

Instructions and Details about Ordering a CD through WSU's Performance Facilities:

For a recent listing of available CD's,
pricing information,
and to ORDER ONLINE, go to

Wichita.edu/FineArtsRecordings

Otherwise, complete this form and send
with payment via instructions found in
the Payment Methods section.

Unless you have requested that we mail
your CD, you will be contacted by email
when your order is complete and
available for pickup.

Copies may have material from the
concert that have been excluded or
added due to program content or
length.

Payment is due in advance. CD's may
take up to 6-8 weeks to process.

WSU Performance Facilities

1845 N. Fairmount, Box 116, Wichita, KS 67260-0166

Concert Recording Order Form

WSU Performance Facilities

1845 N Fairmount, Box 116
Wichita, KS 67260-0166
Perf.Facilities@wichita.edu

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pricing information, and to
ORDER ONLINE*

go to

www.wichita.edu/FineArtsRecordings



**WICHITA STATE
UNIVERSITY**
COLLEGE OF FINE ARTS
Performance Facilities

OFFICE USE ONLY



PRICING

Quantity Ordered: _____

Price per copy (excluding tax): _____

Discount per copy (excluding tax): _____

Sales Tax (7.15%): _____

Subtotal: _____

S&H (\$3.50 per CD): _____

TOTAL: _____

PAYMENT

Payment Received: _____

Received by: _____

Cash Check AmEx Disc MC VS

PROCESSING

Processed in CME? YES NO

Processed in EMS? YES NO

Performance Information

Name of Concert/Recital: _____

Date of Performance: _____

Pricing Information

Are you affiliated with WSU as a Student,
Faculty, or Staff? (*circle one*) NO YES

If YES was selected, enter your myWSUID:

Price: _____ Quantity: _____

of copies: _____

Delivery Information

For \$3.00 per copy ordered, would you like this to
be mailed to you? YES NO

Send Confirmation to:

*Name: _____

*Email Address: _____

(*Required for Confirmation Receipt)

Promotional Code

Enter Promotional Code: _____

Payment Methods

We accept Cash, Checks, Visa, MasterCard, Discover, and American Express.

CASH - Please deliver in person (*do not mail cash*) to WSU's College of Fine Arts Box Office during office hours. For more information about WSU's Fine Arts Box Office, go to www.wichita.edu/FineArtsBoxOffice.

Make CHECK's payable to "Wichita State University" and send payment along with this form to the address listed below:

WSU Performance Facilities
1845 N Fairmount
Campus Box 116
Wichita, KS 67260-0116

Credit Card Payment

Please complete the information below, and send this form to the Performance Facilities address listed above.

Credit Card Number:

Expiration Date: _____

Security Code (on back of card): _____

Credit Card Billing Information

Name: _____

Street Address: _____

City: _____ State: _____

ZIP Code: _____ Country: _____