

**Position Description for
Federal Work Study Program**
2025-2026



FINANCIAL AID AND SCHOLARSHIPS

Student's Name

myWSU ID Number

New Returning

Position Title

Position Number

Organization Number

Department Name

Work Location or Address

Type of Work

Wage

Hours per Week

Period of Enrollment (Check all that apply) Fall 2025 Spring 2026 Summer 2026

Purpose/role of the position within the organization:

Description of duties and responsibilities performed by the student as it relates to the position's purpose/role:

Required position qualifications:

If various levels/rates of pay are associated with the position, please identify the procedures for determining a student's rate of pay and the specific position qualifications:

Evaluation Procedures and schedules:

Supervisor:

Supervisor Name

Department/Mail Box Number

Supervisor Email Address

Phone Number