**General Education Committee Meeting**

**Minutes 2-13-2023**

**Members in Attendance**: Gina Crabtree, Natalie Delacruz, , Linnea GlennMaye, Julie Henderson, Brittany Lockard, Mathew Muether, Roy Myose, Angela Paul, Sandra Sipes, Jan Wolcutt

Absent: Mark Barlow, Sally Fiscus, Robin Folkerts. Mathew will check to see if a new SGA representative is needed, since Mark has not come to the last few meetings.

**WELCOME:** Mathew Muether

**APPROVAL OF MINUTES FROM 1-23-2023 MEETING:** It was moved and seconded to approve the minutes. Approved: 7-0.

**REACTIONS FROM FACULTY SENATE TO PROPOSED GEP**

Matthew reviewed comments from faculty after the first reading of the new GEP in faculty senate.

* Faculty asked if it was possible to require 300 level classes. These classes could be in Bucket 7, but the committee opted to omit this requirement in the interest of keeping flexibility, especially for programs with accreditation requirements. WSU could not force transfer students to take 300 level classes, and this requirement could be a problem with programs that have little to no room in the program for elective credits.
* Faculty asked why the committee proposed that 1st year seminar courses be able to be counted in divisional buckets. The previous GEP only required one course (instead of two) in each bucket division, so requiring a second course in divisional buckets is more restrictive than the previous GEP. The committee wanted to avoid making students take extra coursework beyond 34-35 hours, which will be a problem in some programs that have accreditation requirements, or with programs that have little to no room in the program for elective credit. Not permitting the FYS to count in a bucket will result in some students either losing electives or having to take more than 120 hours.
* There was no pushback on the diversity requirement.
* Some programs have course requirements that can also be used to satisfy GEP requirements. These classes would be required regardless of whether the student has completed the Gen Ed program. These programs will likely have to seek to permission from KBOR to require specific Gen Ed courses in their program (like Econ 201 for Aerospace Engineering or Business majors.) The Regents have indicated that permission is more likely to be granted if the specific course is a “prerequisite” for other classes in the program. Programs may wish to make these GEP courses “pre-requisites” for senior capstone classes to make it more likely that approval will be granted.

***COURSE PROPOSALS***

**ENG 333: Philosophy of Espionage and Secret Intelligence**

The faculty member responded to the committee’s request to include the learning outcomes in the syllabus. However, the syllabus does not specifically tie Gen Ed outcomes to assignments/outcomes. It was moved and seconded to approve the course, but have Matthew recommend to the instructor that Gen Ed outcomes be listed independently ion the syllabus Approved 8-0.

**PREPARING FOR ASSESSMENT REPORT**

* The report is due the last week in April/first week in May.
* The last report included members of the committee, a review of Gen Ed program student learning outcomes, activities, and committee actions (number of proposals reviewed and approved), reviewed Senate exceptions committee report for Gen Ed exceptions, etc. The previous assessment report is available in the shared drive.
* Last year the committee met with One-Stop and LAS Advising.

Mathew made a list of inputs that are needed for the report:

General Education Assessment Input and Reporting

* Faculty Senate wants the report by April 25.
* University Assessment Committee (Assessment of Outcomes Review)
* FYS Gen Ed Assessment-Aaron Rife
* Library Assessment/Feedback-Angela Paul
* Yearly meeting with academic advisors: One Stop, LAS Advising, Other college advising)

1. Meet with OneStop Advisors
2. Meet with LAS Advising
3. Meet with Engineering Advising? (Engineering advising has been decentralized.)

* Exceptions Committee: receive report in spring.
* Assessment Report (Spring semester)
* The committee may be tasked with coming up with the charge for the Diversity Committee to be formed to assign the diversity attribute, The charge will likely include how the composition of committee will be determined, what the requirements will be and how the process will work. The committee will ask to meet with Geri Markova, who has been assigning the diversity attribute to get her advice and learn about the process she has been using? The charge for the Diversity Committee could be modeled on the charge to the Gen Ed committee.
* Should Honors have a nonvoting member on the Gen Ed committee, like Aaron Rife’s role as 1st year seminar coordinator?
* Some people who are technically part of the Gen Ed committee never come. Should these people be identified in the report, or just replaced?
* There will be no meeting during Spring Break, and maybe no meeting during finals week (May 8)

***NEXT MEETING***

* February 27

***ADJOURNMENT***

The meeting ended at 1:30 pm