Documentation of Attendance for Federal Aid

2026-2027



	FINANCIAL AID AND SCHOLARSHIPS
Student's Name (Last, First, MI)	myWSU ID
INSTRUCTIONS >>> Federal student aid regulations for Pell Grant, TEACH Grant (SEOG) require recipients to begin academic e activity in all courses for which Wichita State University	ngagement by participating in academically related
The Office of Financial Aid & Scholarships has been engagement in one or more of your scheduled cours professor(s) that you did not academically engage in withdrawn necessary federal grant aid funds.	
ACADEMIC ENGAGEMENT: Active participation by a student in an instructional includes but is not limited to:	activity related to the student's course of study that
 Attending a synchronous class, lecture, recit where there is an opportunity for interaction Submitted an academic assignment 	ation, or field/laboratory activity, physically or online between the instructor and students
• •	ar, or other interactive computer-assisted instruction online discussion that is assigned by the institution ic matters
Academic Engagement does not include, for examp → Living in institutional housing	le:
→ Participating in the institution's meal plan	
→ Logging into an online class or tutorial without	out any further participation
→ Participating in academic counseling or advi	· · · · · · · · · · · · · · · · · · ·
If you believe you did meet one or more of the above have your professor complete the information below which you are requesting federal grant aid reinstaten	. This form must be completed for each course in
SECTION A >>> TO BE COMPLETED BY STUDENT By signing below, I am certifying that I began acaden programs, in the course listed below.	nic engagement, as required by federal student aid
Student's Signature Dat Typed Signature cannot be accepted	e Student's Printed Name
SECTION B >>> TO BE COMPLETED BY PROFESSOR Please reference the criteria above for academic eng	
Term: Subj	ect Code: Course Number:
Did the student attend the course and demonstrate a	academic engagement? 🗆 Yes 🗆 No
Faculty Name: Phone	:: Email:
Faculty Signature:	
Typed Signature cannot be accept 1845 Fairmount Street Wichita, KS 67260-0024	ted wichita.edu
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