



TERM	PRIORITY DATE TO SUBMIT	FINAL DEADLINE
Summer 2021	May 28, 2021	June 11, 2021
Fall 2021	June 25, 2021	August 27, 2021
Spring 2022	December 3, 2021	January 21, 2022

Satisfactory Academic Progress Appeal Form

Student's Name (Last, First, MI)

myWSU ID Number

Phone Number

Student's Address

City, State, Zip

WSU Email Address

Check the semester for which you are submitting your appeal: Summer 2021 Fall 2021 Spring 2022

Check your admission level: Undergrad/1st Bachelor's Undergrad/2nd Bachelor's Graduate/PhD/Master's

By submitting this appeal, I certify that the information contained on this appeal is correct to the best of my knowledge. I understand that I am responsible for meeting payment deadlines while waiting on an appeal decision. I acknowledge that decisions on appeals are made on a case-by-case basis and the decision of the Satisfactory Academic Progress Committee and/or the WSU Office of Financial Aid is final. I have read the WSU Satisfactory Academic Progress which is available online at www.wichita.edu/sappolicy. I understand that if my appeal is approved, my academic progress will be reviewed at the end of each semester and that any failure to meet the conditions of my approved appeal with result in the loss of my financial aid eligibility. I also must meet all other federal aid requirements.

INSTRUCTIONS >>>



1 The following documents are required for your appeal:

- Tell us why you did not meet SAP standards
 - ➔ Write a detailed explanation of the circumstances that prohibited you from meeting SAP. (If this is your 2nd or subsequent appeal, your circumstances must be different from your previous appeal).
 - ➔ What steps have you or will you take to address these circumstances, and how will you manage similar circumstances in the future?
- Proof of Circumstances
 - ➔ Submit documentation or supporting letters to confirm your circumstances (e.g., letter from physician or counselor, medical bills, death certificate, military orders, court documents)
- Meet with your College Academic Advisor to Complete Page 2
 - ➔ Your academic advisor must complete page 2 of this form. You and your academic advisor must provide your signatures.
 - ➔ An Academic Plan shows what additional courses and/or credit hours you must take to graduate and/or correct your SAP deficiency.

2 Submit this appeal form, your letter and documentation, and your academic plan to the WSU Office of Financial Aid.

- ➔ Please allow up to 2 weeks for processing, or up to 4 weeks during the months of January, July, or August.

Incomplete appeals will be denied.

Warning: If you receive student aid based on incorrect information, you may have to return it and/or pay fines and fees. If you purposely give false or misleading information on this form, you may be fined \$20,000, receive a prison sentence, or both.

Affirmation: By signing above, I certify that all information I have submitted is accurate and verified with supporting documentation.

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Satisfactory Academic Progress – Academic Plan

Student's Name (Last, First, MI) _____

myWSU ID Number _____

Academic College _____

Degree _____

Major _____

Anticipated Graduation Date _____

Semester/Year: _____/20____

Course Name	Cr. Hrs.
Total	

Semester/Year: _____/20____

Course Name	Cr. Hrs.
Total	

Semester/Year: _____/20____

Course Name	Cr. Hrs.
Total	

Semester/Year: _____/20____

Course Name	Cr. Hrs.
Total	

Semester/Year: _____/20____

Course Name	Cr. Hrs.
Total	

Semester/Year: _____/20____

Course Name	Cr. Hrs.
Total	

Advisor's Printed Name _____

Advisor's Signature (Required) _____

Date _____

Student's Signature (Required) _____

Date _____