arise under these policies will be resolved by the President of the University, or the President's designee, and such decision will constitute the final decision.

Shocker Alert System

Get the emergency information you need instantly and effortlessly! With the Shocker Alert System, we will contact you by email the moment there is an emergency or weather alert that affects the campus. Sign up at www.wichita.edu/alert.

Student Health Services

WSU's Student Health Services (SHS) provides professional medical care and health education to enrolled students by licensed health care providers. General health care services are available ranging from routine and preventive care to managing acute illnesses and minor injuries. SHS offers convenient onsite laboratory and medication services including vaccinations. Staff are available to provide health education on a variety of topics, both in and out of the classroom setting. SHS is located in 209 Ahlberg Hall and will move to the new YMCA/Student Wellness Center in January 2020. Hours are 8:00 a.m. to 5:00 p.m., Monday through Friday, and the phone number is (316) 978-3620. Check out www.wichita.edu/shs for health information and access to myShockerHealth, the online patient portal where students can schedule appointments, send a secured message to a healthcare provider, check immunizations and more. All services are confidential.

Title IX

Wichita State University is committed to the elimination of sexual misconduct, relationship violence, and stalking within the University community. These incidents may interfere with or limit an individual's ability to benefit from or fully participate in the University's educational programs. Students are asked to immediately report incidents to the University Police Department, (316) 978-3450 or students may contact Sara Zafar, J.D., Title IX Coordinator at (316) 978-5177 or Sara.zafar@wichita.edu. Students may also report incidents to an instructor, faculty or staff member, who are required by law to notify the Title IX Coordinator. If a student wishes to keep the information confidential, the student may speak with staff members of the Counseling and Prevention Services (316) 978-3440 or Student Health Services (316) 978-3620. For more information please refer to the Title IX Policy at https://www.wichita.edu/about/policy/ch_08/ch8_16.php.

The Heskett Center and Campus Recreation

Whether you are wanting to be active on campus, relieve the stress from classes or take care of your body, Wichita State Campus Recreation is the place for you. Campus Recreation, located inside the Heskett Center, contributes to the health, education, and development of Wichita State University students, faculty, staff, alumni, and community members by offering quality programs and services. With many programs and facilities which are free to all students and members, Campus Recreation offers its members limitless opportunities. For more information about our services see www.wichita.edu/heskett.

Video and Audio Recording

Video and audio recording of lectures and review sessions without the consent of the instructor is prohibited. Unless explicit permission is obtained from the instructor, recordings of lectures may not be modified and must not be transferred or transmitted to any other person, whether or not that individual is enrolled in the course.

CARE Team

Wichita State University is committed to the safety and success of and cares about all members of the University community. If you or someone you know needs support, is distressed, or exhibits concerning behavior that is interfering with their own or others' academic or personal success or the safety of members of our community, resources and assistance are available. As your Faculty, I may seek support for you. If you or another member of our campus community is in need of help, please submit a concern at www.wichita.edu/ubit or call any CARE team member listed on that webpage. In case of emergency, please call the University Police Department at (316) 978-3450 or 911.

Concealed Carry Policy

The Kansas Legislature has legalized concealed carry on public university campuses. Guns must be out of view, concealed either on the body of the carrier, or backpack, purse or bag that remains under the immediate control of the carrier. Gun owners must familiarize themselves with WSU's Concealed Carry Policy at http://webs.wichita.edu/?u=wsunews&p=/weapons_policy_documents and the Kansas Board of Regent's policy at http://www.kansasregents.org/about/policies-by-laws-missions/board_policy_manual_2/chapter_ii_governance_state_universities_2/chapter_ii_full_text#weapons. If you believe that there has been a violation of this policy, please contact the University Police Department at 316 978-3450.

Additional Concealed Carry Language for Lab Courses

Under the Concealed Carry Policy, a backpack or other bag used to carry a handgun must be within the immediate control of the individual. This course requires students to leave belongings such as backpacks or other bags out of reach and unattended for the duration of class time. Students who choose to carry a concealed handgun in a backpack or other bag must plan each day accordingly, and are responsible for making alternate arrangements as necessary. Wichita State does not provide publicly available secure storage for concealed handguns. If you believe that there has been a violation of this policy, please contact the University Police Department at 316 978-3450.

Names and Pronouns

Everyone has the right to be addressed as and referred to by the name and pronouns (including non-binary pronouns) that they choose and that correspond to their gender identity. Class rosters have a student's legal name and do not include pronouns, therefore, all students will be asked in class to indicate the names and pronouns they use for themselves. A student's chosen name and pronouns are to be respected at all times in the classroom.

First Generation Students

A first-generation (FGEN) college student is a student whose parents did not complete a four-year college degree. WSU strongly supports First Generation students and offers the following resources http://www.wichita.edu/student_life/firstgen/index.php.

