

Confirmation of Non-Tax Filing Status

Tax Year 2023

2025-2026 Academic Year



WICHITA STATE
UNIVERSITY

FINANCIAL AID AND SCHOLARSHIPS

Student's Name (Last, First, MI) _____ myWSU ID _____

INSTRUCTIONS >>>

Complete the responses below regarding your non-tax filing status for 2023. Visit [IRS.gov](https://www.irs.gov) for more information about tax filing requirements and obtaining non-tax filing letters.

STEP 1: Indicate below if you are the student, the student's spouse, or the student's parent.

I am the:

- ☐ Student
- ☐ Student's Spouse
- ☐ Student's Parent

STEP 2: Do you have an SSN, ITIN, or EIN?

- ☐ Yes
- ☐ No

STEP 3: Check below to indicate which statement reflects your income status for 2023. Attach a copy of each W-2 form received for 2023 to this statement.

- ☐ I had income from work in 2023 **AND** have attached my 2023 W-2 forms or another acceptable earnings statement.
- ☐ I did not have any income from work in 2023

STEP 4: YOU MUST CHECKMARK next to the statement below to confirm that the information is true and correct to the best of your knowledge.

- ☐ I confirm that I attempted to obtain the Verification of Non-Filing Letter from the IRS or other tax authority and waited the recommended 10 days for the letter to come but was still unable to obtain the required documentation. **I have not, will not, and am not required to file a 2023 income tax return.**

STEP 5: The information you provided on FAFSA reflects a particularly low income. Therefore, the Office of Financial Aid must ask you to verify how you met living expenses in 2023. Complete the budget worksheet on the next page.

Tracking Code: NONTXF (Student)
NTXFSP (Spouse)
NTXFP (Parent)
NTXFP2 (Parent 2)

| Amount | Who Paid? | Please Explain: |
|--|--------------------------------------|-----------------|
| Mortgage or Rent per month: | | |
| \$ | ____ Self | |
| | ____ Assistance state/Federal agency | |
| | ____ Other | |
| Utilities (electric, water, phone, cable) per month: | | |
| \$ | ____ Self | |
| | ____ Assistance state/Federal agency | |
| | ____ Other | |
| Food per month: | | |
| \$ | ____ Self | |
| | ____ Assistance state/Federal agency | |
| | ____ Other | |
| Transportation (payment, gas, insurance, bus, taxes) per month: | | |
| \$ | ____ Self | |
| | ____ Assistance state/Federal agency | |
| | ____ Other | |
| Medical and dental costs per month: | | |
| \$ | ____ Self | |
| | ____ Assistance state/Federal agency | |
| | ____ Other | |
| Clothes, personal expenses, childcare, etc. per month: | | |
| \$ | ____ Self | |
| | ____ Assistance state/Federal agency | |
| | ____ Other | |

CERTIFICATIONS AND SIGNATURES >>>

Warning: If you receive student aid based on incorrect information, you may have to return and/or pay fines and fees. If you purposely give false or misleading information on this form, you may be fined \$20,000, receive a prison sentence, or both.

Affirmation: By signing below, I certify that all information I have submitted is accurate and verified with supporting documentation.

Signature of the Non-Tax Filer
Typed Signature cannot be accepted

Date

Printed Name of the Non-Tax Filer

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wichita.edu