



August 26 2019 | 1:00 PM – 2:30 PM | Morrison Hall Board Room, MH 101

Attendance

Present: Brien Bolin (LAS Fairmount College), Jim Clark (Business), Cheyla Clawson (Fine Arts), Deepak Gupta (Engineering), Voncella McCleary-Jones (Health Professions), Kaye Monk-Morgan (Academic Affairs), Alicia Newell (Student Affairs), Clay Stoldt (Applied Studies) and Ginger Williams (University Libraries).

Meeting Handouts

- Student Learning Process
 - Student Learning Assessment System
 - Minutes – July 22, 2019
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Approval of the Minutes

Brien Bolin moved to accept the July 22, 2019 minutes with noted corrections. Clay Stoldt, seconded the motion. The committee unanimously supported the motion.

Assessment Committee Discussion

The meeting began with the UAC Chair introducing new members, Cheyla Clawson and Voncella McCleary-Jones.

CLA – FL 2019 Recruitment Plan

The dates have been set. The promotional flyers are created and ready to send to Student Affairs, TRIO, and the Office of Student Success. Several instructors agreed to offer the CLA to their classes. Kim Bailey in the Office of Testing Services is working on the testing schedule to take place in the Social Science Research lab. Sandra Ranney has been helpful in this area. Discussion with Media Services is ongoing.

2019-2020 Symposia Calendar (confirmed)

- September 24, 2019, 10:00-11:00 AM, HH 208, NSSE Results
- October 22, 2019, 2:00-3:30 PM, HH 208, Dr. Jason Herron – *Creating Assessments for College Courses. It would focus on creating good exams from a psychometric standpoint (how to assess item difficulty, item discrimination etc.).*
- March 12, 2020, 2:00-3:30 PM, HH 208, Dr. Marlo Schommer-Akins – *Basic Knowledge needed to assess students*
- *The Office of Assessment need to speak to Dr. Austin and Erin Shields about a spring workshop.*

Campus Wide Assessment Projects 2019-2020

The committee discussed the use of qualtrics and other survey tools being used on campus. There was a consensus amongst the group to learn more about what others are using and why they aren't using Qualtrics. It was noted that some are using Survey Monkey and Google. Some of the reasons given for using other survey tools included:

- Annual Verification Process
- If you don't verify you lose your data.
- Mandatory training
- Working with leadership
- Assessment Calendar: The Office of Assessment is working with Office of Planning and Analysis to create an Assessment calendar for the year. The goals are to lessen the number and frequency of student survey requests. All requests will need to be reviewed by the Office of Assessment in hopes of finding ways to leverage work, increase validity of studies and participation while lessening the burden to students.
- Climate Study: The Office of Assessment is currently working with the Hanover Research firm to update the survey instrument. It was last offered in 2016 and it required significant analysis by campus professors before the data could be used. It was not shared widely or used for decision makers.
 - Time was spent in the spring revising the survey with many campus partners. Hanover is now suggesting that we re-write the survey to streamline and improve the user experience. The re-write and administration will take six weeks to complete; it is currently underway.
 - A First-gen Experience Field Study – Dr. Jean Patterson is leading a group of doctoral students in a study examining the experience of First-gen students at WSU. The study will take a year, but should help campus stakeholders learn more about the services currently being expended and those that are needed by this growing student population.
- Alicia Newell noted that the Student Affairs division is interested in having a gap analysis performed to learn more about the impact of financial aid.

The Committee also reviewed the charge and priorities of the 2019-2020 academic year.

- *Review of the Committee Charge and agreement on priorities.*
 - The University Assessment Committee is in place to communicate University assessment methods and best practices, evaluate assessment data, make recommendations based on assessment data for improvement and accountability purposes, and to keep the dialogue of assessment alive across campus. Representatives come from every college, the library, and from both the divisions of Student Affairs and Academic Affairs.
 - 2019-2020 Committee Priorities
 - Finding gaps in assessment activity
 - Evaluate faculty assessment requests
 - Liaise with college leadership
 - Share Assessment news
 - Review all university assessment tools in current use
 - Make recommendations based on review.
- *Review of Student Learning Process and Student Learning Assessment System.* Additions were made to both documents.

Next Meeting

The next meeting will be held on September 23, 2019 to be held in Morrison Hall Board Room, 101.