Dear Supporter,

Thank you for your work serving the students and teachers in our district. I am committed to delivering high-quality instruction to our students and continually honing and refining my skills as a teacher. I am seeking your financial support to attend the Kodály Certification Training course offered at Wichita State University to continue refining my skills as a music teacher and provide the best music education possible for our students. This training program is endorsed by the Organization of American Kodály Educators (OAKE).

The Kodály teaching approach is inspired by the vision of Zoltán Kodály, a prominent composer and musician who influenced music pedagogy through his research and dedication to bringing high-quality music education to all children. OAKE’s mission is to:

* Support music education of the highest quality,
* Promote universal music literacy and lifelong music making, and
* Preserve the musical heritage of the people of the United States of America through education, artistic performance, advocacy, and research.

This training program is 75 contact hours packed with professional learning opportunities from distinguished faculty. The course of study includes musical pedagogy, song analysis and research, solfege and choral development, conducting, and other special topics.

Here is a link to more information about the training course and registration: [Wichita.edu/kodaly](https://www.wichita.edu/academics/fine_arts/music/kodaly/index.php)

I am seeking financial assistance for (complete your request - i.e. cost of registration, materials, travel, housing, etc.), and I would appreciate any guidance on requesting professional development funds that might be available through (the campus, district, education foundation, or Title II Part A grants).

Thank you for your consideration of this professional development opportunity and its positive impact on a quality education for our students. I would be happy to discuss this further or answer any questions you may have at your convenience.

Sincerely,

(Your Name)