**WSU Affiliated Faculty**

Draft Proposal

**Purpose:**

Wichita State University values and encourages interdisciplinary and collaborative efforts in the areas of research/scholarship, teaching and service. These collaborative relationships can be recognized and supported by affiliated faculty appointments. Affiliated appointments may help achieve program goals and objectives, build additional depth and breadth in the faculty, enhance competencies, and improve student outcomes, among other positive outcomes. Affiliated faculty appointments help to build collaboration and cooperation in definable areas of curricular and scholarly endeavors.

**Definition:**

An affiliated faculty title is given to full-time or part time faculty as a means of formalizing an association with a department other than that of the primary department. Affiliated faculty may be tenured, tenure-track, term, adjunct, or administrative faculty in another department or program with a specialization relevant to a department that wishes to formalize the relationship with the faculty member. Affiliated faculty appointments do not constitute faculty appointments under the terms of the Policy 4.01 of the WSU policy manual. Affiliated faculty appointments are considered as purely honorary, with roles and responsibilities determined through collaborative dialogue and agreement of both departments and the individual.

**Affiliated faculty appointments should meet the following criteria:**

1. Willingness by both departments to allow affiliated faculty appointments.
2. Desire by a faculty member to be appointed as an affiliated member of another department.
3. Evidence of professional activity in the areas of teaching, service and/or scholarship that are relevant to the needs of the affiliated department

**Appointment process:**

1. A faculty member seeking affiliation with another department should notify the chair/director of their home department that they intend to seek affiliation with another department.
2. If the chair/director is supportive of the request, the faculty member will make a written request for affiliated status to the chair/director of the other department.
3. The chair/director will discuss the request with their department faculty. The faculty shall vote to accept or deny the request (by majority vote). The chair and the faculty must both approve the request for affiliated status in order for the appointment process to proceed.
4. Upon recommendation of the chair/director and faculty, the chair will notify their Dean of their approval of the request and will request approval from the Dean for the affiliated faculty appointment.
5. If the dean approves the request, the dean will notify the Provost and the dean of the home department of the appointment of affiliated status.
6. The requesting faculty member will be informed in writing of the appointment to affiliated status by the chair/director of the affiliated department.
7. Affiliated appointments shall be for 3 consecutive academic years with renewal possible upon approval of the faculty and chair/director.
8. Affiliated faculty appointments can be terminated at any time by a department if the appointment is no longer necessary or appropriate.
9. Termination of the primary appointment shall automatically terminate the affiliated/secondary appointment.

**Responsibilities:**

1. The specific activities and responsibilities of the affiliated faculty member will be mutually agreed upon through dialogue and discussion between the faculty member and the home department chair/director and the affiliated department chair/director.
2. Affiliated faculty can attend faculty meetings of the affiliated department by invitation of the faculty, with the exception of activities connected with evaluation of faculty in promotion, tenure, and annual review.
3. Affiliated faculty will support the goals and activities of the affiliated department through various activities as agreed upon.
4. Affiliated faculty will inform the chair/director of the home department of current activities and responsibilities.
5. Activities undertaken within the affiliated faculty role can be included in the annual activity report (FAR) at the discretion of the affiliated faculty member.