**General Education Committee Meeting**

**Minutes 4-24-2023**

***Members in Attendance***: Natalie Delacruz, Sally Fiscus, Julie Henderson, Brittany Lockard, Linnea GlennMaye, Mathew Muether, Roy Myose, Sandra Sipes and Jan Wolcutt

Absent: Mark Barlow, Gina Crabtree, Robin Folkerts**,** Angela Paul

***WELCOME*:** Mathew Muether

***APPROVAL OF MINUTES FROM 4-10-2023 MEETING*:** It was moved and seconded to approve the minutes. Approved: 7-0.

***REVIEW OF ASSESSMENT REPORT*** The report is due April 25

* The committee reviewed the document and had only minor changes: correct spelling of names, correctly noting who was on the subcommittee, etc.
* Sandy Sipes, the communications representative, is aware of changes being made to Com 111 courses to make them discipline specific. Two issues are that students put off taking Comm 111 and those who fail take it multiple times. The department is training GAs to spot students who might fall into these categories. Sandy will write a bullet for Matthew to include in the assessment report.

***COURSE PROPOSALS***

**PHIL 353: Philosophy of Espionage and Secret Intelligence**

* The assignments still are not tied to the Gen Ed outcomes in the syllabus. The instructor need only put what he has on the CIM form but has not done it. If the instructor does make the changes, the committee will vote via email or some other way to vote without a formal meeting before the end of the semester.

**FYPS 102A: First-Year Seminar: Myth-Busting the Model Minority: Asian American Experiences**

* It was moved and seconded to approve granting Gen Ed attribution to this course. Approved: 6-0

**FYSP 102A: First-Year Seminar: My Community and I**

* It was moved and seconded to approve granting Gen Ed attribution to this course. Approved: 6-0
* Mathew will give friendly feedback (1) They may want to change the wording on their course specific outcomes from appreciate to something more measurable, and (2) The syllabus could be more specific about when attendance in person is required in this hybrid course.

***ART H 125E: Introduction to Visual and Material Culture: Modern Japanese Art***

* It was moved and seconded to approve granting Gen Ed attribution to this course. Approved: 6-0, provided Brittany adds the General Education outcomes and assignments matrix to the syllabus.
* Committee members suggested it might be a good idea to add a FYS version of this course, since it was created in response to students’ demand.

***CHAIR AND SECRETARY NOMINATIONS AND ELECTIONS FOR NEXT ACADEMIC YEAR***

* Mathew Muether was nominated for chairperson. Matthew may have a conflict next semester if he becomes part of the Executive committee. The committee begged Brittany to serve if Matthew is unavailable, and she agreed. Elected 6-0.
* Jan Wolcutt was begged to continue as secretary and agreed. Elected 6-0.

***NEXT MEETING***

* Next meeting: This is the last meeting of the semester.

**WORDS OF APPRECIATION**

* Mathew thanked the committee for their hard work, which we attributed to his great leadership.
* Linnea also thanked the committee and thanked Sally Fiscus for attending and giving us such great input.

***ADJOURNMENT***

The meeting ended at 1:44 pm.