

Graduate School – Wichita State University Special Research Award – Student Travel Recruitment Documentation

Purpose:

This form is intended for students who have applied for and been approved for travel funding to attend a conference, and who agreed on that travel award application form to spend at least an hour of the conference engaging in recruitment activities. If this form is approved, an additional \$100 will be awarded to the student.

Name: _____ myWSU ID: _____

Phone number: _____ Email: _____

Conference Title: _____

Conference Location: _____

Dates of Conference: _____

At the above conference, I participated in the following recruitment activity:

- Staffed a recruitment table from ____ (am/pm) until ____ (am/pm) (enter times)
- Engaged with ____ students at the undergraduate poster session (enter number of students and provide their names and the schools attended by those students)

I certify that the above information is correct, and that I personally completed the recruitment activity indicated above and will attach any required documentation.

Student Signature: _____ Date: _____

Faculty/Staff member supervising recruitment activity:

I certify that the above named student completed the recruitment activity indicated. ___ Yes ___ No

If No, please explain: _____

Faculty/Staff member name (Printed): _____

Signature: _____ Date: _____

Graduate School Action:

- Approved
- Disapproved

Amount awarded: _____

Graduate School Signature: _____ Date: _____