Process updates for 2019-2020

Program Review Instructions

CAMPUS PROGRAM REVIEW
New for 2020

Philosophy
- Goal setting continuous improvement v. KBOR Report
- Increased emphasis on goal setting and feedback loops

Process
- Revised rotation to create greater annual work balance
- Schedule shifted to reflect current practice

Forms
- Separation of some parts with hopes of increasing attention to detail. Additions of SEM, Goals (old & new)
Self Study (PR)

Assessment

Forward Facing Goals

Activities

Activities

Assessment
KBOR Criteria for review

- Centrality to the university mission
- Strengths, productivity and qualifications of the faculty
- Curriculum and impact on students
- Student need and employer demand
- Service provided by the program
- Overall program quality
Self-Study - Coversheet

- **COMMON ERRORS**
  - Not including all programs
  - Not including all faculty (tenure and non-tenure track)
  - No signatures of faculty
  - Not signed or dated by chair
  - Non Inclusion of CIP codes

- **CHANGES**
  - Place to denote type of faculty
  - Place to list certificate programs
Part 1 – Impact of Previous Self Study Recommendations

Part 2 Departmental Purpose and Relationship to the University Mission

• Educational, Cultural and Economic Driver for Public Good

• Each program should have a mission
Part 3 – Faculty Quality

- Start with the standards for the program
- Denote if were awarded or submitted (use appendix or narrative)

Part 4 – Academic Program(s) and Emphases

- Act or GPA comparison
- Learning outcomes – Please use the table
- Gen Ed/Concurrent Enrollment/ Accreditation Y or N
Part 5 – Student Need and Employer Demand

- Complete the table with data from the provided site
- Must collect annually

Part 6 – Program and Faculty Services

- Not just SCH
- Service to university programs, faculty service to institution, and beyond
- Public Good part of WSU mission
Part 9 – Program Goals from Last Review

- List goals department set four years ago and accomplishment

Part 10 – Summary

- Strengths/Weaknesses
- Recommendations for improvement based on self-study

Part 11 – Forward Facing Goals

- SMART goals to be accomplished in 4 years
Part 7 – SEM Goals

• What is your department/program doing to support recruitment and retention at WSU? Your department?

Part 8 – GEM Goals

• What are your GEM goals
• Discuss your use of graduate assistantships
• Evaluation of GEM plan
Timeline

- **4/1/2019** Self Study to Dean
- **4/15/2019** Self Study to Graduate School (if necessary)
- **5/1/2019** Self Study to Academic Affairs
- **9/1/2019** Self Study to Program Review Committee
- **11/15/2019** Feedback session (group or individual available)
- **2/1/2020** Submit to KBOR
Questions?