



Student Employment Application (Regular or Work-Study)

Revised: 10/31/2013

Name: Last First Middle Date:

Address: Street City State Zip Code

myWSU ID#: Telephone#:

E-mail address:

List clerical experience (i.e. answer phones, typing, filing, etc.) below:

Empty box for clerical experience

List software application experience/computer skills/mechanical, construction, or other skills below:

Empty box for software application experience

Wichita State University Information:

Major: GPA: Currently enrolled? Yes No

Are you eligible for work study? Yes No

Are you currently employed in any other departments on campus? Yes No

If so, what department(s)?

Days and Time Available for Work:

Table with 8 columns: Day, Sunday, Monday, Tuesday, Wednesday, Thursday, Friday, Saturday. Rows for A.M. and P.M.

Total Hours Available to Work Per Week: Date of Availability:

Are you presently legally authorized to work in the United States? Yes No

Employment History: (Please list your work history below beginning with your present or most recent job.)

1. Employer: Phone Number:

Type of Business: Supervisor:

Employed from to May we contact? Yes No

Duties:

Reason for leaving?

Employment History (continued):

2. Employer: _____ Phone Number: _____

Type of Business: _____ Supervisor: _____

Employed from _____ to _____ May we contact? Yes No

Duties:

Reason for leaving?

3. Employer: _____ Phone Number: _____

Type of Business: _____ Supervisor: _____

Employed from _____ to _____ May we contact? Yes No

Duties:

Reason for leaving?

4. Employer: _____ Phone Number: _____

Type of Business: _____ Supervisor: _____

Employed from _____ to _____ May we contact? Yes No

Duties:

Reason for leaving?

References (name, business, relationship, telephone):

1. _____

2. _____

3. _____

To the best of my knowledge, all information on this application is true and correct. I authorize Wichita State University to use the information given in determining my eligibility for employment, including contacting each of my former employers listed concerning my qualifications for employment. Permission is also granted to each of my former employers to give Wichita State University information they may have with respect to my work experience with them. I understand that fraudulent statements made in this application may be cause for disqualification for employment at or dismissal from Wichita State University.

Signature: _____

Date: _____