

Application for Exception to Graduate School Regulations

Please PRINT, complete all sections, and get required signatures before turning in the form.

When the exception has been acted on by the Graduate School, a copy will be sent to the student's WSU email.

Print First Name & Family Name _____

myWSU ID _____ WSU email _____

Phone _____ Department _____

I am requesting an exception to:

- Hold an assistantship and work more than 20 hours per week for _____ (semester & year).
- Hold an assistantship and not be enrolled in six (6) hours of graduate coursework for _____ (semester & year).
- Late enroll / late drop / late add for _____ (semester & year). If current semester, include Drop and/or Add slip(s).
The Add slip requires the signature of the course instructor of record. PRINT the instructor name below the signature line.
- Other – Identify request (include semester & year if applicable):

Explain your request in detail and include all pertinent information. If more space is needed, attach page(s):

If your request concerns degree audit or degree completion, an approved Plan of Study must be on file with the Graduate School.
If this is your last semester, file the Application for Degree prior to submitting the exception form.

Student Signature Date

Advisor/Supervisor Signature PRINT Last Name Date

Graduate Coordinator OR Department Chair Signature PRINT Last Name Date

Graduate School Dean/Designee Signature Date

- Approve
- Disapprove
- Approve
- Disapprove
- Approved
- Disapproved

Comments to Student/Department:

Major Code	Plan of Study	Residency	AFD Semester

Distribution Graduate School;
Graduate Coordinator; Student